

## AGENDA

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**Meeting:** Children's Services Select Committee  
**Place:** Committee Rooms A-C, Monkton Park, Chippenham  
**Date:** Thursday 29 March 2012  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 713035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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### Membership:

Cllr Christine Crisp	Cllr Russell Hawker
Cllr Paul Darby	Cllr Jon Hubbard
Cllr Andrew Davis	Cllr Jacqui Lay (Vice Chairman)
Cllr Peter Davis	Cllr Bill Moss
Cllr Mary Douglas	Cllr Helen Osborn
Cllr Peter Fuller	Cllr Carole Soden (Chairman)
Cllr Mark Griffiths	

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### Substitutes:

Cllr Ernie Clark	Cllr Tom James MBE
Cllr Christopher Devine	Cllr John Knight
Cllr Peggy Dow	Cllr Jeff Osborn
Cllr Nick Fogg	Cllr William Roberts
Cllr Mollie Groom	

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### Non-Elected Voting Members:

Rev Alice Kemp	Parent Governor Representative (SEN)
Mr Neil Owen	Parent Governor Representative (Secondary)
Mrs Rosheen Ryan	Parent Governor Representative (Primary)
Dr Mike Thompson	Clifton Diocesan RC Representative

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### Non-Elected Non-Voting Members:

Mrs Di Dale	Further Education Representative
Mr Chris Dark	Secondary Schools Headteacher Representative
Mrs Judith Finney	Primary School Headteachers Representative
Mr John Hawkins	School Teacher Representative
Chris King	Children & Young People's Representative

## **PART I**

### **Items to be considered while the meeting is opened to the public**

1) **Apologies and substitutions**

2) **Minutes of the Previous Meeting** *(Pages 1 - 8)*

To confirm and sign the minutes of the Children's Services Select Committee meeting held on 26 January 2012 (copy attached).

3) **Declarations of Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

4) **Chairman's Announcements**

5) **Public Participation and Councillors Questions**

The Council welcomes contributions from members of the public.

#### **Statements**

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

#### **Questions**

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than 5pm on Thursday 22 March 2012. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6) **Coalition Changes - Update January to March 2012** *(Pages 9 - 14)*

A report from Carolyn Godfrey, Corporate Director, on developments relating to children's services arising from the Coalition Government.

7) **Budget and Performance monitoring** (Pages 15 - 36)

A condensed version of the Revenue Budget Monitoring report presented to Cabinet on 15<sup>th</sup> February 2012, edited to contain only information pertinent to children and education, is attached. This represents the revenue budget position as at December 2011 (period 9).

Also attached is a condensed version of the Business Plan Scorecard report presented to Cabinet on 15<sup>th</sup> February 2012, edited to contain only information pertinent to children and education.

The Committee is asked to consider the reports provided and comment as appropriate. Where possible, members are asked to forward any specific questions regarding the current budget and performance position to the Senior Scrutiny Officer in advance of the meeting.

8) **Local Safeguarding Children's Board ((LSCB) - Annual Report 2010/11**  
(Pages 37 - 98)

A report from Sarah Webb, Head of Safeguarding, introducing the Annual Report of the Local Safeguarding Children's Board (LSCB), the multi-agency strategic Board which co-ordinates policies, training and all multi-agency safeguarding systems, and ensures the effectiveness of safeguarding children work.

In order to meet the requirements of the requirements of the Apprenticeship, Skills, Children and Learning Act 2009, the Wiltshire LSCB Annual Report 10-11 must produce and publish an annual report on the effectiveness of safeguarding in the local area.

Members are asked to note the Annual Report of the Local Safeguarding Children's Board 2010-11 and its Business Plan for 2011-13 and comment as appropriate.

NB. In July, the Committee will receive the LSCB's draft Annual Report for 2011-12.

9) **The future development of the Young People's Support Service (YPSS) - update** (Pages 99 - 112)

A report from Corporate Director, Carolyn Godfrey, providing an update on Wiltshire's development of the Department for Education's (DfE) Power to Innovate (PTI) and the proposed closure of the Young People's Support Service (YPSS) in August 2012 following the Cabinet decision in November 2011. Reference is also made to the provision for young people currently in the

service who will be directly affected by the closure of YPSS.

The Committee last considered this issue in November 2011 when the Committee received a report proposing the transformation of education provision for permanently excluded students of secondary school age. The proposal was essentially to close Wiltshire's four YPSS centres in Chippenham, Trowbridge, Devizes and Salisbury and to delegate the responsibility for educating permanently excluded students to secondary schools, which would receive the devolved funding. Members welcomed the trial, which they felt was most likely to provide an improved service for young people, and requested a progress report at this meeting of the Committee.

Mark Brotherton, Head of Targeted School & Learner Support, will attend to answer members' questions. The Committee is asked to consider the information provided and comment as appropriate.

10) **Wiltshire Council funding for Ask - family support services**

This item was requested following recent interest in changes to the Council's contract with Ask – a voluntary sector provider of family support services. A report will follow

11) **Trading services to out-of-county schools - Proposal to establish a task group**

At the meeting of Full Council on 28<sup>th</sup> February, it was agreed that consideration should be given to establishing a scrutiny task group to explore opportunities for generating further income to the Council through increased trading of services to schools in other counties.

In January, the Organisation and Resources Select Committee discussed the level of trading currently conducted by the Council (following discussion of the Business Services forecast overspend of £0.100 million) and resolved to include a policy paper on the role of the Council as a provider and/or commissioner of services, including the current traded services in education, on the Committee's forward work plan. A preliminary item on this will be discussed by the O&R Select Committee on 5<sup>th</sup> April.

The Committee is invited to discuss the proposal for a scrutiny task group, its terms of reference, and (if it chooses to establish a task group) consider possible links with the work of the Organisation and Resources Select Committee.

12) **Task Group update** *(Pages 113 - 116)*

The Committee is asked to note the update on task group activity attached.

13) **Forward Work Programme** *(Pages 117 - 124)*

A copy of the draft Forward Work Programme is attached for consideration.

14) **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

15) **Date of Next Meeting**

The Committee's next meeting is scheduled for 10.30am, Thursday 31<sup>st</sup> May, Monkton Park, Chippenham.

**PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

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## **CHILDREN'S SERVICES SELECT COMMITTEE**

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### **DRAFT MINUTES OF THE CHILDREN'S SERVICES SELECT COMMITTEE MEETING HELD ON 26 JANUARY 2012 AT COMMITTEE ROOMS A-C, MONKTON PARK, CHIPPENHAM.**

#### **Present:**

Cox, Cramp, Cllr Christine Crisp, Cllr Paul Darby, Cllr Andrew Davis, Cllr Peter Davis, Cllr Mary Douglas, Cllr Peter Fuller, Cllr Lionel Grundy OBE, Mr J Hawkins, Rev. A Kemp, Cllr Jacqui Lay (Vice Chairman), Cllr Bill Moss, Cllr Helen Osborn, Mr N Owen, Powell, Cllr Carole Soden (Chairman) and Dr M Thompson

#### **Also Present:**

Cllr Trevor Carbin, Cllr Lionel Grundy OBE, Cllr Laura Mayes

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#### **1. Apologies and substitutions**

Apologies for absence were received from Cllr Mark Griffith, Cllr Jon Hubbard and Mrs Rosheen Ryan.

Carolyn Godfrey also sent her apologies.

#### **2. Minutes of the Previous Meeting**

##### **Resolved:**

**To confirm and sign the minutes of the previous meeting held on 24<sup>th</sup> November 2011.**

#### **3. Declarations of Interests**

There were no declarations of interest.

#### **4. Chairman's Announcements**

##### **a) Future venues for the Children's Services Select Committee meetings**

It was agreed that future meetings would be held at the Monkton Park offices until the County Hall refurbishment had been carried out.

b) Special Joint Budget Scrutiny

The Special Joint Scrutiny meeting would take place on Thursday 9<sup>th</sup> February to consider the Cabinet's budget proposals for the next financial year. The meeting would commence at 10.00am and take place at Trowbridge Civic Hall. All Councillors were encouraged to attend.

Cabinet would then meet on 15 February and the final budget would be considered by Full Council on 28 February.

5. **Public Participation and Councillors Questions**

There were no members of the public present or councillors' questions.

6. **Coalition Update**

Carolyn Godfrey, Corporate Director, provided an update on the Coalition Government's latest proposals for children's services and education. Lynda Cox, Head of Performance Management & Co-ordination, presented the report.

- Free Early Years education would be extended to more disadvantaged two-year-olds and parents would be able to access the free entitlement more flexibly. This followed the Government's commitment to extend 15 hours of free early education to disadvantaged two-year-olds from September 2013. In Wiltshire, the extended provision would apply to 700 two-year-olds in 2013 and 1,400 in 2014.
- Ofqual had confirmed reforms to GCSEs from September 2012. Students would once again be marked on the accuracy of their spelling, punctuation and use of grammar in key subjects at GCSE. The reforms also effectively ended modular GCSEs, with the intention of ending the culture of re-sits.
- 'Building Engagement, Building Futures' set out the Government's strategy to improve the opportunities for young people. It included five priorities for action:
  - I. Raising attainment in school and beyond
  - II. Helping local partners to provide services that support all young people to achieve full participation for 16-17 year-olds by 2015
  - III. Encouraging employers to recruit young people, offering more high-quality apprenticeships and work experience places.
  - IV. Giving young people the personalised support they need to progress.
  - V. Putting in place a new Youth Contract to help get young people learning or earning.



Members requested a report at a future meeting detailing the implications of the Raising of the Participation Age (RPA) for Wiltshire.

- Almost £450 million would be made available in a Government drive to improve the lives of 120,000 'troubled families'. The Government would offer local authorities up to 40 per cent of the cost of dealing with these families on a payment-by-results basis. The new programme would fund a national network of Troubled Family 'Trouble-Shooters', appointed by local councils to oversee the programme of action in their area. By the government definition, Wiltshire would have around 500 'troubled families'. In Wiltshire the programme was to be called 'complex families'.

**Resolved:**

1. **To note the contents of the report.**
2. **To request that a report be brought to a future meeting detailing the implications of the Raising of the Participation Age (RPA) for Wiltshire.**

7. **Budget Monitoring**

The Committee received a condensed version of the Revenue Budget Monitoring report presented to Cabinet on 13 December 2011. This had been edited to contain only information pertinent to children and education.

It was noted that pressures continued in the Leaving Care service and against the budget for unaccompanied asylum seeking children. Members requested details of the numbers and nationalities of unaccompanied asylum seeking children in Wiltshire.

There was no performance report this month.

**Resolved:**

**To note the contents of the report.**

8. **OFSTED Rating of Children's Services 2011**

A report was received from Carolyn Godfrey, Corporate Director, providing the results of Ofsted's 2011 assessment of children's services in Wiltshire.

Stephanie Denovan, Service Director for Schools and Learning, introduced the report and answered members' questions.

- The Wiltshire rating was "Performs well", as it had been in 2010.

- Improving contact, referral and assessment arrangements for children in need and children who may be in need of protection was identified as an area requiring improvement. The unannounced inspection of social care in 2011 highlighted that three areas for development remained unresolved from the 2010 inspection. An inspection action plan had been put in place, incorporating the outstanding areas identified from 2010 and those from 2011, which is actively being worked through and reviewed on a regular basis.
- A piece of research had been commissioned from Overbeck research to further develop the Council's "front door" services and promote earlier intervention with children and families through the development of a multi agency, referral and assessment duty suite.
- From next year, Ofsted would remove the 'satisfactory' grading.
- Members asked whether it was a concern that the three Wiltshire children's centres inspected were judged only to be 'satisfactory', one year after the management of Wiltshire's thirty centres had been tendered to four providers. It was reported that the assessed centres were judged to have been satisfactory with good features and that the Council had robust monitoring procedures for children's centres in place.

**Resolved:**

**To note the contents of the report and Ofsted's assessment of children's services in Wiltshire as 'Performing well'.**

9. **Pupil Performance in Public Tests and Examinations 2011**

A report was received from Carolyn Godfrey, Corporate Director, providing an overview of Wiltshire school pupils' performance in 2011 and comparing Wiltshire's attainment with national expectations.

Julie Cathcart, Head of School Improvement, presented the report and answered members' questions. National publication of the attainment for young people aged 16 and 18 had been delayed until the day of the meeting, so a report containing these results was tabled. The results were summarised as follows:

- The percentage of children achieving statutory targets in the Foundation Stage Profile (FSP) was 1% above the 2008 and 2009 outcomes, but slightly below the 2010 figure.
- At Key Stage 1, the best ever outcomes were secured at level 2+ in reading, writing and mathematics, bringing all three key measures in line with or exceeding national figures.

- At Key Stage 2, results in English and Maths combined remained at 1% above the national average, 0.7% above statistical neighbours and represented a 7% improvement for Wiltshire since 2005. Key Stage 2 performance in English at level 4 remained in line with statistical neighbours and performance in Maths showed a 1% improvement, exceeding statistical neighbour averages.
- It was reported that improvements at KS1 and KS2 were the result of developing good subject teaching plus improved pupil performance tracking and effective early intervention including one-to-one tuition and target programmes like the Every Child programmes.
- At Key Stage 3, English at both Level 5+ and Level 6+ had improved on 2010 outcomes and reflected the best ever results for Wiltshire.
- At Key Stage 4, Wiltshire secured its best ever performance in terms of pupils achieving 5+ GCSEs at A\*-E (inc. GCSE English and maths). The Level 2 performance measure of 5+ GCSEs at A\*-C figure rose by 4.2%.
- At Key Stage 5, Wiltshire's level 3 (GCE A level) average point score per examination increased to 215.9, in line with national figure.
- Data for vulnerable groups at KS4 and for post-16 provision was yet to be released and would be circulated at a later date.

The following points were discussed:

- The removal of modular GCSEs could lead to lower attainment figures in future years, making comparison with previous years' figures difficult. Members asked that future pupil performance reports remind members of changes to the attainment measures used.
- It was noted that community schools showed the lowest average attainment as compared with other school types. Future pupil performance reports could yield interesting comparisons between the attainment of academy schools and non-academy school types.
- If the local authority had concerns about an academy school's performance then its only formal avenue would be to approach Ofsted. However, in such cases the Council would always first offer the school support to help improve their performance.
- It was anticipated that most headteachers would continue to seek to offer their pupils a broad range of education, including vocational courses, despite the Government's increasing focus on academic qualifications.

### **Resolved:**

- 1. To note that a further report containing the final pupil performance figures, including those relating to the English Bacculaureate, would be circulated to members once available;**
- 2. To congratulate all children and school staff whose key stages have shown an improvement in their attainment levels for 2010/11, as well as officers involved in implementing the effective improvement programmes detailed in the report.**

### 10. **Adult Education Review**

Simon Burke, Head of Business and Commercial Services, provided a verbal update on a review of the Council's informal adult learning provision.

On 17 January 2012, Cabinet had resolved that a review of the Council's informal adult learning provision be undertaken to ensure it was appropriate to the needs of Wiltshire communities and the expectations of the Department of Business Innovation and Skill (DBIS). Cabinet has also resolved to undertake a service-led consultation on the development of a service to facilitate provision at a local level instead of the focus being on a fixed place of delivery.

The Chairman asked that members focus on the issue of future delivery of adult education, rather than the issue of building closures. The latter would be the subject of an extraordinary meeting of the Organisation and Resources Select Committee on Monday 30<sup>th</sup> January following a call-in request from the Chairman of that Committee.

Discussion included the following points:

- Some members expressed concern at the closure of Urchfont Manor House, which provided a significant part of the Council's adult education provision. It was reported that the new service would have a greater focus on localised, community-based delivery, rather than on one residential provider.
- Wiltshire Council would work with providers (for example, Wiltshire College) to improve the variety of the adult educational offer. Libraries and campuses could potentially offer an increasing proportion of this kind of offer.
- The review was at an early stage and officers were meeting with partners to scope the review and agree the consultations to be undertaken.

**Resolved:**

**To note the verbal report and to request that a written report containing further details of the review of adult education, including any consultation undertaken, be received in May.**

11. **Forward Work Programme**

The Select Committee received the Forward Work Plan for consideration and comment.

Rev Kemp, SEN Parent Governor representative, reported that she would be submitting comments to Cabinet when it met to consider the item on Passenger Assistant Service on 20<sup>th</sup> March voicing her concerns about this issue. The Committee was scheduled to receive this item on 29<sup>th</sup> March.

**Resolved:**

1. **To note the Forward Work Plan.**
2. **To agree that the report providing an update on the Multi-Agency Thresholds document be deferred to the Committee's May meeting due to a busy March agenda.**

12. **Date of Next Meeting**

**Resolved:**

**To note that the next meeting would take place at 10.30am on 29 March 2012 at Monkton Park, Chippenham.**

13. **Urgent Items**

It was agreed that the Task Group update, which had been missed from the agenda, be taken as an urgent item. A written report was tabled.

**Resolved:**

**To note the Task Group update.**

(Duration of meeting: 10.30 am - 1.10 pm)

The Officer who has produced these minutes is Kevin Fielding, of Democratic Services, direct line 01249 706612, e-mail [kevin.fielding@witshire.gov.uk](mailto:kevin.fielding@witshire.gov.uk)

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## Wiltshire Council

### Children's Services Select Committee 29<sup>th</sup> March 2012

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#### Coalition Changes – Update January 2012 to March 2012

#### Children's Centres - payments for improving outcomes for children

1. Children and Families Minister Sarah Teather announced that trial local authorities will test a range of measures which aim to reinforce the role of Sure Start Children's Centres in improving outcomes for all children, while focusing on reaching those who can most benefit from their services. The purpose of payment by results is to reward progress to reduce inequalities in child development, school readiness, health and life chances, and to improve parenting aspiration and skills.
2. The measures announced today for the payment by results trials are:

Increasing the school readiness of young children by:

- Narrowing the gap in attainment through the Early Years Foundation Stage Profile.
- Increasing take up of the two year old free entitlement.
- Increasing take up of early education amongst disadvantaged three year olds.

Improving health and child development by:

- Increasing the prevalence of Breastfeeding at 6-8 weeks.

Improving parenting skills and support provided to families in need of children's centre services by:

- Increasing the proportion of families in greatest need completing evidence based parenting programmes.
- Increasing the proportion of families with children under 5 years who are identified as being "in greatest need" and have "sustained contact" with children's centres in the local authority area.

3. Local authorities running the trials are also developing local measures to test payment by results arrangements with their children's centres. The trials will be evaluated to inform a decision about potential national rollout and the most suitable measures for a national payment by results scheme. Wiltshire applied to be part of the trial but was unsuccessful.

4. The DfE has also begun a [consultation](#) on Sure Start Children's Centres Statutory Guidance which sets out that local authorities must have sufficient children's centres to meet the needs of young children and parents living in the area, particularly those in greatest need of support.

### **Interim report on early education and childcare qualifications**

5. Professor Cathy Nutbrown has published an [interim report](#) which explores how to help people working in the early years to improve their skills, knowledge and development. During a public consultation people raised concerns about the quality of tuition, the standard of qualifications, recruitment and retention, and career progression. Professor Nutbrown is considering the following issues as she develops her recommendations for government:
  - An effective qualifications structure that motivates people working in the early years and tells employers what skills and knowledge they have.
  - Courses that prepare people for working in the early years, raise the standards of those choosing to enter the profession, give them the right skills in literacy and numeracy and include the latest cutting edge detail about child development.
  - The case for expanding the role of teachers in the early years, creating new teaching pathways with an early years specialism, linking more closely the education worlds of the school and the early years.

### **Summer school fund launched to help disadvantaged children into secondary school**

6. A £50 million summer schools fund to help the most disadvantaged pupils is now available. The money will help up to 100,000 pupils making the transition from primary to secondary school, a time when Ofsted research shows performance can take a significant dip.
7. Secondary schools can sign up for £500 for every disadvantaged pupil taking part in a two-week summer school. The money applies to all pupils transferring in to Year 7 who are on Free School Meals or have been in care for six months or more. Headteachers will be able to design and run summer schools, targeting pupils who will benefit the most. The funding could be used for activities such as:
  - Transitional activities such as meeting teachers, having a tour of the school or learning more about their new curriculum, to build on schools' own induction arrangements. This will help pupils familiarise themselves with their new environment and give them a flying start.
  - Additional intensive support in English and mathematics to enable pupils who need it to make progress in these key areas before the start of the autumn term, both as catch up and preparation for the secondary curriculum.



- Wider enrichment activities such as arts, music and sports activities, trips to theatres and museums, visits to local higher education institutions and employers etc.
8. Secondary schools can opt in by providing a few key pieces of information, such as how many pupils they expect to attend and how long they will run the school for, in a web form available on the DfE website. Applications must be submitted by 30 April 2012. Schools will receive confirmation of their funding allocation in May.

### **New award to raise university aspirations of all pupils**

9. Schools Minister Nick Gibb has announced a [new national award scheme](#) to recognise the top achievers in every secondary school in England – and those showing great potential. He said that the “Dux” – Latin for leader or champion – would help raise the aspirations of all pupils, including those from less affluent backgrounds, to go to university, including our top higher education institutions. A similar scheme, also called Dux, already exists in schools in Scotland.
10. The award, open to all maintained secondary schools, will see teachers selecting a Year 9 pupil as their Dux. They will be rewarded with a visit to one of the 20 current Russell Group universities. The Russell Group represents leading UK universities which are committed to maintaining high-quality research, outstanding teaching and education, and excellent links with business and the public sector.

### **Academies Update**

			Date opened
	Sponsored academies:		
1	The Wellington Academy	Salisbury	September 2009
2	Sarum Academy	Salisbury	September 2010
	Non-sponsored academies:		
3	Hardenhuish	Chippenham	September 2010
4	Lavington	Lavington	January 2011
5	South Wilts	Salisbury	January 2011
6	Bishop Wordsworth's	Salisbury	March 2011
7	Corsham Primary School	Corsham	April 2011
8	The Corsham School	Corsham	April 2011
9	Sheldon School	Chippenham	April 2011
10	Pewsey Vale	Pewsey	July 2011
11	Wootton Bassett	Wootton Bassett	July 2011
12	Kingdown School	Warminster	August 2011
13	St Laurence	Bradford on Avon	August 2011
14	Malmesbury	Malmesbury	August 2011
15	The Holy Trinity School	Great Cheverell	September 2011
16	Saint Edmund's Catholic Academy	Calne	September 2011
17	St Joseph's Catholic	Devizes	September 2011

	Primary School		
18	St Augustine's Catholic School	Trowbridge	September 2011
19	Springfields School	Calne	September 2011
20	The John Bentley	Calne	November 2011
21	St Edmunds CE Girls School	Salisbury	February 2012

## Improving alternative provision

11. The [Taylor Review](#) of alternative provision has been published. The main recommendations include:

- Improved teacher training in managing disruptive behaviour
- Ensuring that all children in alternative provision continue to receive appropriate and challenging English and Maths teaching.
- Schools rather than local authorities should become responsible for commissioning alternative provision and PRU services.
- Schools should share all relevant information about the pupil they are sending to alternative provision with providers, agree the nature of the intervention and set targets for the pupil. Progress should be regularly monitored and plans put in place for the next stage in the child's life.
- The Department for Education should commission a payment by results trial for alternative provision.
- Schools should look at using money they currently spend on alternative provision to build up their capacity for managing pupils' behaviour.
- Ofsted should challenge schools on their use of alternative provision.
- Ofsted should improve its intelligence gathering on poor practice – they should make sure that information on poor practice by commissioning schools and alternative provision providers is shared effectively within Ofsted and informs decisions about inspections.

## New approach to NEETs

12. The Government has unveiled a new scheme to get 16- and 17-year-olds who are out of work and not in education, earning or learning again. As part of the Deputy Prime Minister's Youth Contract, the Coalition Government will, for the first time, target funding to this group of teenagers through tailored support on a payment-by-results system. The Government is making £126m of new money available to give teenagers opportunities to train, work and get their lives on track.

13. Charities and businesses with expertise in supporting young people are being invited to bid for contracts worth up to £2,200 for every young person they help. Support will be tailored to suit individuals' needs, and may include support to help them access and remain in education, training or an apprenticeship. Unlike any past schemes for this age group, payment will depend on results.

Organisations will receive an initial payment for taking young people on, followed by subsequent payments when they show progress – including remaining in education, undertaking apprenticeships, or holding down a job. To achieve the best results, the scheme will give total freedom to those providing support – as long as the end result is success for the young person.

14. Local authorities will be central to the success of the programme. They will work with successful providers to target those young people in their area who will benefit most, fitting this programme with other provision on offer locally.

### **Major overhaul to reform family justice system**

15. In the Government's response to the recommendations made by the independent Family Justice Review Panel, Ministers have outlined their plans to reform the system to help strengthen parenting, reduce the time it takes cases to progress through the courts, and simplify the family justice system. This will include speeding up care and adoption cases by reforming the Public Law System and increasing transparency. Data on the timeliness of court cases will be published so that it can be seen where delays are occurring. Legislation will be introduced to enable a six month time limit to be set while retaining the flexibility to extend complex cases where this is genuinely in the children's interest. The Government's response to the Family Justice Review is published on the [Ministry of Justice website](#). A young person's version of the response is also available from the website.

### **Savings accounts for children in long term care**

16. Children's Minister Tim Loughton announced the appointment of charity The Share Foundation to support more than 55,000 children who are in long term care. The Share Foundation will open a Junior Individual Savings Accounts (Junior ISAs) for every young person who has been in care for more than a year, who do not have a Child Trust Fund, with the Government providing initial payments of £200 for each account. In addition, they will seek donors who recognise that these vulnerable children often miss out on the kinds of support and chances that most children can take for granted. Funds raised by The Share Foundation will be distributed amongst the accounts they open.
17. The scheme, worth a total of £16.7m until 2015, will offer tax-efficient savings accounts that can be held in cash or shares and will mature and be accessible on the account holder's 18th birthday.

### **Measures to speed up adoptions**

18. The Prime Minister has set out proposed changes to legislation to ensure that, when adoption is in a child's best interests, they are placed as soon as possible. The average time between a child entering care and moving in with their adoptive family is one year and nine months. The Government believes

this is too long and will consult on changes to the legislation later in the year. The three key measures are:

- Local authorities (LAs) will be required to reduce delays in all cases and will not be able to delay an adoption for the perfect match if there are other suitable adopters available. The ethnicity of a child and the prospective adopters will, in most cases, come second to the speed of placing a child in a home.
- Proposed changes to legislation will make it easier for children to be fostered by approved prospective adopters while the courts consider the case for adoption. This will mean they stay in one home with the same parents, first as foster carers, and then as adopted parents if the court agrees to adoption.
- If a match has not been found locally within three months of a child being recommended for adoption, LAs will have to refer them to the national Adoption Register so they can find a match in a wider pool of prospective adopters.

19. The Government has published an [Action Plan for Adoption](#) to overhaul the system for prospective adopters and strengthen the performance regime for local authorities. The new action plan includes proposals for:

- New adoption scorecards, to hold local authorities to account. The first scorecards will be published in the coming weeks.
- A revised approval process for new adopters, cutting it to six months.
- A national gateway for adoption, providing a first point of contact for anyone interested in adoption.

**Carolyn Godfrey, Corporate Director**

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Report author: Lynda Cox, Head of Performance and Information Management, Children's Services.

Largely taken from the DFE website content 18 January – 15 March 2012

15/03/12

Wiltshire Council

Cabinet (full version of report)  
15 February 2012

Children's Services Select Committee (edited version of report)  
29<sup>th</sup> March 2012

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## Budget Monitoring Period 9 December 2012

*(N/B. This is an edited version of the full Budget report received by Cabinet on 15<sup>th</sup> February – this version contains only the information pertinent to children's services)*

### PURPOSE OF REPORT

1. To advise members of the revenue budget monitoring position as at the end of Period 9 (December 2011) for the financial year 2011/2012 and highlight any significant new cost pressures or changes since the last report on 13 December 2011.

### BACKGROUND

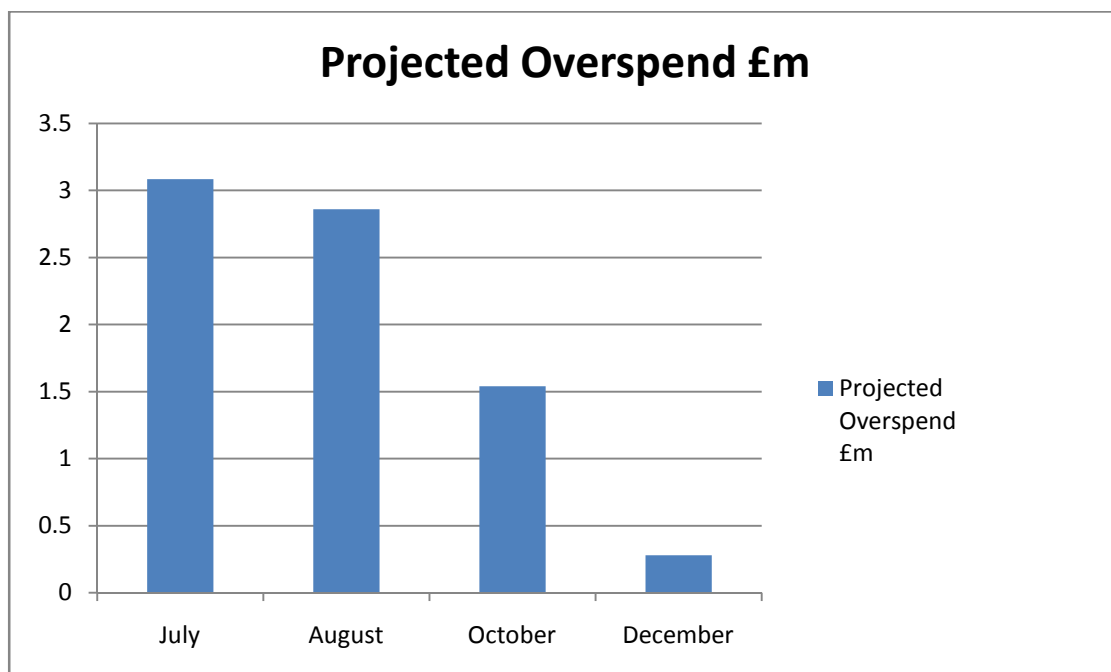
2. This report is in the new senior management structure ratified by Council on 8 November 2011. The detailed reports have been recast into the new structure, which shows expenditure by service areas.
3. As in previous periods, the report focuses on the gross and net position by service area. Comprehensive appendices showing the individual budget headings are included in Appendix C. More details on the movements in the year are included later in the report.

### SUMMARY

4. The projected year end position for the relevant accounts is set out as follows:

	Revised Budget Period 9 £m	Profiled Budget to date £m	Actual and committed to date £m	Projected Position for Year £m	Projected Over/ (Underspend) £m	Over/ (Underspend) reported at period 7 £m	Movement since period 7 £m
General Fund Total	329.847	438.411	329.499	330.126	0.279	1.539	(1.260)
Housing Revenue Account	(0.411)	(0.411)	(0.411)	(0.485)	(0.074)	0.000	(0.074)

5. The graph below shows how the forecast outturn overspend has decreased in budget monitoring reports in Cabinet this year. The graph shows a clear continual improvement in the projected overspend, following financial management throughout the Council.



## COST AND INCOME PRESSURES

6. Finance have continued to monitor budgets with a focus on those budgets assessed to be subject to a higher risk of volatility due to factors such as changes in demand or assumptions. This has identified the areas where costs have risen quicker than forecast.
7. Budget monitoring is an ongoing process and budgets and expenditure are reviewed between budget managers and accountancy regularly, on a risk based approach.
8. The Period 7 report identified significant potential cost pressures in those high risk services totalling £1.539 million. This report identifies an overall improvement in these cost pressures with a reduction totalling £1.260 million. This gives a downward revised cost pressure of £0.279 million at period 9. This is summarised and tied back to the last monitoring report in Appendix D. This table has been recast to reflect the Council's new management reporting structure. The overall balance brought forward is the same, but some of the figures have been split down to give more details.
9. The period 9 report shows more detailed information and includes a number of smaller variances. Full details of service area figures are included in Appendix C.

## **BUDGET MOVEMENTS SINCE PERIOD 7 REPORTED TO MEMBERS**

10. There have been some movements between service areas in budget since the last monitoring report at period 7. More details are given in Appendix B.

### **Detailed monitoring**

11. The overall revised projected net position by service areas is set out in Appendix C.
12. A more detailed summary of the forecast variances is set out by service areas as follows. Budgets are profiled to reflect actual spend within the year. This leads to some variances between the current profiled period 9 budget and actual and committed to date. This is due to timing differences for example with schools and work will continue to refine budget profiling within the year.

### **Children's Services (including Safeguarding, Children's Social Care, Integrated Youth, Early Years, School Improvement, Business & Commercial Services, Targeted Services & Learner Support, Commissioning & Performance and Funding Schools)**

13. Children's Services budgets are projected to underspend by £0.288 million. An increase in the overspend for Children's Social Care is offset by underspends across other service areas.
14. Looked after Children (LAC) numbers were 396 at the end of December and the in year increase in the numbers of LAC is reflected in the expenditure on placements. The external placement budget is projected to overspend by £0.373 million, commissioning 6,926 more nights care than budgeted for. The in-house placement budget is projected to overspend by £0.298 million, or 11,515 nights care.
15. The overspend on care leavers has increased by £0.098 million in December and reflects data cleansing and improved systems for recording expenditure on personal allowances for young people leaving care.
16. Integrated Youth Services are projected to underspend by £0.465 million. This is due to planned vacancies across the service and to over recovery of the year 1 savings target within the Connexions Service.
17. Schools and Learning Services are projected to underspend by £0.671 million. Key variances include:
  - The Early Years service is projected to underspend by £0.349 million due to planned vacancies and one off income.
  - SEN Transport budgets are projected to underspend by £0.200 million due to improved procurement and review of individual routes.

- Urchfont Manor is projected to overspend by £0.100 million due to a shortfall in income

18. The implementation of the corporate Admin Review has led to potential delays in achieving savings through phase 2 of the Business Support reviews in Social Care and Business & Commercial Services through the alignment of the processes. This may impact on achievement of the full year saving included in the business plan for 2012/2013. This will be further reviewed during future budget monitoring.

### **Passenger Transport (including Education Transport and Public Transport)**

19. The service is forecasting a combined underspend of £0.620 million which is attributable to savings achieved in various areas of spending since the budget was set. These have been reflected in the budget that is being proposed for 2012/13. The underspend has seen a movement between the Education and Public Transport service lines due to clarification of expected transport contract costs through detailed analysis of the Routewise system. The underspend on Education Transport has decreased, but this has been offset with an increase in the Public Transport underspend, meaning the overall underspend has reduced by £0.020 million since the last monitoring report.

### **RESERVES**

20. The tables below provide the latest forecast as at period 9 on the general fund balance and estimated earmarked reserves held by the council. The latest forecast on general fund currently stands at £11.559 million at 31 March 2012. This will be factored into the revenue budget proposals for 2012/2013.

<b>General Fund Reserve</b>	<b>£ million</b>	<b>£ million</b>
Balance as at 1 April 2011		(13.926)
Planned contribution in 2011/2012	1.867	
Extra draw re transformation	0.500	
Current Forecast Overspend at year end	0.000	
Total Forecast movement		2.367
<b>Forecast Balance 31 March 2011</b>		<b>(11.559)</b>

21. A review of the assessment of need has been undertaken by the S.151 Officer to link all the General Fund balances to risk. This will be updated as part of setting the 2012/2013 budget.

### **Overall conclusions**



22. The December Cabinet report for period 7 suggested an overspend / shortfall on the balanced budget of £1.539 million due to cost pressures.
23. During the period additional cost pressures and savings have been identified that gives a downwards reduction of £1.260 million. This has resulted in a revised forecast of a potential projected overspend based on assumptions, at end of period 9, of £0.279 million.

Cost pressures reported period 7	£1.539 million
Reduction in cost pressures in period	(£1.260 million)
Cost pressures end of period 9	£0.279 million

24. The early identification of potential issues is part of sound and prudent financial management. Action to address this year's forecast should be taken where officers have the delegated powers to do so and this is underway.

### **Implications**

25. This report informs member's decision making.

### **Risks assessment**

26. If the Council fails to take actions to address forecast shortfalls, overspends or increases in its costs it will need to draw on its reserves. The level of reserves is limited and a one off resource that cannot thus be used as a long term sustainable strategy for financial stability. Budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken. At this stage that is in place.

### **Equalities and diversity impact of the proposals**

27. None have been identified as arising directly from this report.

### **Financial implications**

28. This is a report from the Chief Finance Officer and the financial implications are discussed in the detail of this report. If all proposed actions are delivered this will yield a balanced budget by 31 March 2012.

### **Legal Implications**

29. None have been identified as arising directly from this report.

## **Proposals**

30. Members are asked to note the outcome of the period 9 (December) budget monitoring and receive updates movements since the previous report in October.

## **Reasons for proposals**

31. To inform effective decision making and ensure a sound financial control environment.

## **Background Papers and Consultation**

2011-15 Business Plan

2011-15 Financial Plan

Budget Monitoring Cabinet Period 3 26 July 2011

Budget Monitoring Cabinet Period 4 13 September 2011

Budget Monitoring Cabinet Period 5 18 October 2011

Budget Monitoring Cabinet Period 7 13 December 2011

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Report author: Matthew Tiller, Chief Accountant

### **Appendices:**

Appendix A: Revenue Budget Movements 2011/2012

Appendix B: Service Area Movements 2011/2012

Appendix C: Detailed Service Area Budget Statements

Appendix D: Forecast Variance Movement

# Wiltshire Council Revenue Budget Movements 2011/2012

Appendix A

Service	Original Budget	Restructure	Original Budget	In Year	Revised	In year	Revised	In year	Revised
	£m	Virements	(restructured)	Virements	Budget	Virements	Budget	Virements	Budget
				to Period 5	Period 5	Periods 6 & 7	Period 7	Periods 8 & 9	Revised Budget
		£m	£m	£m	£m				Period 9
<b>Adult Care Operations</b>									
Older People	40.070	(0.098)	39.972	4.091	44.063	(0.009)	44.054	0.014	44.068
Physical Impairment	7.976	0.000	7.976	(0.174)	7.802	0.000	7.802		7.802
Learning Disability	39.589	0.000	39.589	(2.681)	36.908	(0.177)	36.731		36.731
Mental Health	21.770	0.278	22.048	(1.110)	20.938	0.021	20.959		20.959
Supporting People	7.190	0.000	7.190	(0.063)	7.127	0.000	7.127		7.127
<b>Adult Care Commissioning</b>									
Resources, Strategy & Commissioning	3.073	0.309	3.382	(0.301)	3.081	1.967	5.048	(0.174)	4.874
Extra Non ring fenced grant	0.000	0.000	0.000	2.000	2.000	(2.000)	0.000		0.000
<b>Communities, Libraries, Heritage &amp; Arts</b>									
Community Leadership & Governance	2.932	0.000	2.932	0.207	3.139	(0.062)	3.077	0.026	3.103
Libraries Heritage & Arts	4.832	0.000	4.832	(0.060)	4.772	(0.036)	4.736		4.736
<b>Housing Services</b>									
Housing Services	2.949	(0.021)	2.928	(0.147)	2.781	(0.005)	2.776		2.776
<b>Neighbourhood Services</b>									
Highways and Street Scenes	14.775	0.185	14.960	2.930	17.890	(0.047)	17.843		17.843
Leisure	3.389	0.000	3.389	(0.585)	2.804	(0.049)	2.755		2.755
Car Parking	(7.330)	0.000	(7.330)	0.258	(7.072)	(0.028)	(7.100)		(7.100)
<b>Children &amp; Families</b>									
Safeguarding	0.796	0.000	0.796	0.044	0.840	(0.001)	0.839		0.839
Connexions Service	1.887	(1.887)	0.000		0.000	0.000	0.000		0.000
Youth Development Service	2.081	(2.081)	0.000		0.000	0.000	0.000		0.000
Youth Offending Service	1.616	(1.616)	0.000		0.000	0.000	0.000		0.000
Young People's Support Service	0.173	(0.173)	0.000		0.000	0.000	0.000		0.000
Other Targeted Services	1.834	(1.834)	0.000		0.000	0.000	0.000		0.000
Children's Social Care	28.586	(0.224)	28.362	(0.370)	27.992	(0.156)	27.836	0.208	28.044
Integrated Youth	0.000	5.615	5.615	0.036	5.651	(0.067)	5.584	(0.232)	5.352
<b>Schools &amp; Learning</b>									
Early Years	9.784	(0.390)	9.394	0.087	9.481	0.000	9.481	(0.481)	9.000
School Buildings & Places	0.251	(0.251)	0.000		0.000	0.000	0.000		0.000
School Improvement	4.544	(0.314)	4.230	2.089	6.319	(0.019)	6.300	0.037	6.337
Traded Services	(0.377)	0.377	0.000		0.000	0.000	0.000		0.000
Special Educational Needs	5.938	(5.938)	0.000		0.000	0.000	0.000		0.000
Business & Commercial Services	0.000	(0.303)	(0.303)	1.044	0.741	(0.025)	0.716	0.428	1.144
Targeted Services & Learner Support	0.000	8.004	8.004	1.405	9.409	(0.088)	9.321	0.020	9.341
<b>Children's Services Commissioning &amp; Performance</b>									
Commissioning and Performance	2.135	1.015	3.150	(0.256)	2.894	0.161	3.055	(0.257)	2.798
Funding Schools	0.000	0.000	0.000	1.968	1.968	0.000	1.968		1.968
<b>Policy, Performance &amp; Partnership</b>									
Policy, Performance & Partnership	0.343	0.141	0.484	(0.001)	0.483	0.084	0.567		0.567
<b>Finance</b>									
Finance, Procurement & Internal Audit	17.467	(7.595)	9.872	(0.247)	9.625	(0.106)	9.519	(0.531)	8.988
Revenues & Benefits - Subsidy	0.107	0.000	0.107	0.000	0.107	0.000	0.107		0.107
<b>Legal &amp; Democratic</b>									
Legal & Democratic	4.228	0.001	4.229	1.855	6.084	0.161	6.245		6.245
<b>Communications</b>									
Comms & Branding	2.215	(0.429)	1.786	0.172	1.958	(0.010)	1.948		1.948
<b>HR &amp; Organisational Development</b>									
Human Resources & Organisational Development	3.247	0.000	3.247	(0.011)	3.236	(0.002)	3.234	0.001	3.235
<b>Business Services</b>									
Information Services	17.746	(0.051)	17.695	(0.236)	17.459	(1.148)	16.311	0.040	16.351
Shared Services and Customer Care/ Business Services	4.836	0.858	5.694	(0.011)	5.683	(0.012)	5.671		5.671
Strategic Property Services	12.880	(10.310)	2.570	(0.031)	2.539	0.042	2.581		2.581
<b>Transformation Programme</b>									
Transformation Programme	0.193	10.599	10.792	0.842	11.634	2.341	13.975	0.635	14.610
<b>Economy and Enterprise</b>									
Economy & Enterprise	4.129	0.001	4.130	(0.009)	4.121	0.433	4.554		4.554
<b>Development Services</b>									
Development Services	2.038	0.000	2.038	(0.253)	1.785	(0.013)	1.772		1.772
<b>Strategic Services, Highways and Transport</b>									
Highways Strategic Services	8.196	(0.342)	7.854	0.111	7.965	(0.019)	7.946		7.946
Public Transport	12.590	0.059	12.649	(0.107)	12.542	(0.009)	12.533		12.533
Education Transport	8.560	0.098	8.658	(0.133)	8.525	(0.001)	8.524		8.524
<b>Waste</b>									
Waste	29.060	0.000	29.060	(2.457)	26.603	(0.011)	26.592	(0.121)	26.471
<b>Public Health &amp; Protection</b>									
Public Health & Protection	4.519	0.000	4.519	(0.084)	4.435	(0.013)	4.422	(0.020)	4.402
<b>Digital Inclusion</b>									
Digital Inclusion	0.000	0.000	0.000	0.000	0.000	0.252	0.252		0.252
<b>Corporate Directors</b>									
Corporate Directors	1.852	0.000	1.852	(0.453)	1.399	(0.004)	1.395	0.407	1.802
<b>Corporate</b>									
Movement To/ From Reserves	(1.867)	0.000	(1.867)	(7.292)	(9.159)	(0.500)	(9.659)		(9.659)
Capital Financing	22.321	0.000	22.321	0.000	22.321	0.216	22.537		22.537
Restructure and Contingency	7.023	0.000	7.023	(0.600)	6.423	(1.061)	5.362		5.362
Specific and General Grants	(32.299)	0.000	(32.299)	(2.067)	(34.366)	0.000	(34.366)		(34.366)
Corporate Levys	0.000	6.317	6.317	0.600	6.917	0.000	6.917		6.917
<b>2011-2012 Budget Requirement</b>	<b>329.847</b>	<b>0.000</b>	<b>329.847</b>	<b>0.000</b>	<b>329.847</b>	<b>(0.000)</b>	<b>329.847</b>	<b>0.000</b>	<b>329.847</b>
HRA Budget	(0.411)	0.000	(0.411)	0.000	(0.411)	0.000	(0.411)		(0.411)
	<b>329.436</b>	<b>0.000</b>	<b>329.436</b>	<b>0.000</b>	<b>329.436</b>	<b>(0.000)</b>	<b>329.436</b>	<b>0.000</b>	<b>329.436</b>

## Major Wiltshire Council Virements between Services Areas from Period 7 to Period 9

£m	£m
<b>Adult Care Operations</b>	<b>HR &amp; Organisational Development</b>
Revised Budget Period 7	Revised Budget Period 7
<i>In Year Virements period 8 &amp; 9</i>	<i>In Year Virements period 8 &amp; 9</i>
Other minor service area virements	Other minor service area virements
Revised Budget Period 9	Revised Budget Period 9
116.673	3.234
0.014	0.001
116.687	3.235
<b>Adult Care Commissioning</b>	<b>Business Services</b>
Revised Budget Period 7	Revised Budget Period 7
<i>In Year Virements period 8 &amp; 9</i>	<i>In Year Virements period 8 &amp; 9</i>
Centralisation of corporate budgets	Other minor service area virements
Revised Budget Period 9	Revised Budget Period 9
5.048	24.563
(0.174)	0.040
4.874	24.603
<b>Communities, Libraries, Heritage &amp; Arts</b>	<b>Transformation Programme</b>
Revised Budget Period 7	Revised Budget Period 7
<i>In Year Virements period 8 &amp; 9</i>	<i>In Year Virements period 8 &amp; 9</i>
Other minor service area virements	Movement of Monkton Park running costs from finance
Revised Budget Period 9	Movement of funding of Waste Management computer system
7.813	0.531
0.026	0.121
7.839	(0.017)
<b>Housing Services</b>	Revised Budget Period 9
Revised Budget Period 7	14.610
<i>No in Year Virements period 8 &amp; 9</i>	<b>Economy and Enterprise</b>
Revised Budget Period 9	Revised Budget Period 7
2.776	<i>No in Year Virements period 8 &amp; 9</i>
2.776	Revised Budget Period 9
<b>Neighbourhood Services</b>	4.554
Revised Budget Period 7	4.554
<i>No in Year Virements period 8 &amp; 9</i>	<b>Development Services</b>
Revised Budget Period 9	Revised Budget Period 7
13.498	<i>No in Year Virements period 8 &amp; 9</i>
13.498	Revised Budget Period 9
<b>Children &amp; Families</b>	1.772
Revised Budget Period 7	1.772
<i>In Year Virements period 8 &amp; 9</i>	<b>Strategic Services, Highways and Transport</b>
Other minor service area virements	Revised Budget Period 7
Revised Budget Period 9	<i>No in Year Virements period 8 &amp; 9</i>
34.259	Revised Budget Period 9
(0.024)	29.003
34.235	29.003
<b>Schools &amp; Learning</b>	<b>Waste</b>
Revised Budget Period 7	Revised Budget Period 7
<i>In Year Virements period 8 &amp; 9</i>	<i>In Year Virements period 8 &amp; 9</i>
Other minor service area virements	Movement of funding of Waste Management computer system
Revised Budget Period 9	Revised Budget Period 9
25.818	26.592
0.004	(0.121)
25.822	26.471
<b>Children's Services Commissioning &amp; Performance</b>	<b>Public Health &amp; Protection</b>
Revised Budget Period 7	Revised Budget Period 7
<i>In Year Virements period 8 &amp; 9</i>	<i>In Year Virements period 8 &amp; 9</i>
Centralisation of corporate budgets	Other minor service area virements
Other minor service area virements	Revised Budget Period 9
Revised Budget Period 9	4.422
5.023	(0.020)
(0.233)	4.402
(0.024)	<b>Digital Inclusion</b>
4.766	Revised Budget Period 7
<b>Policy, Performance &amp; Partnership</b>	<i>No in Year Virements period 8 &amp; 9</i>
Revised Budget Period 7	Revised Budget Period 9
<i>No in Year Virements period 8 &amp; 9</i>	0.252
Revised Budget Period 9	0.252
0.567	<b>Corporate Directors</b>
0.567	Revised Budget Period 7
<b>Finance</b>	<i>In Year Virements period 8 &amp; 9</i>
Revised Budget Period 7	Centralisation of corporate budgets
<i>In Year Virements period 8 &amp; 9</i>	Revised Budget Period 9
Movement of Monkton Park running costs to transformation	1.395
Revised Budget Period 9	0.407
9.626	1.802
(0.531)	<b>Corporate</b>
9.095	Revised Budget Period 7
<b>Legal &amp; Democratic</b>	<i>No in Year Virements period 8 &amp; 9</i>
Revised Budget Period 7	Revised Budget Period 9
<i>No in Year Virements period 8 &amp; 9</i>	(9.209)
Revised Budget Period 9	(9.209)
6.245	<b>SUMMARY TOTALS</b>
6.245	Revised Budget Period 7
<b>Communications</b>	Revised Budget Period 9
Revised Budget Period 7	329.847
<i>No in Year Virements period 8 &amp; 9</i>	329.847
Revised Budget Period 9	
1.948	
1.948	
	HRA Budget (Unchanged)
	(0.411)

## Wiltshire Council Revenue Budget Monitoring Statement: Period 9

31-Dec-12

		Original Budget	Revised Budget Period 9	Profiled Budget to Date	Actual and committed to date	Projected Position for Year	Projected Variation for Year: Overspend / (Underspend)	Variation as % of Revised Budget: Overspend / (Underspend)
		£m	£m	£m	£m	£m	£m	
<b>Adult Care Operations</b>								
Older People	Gross Costs	47.849	53.117	39.226	40.451	55.252	2.135	4.0%
	Income	(7.877)	(9.049)	(6.773)	(9.492)	(11.077)	(2.028)	22.4%
	<b>Net</b>	<b>39.972</b>	<b>44.068</b>	<b>32.453</b>	<b>30.959</b>	<b>44.175</b>	<b>0.107</b>	<b>0.2%</b>
Physical Impairment	Gross Costs	9.046	8.432	6.547	6.898	8.827	0.395	4.7%
	Income	(1.070)	(0.630)	(0.488)	(0.689)	(0.693)	(0.063)	10.0%
	<b>Net</b>	<b>7.976</b>	<b>7.802</b>	<b>6.059</b>	<b>6.209</b>	<b>8.134</b>	<b>0.332</b>	<b>4.3%</b>
Learning Disability	Gross Costs	43.463	40.232	31.798	31.370	41.062	0.830	2.1%
	Income	(3.874)	(3.501)	(2.810)	(3.043)	(4.093)	(0.592)	16.9%
	<b>Net</b>	<b>39.589</b>	<b>36.731</b>	<b>28.988</b>	<b>28.327</b>	<b>36.969</b>	<b>0.238</b>	<b>0.6%</b>
Mental Health	Gross Costs	26.034	25.028	19.043	19.677	25.343	0.315	1.3%
	Income	(3.986)	(4.069)	(3.122)	(3.948)	(4.179)	(0.110)	2.7%
	<b>Net</b>	<b>22.048</b>	<b>20.959</b>	<b>15.921</b>	<b>15.729</b>	<b>21.164</b>	<b>0.205</b>	<b>1.0%</b>
Supporting People	Gross Costs	7.190	7.127	5.784	5.732	7.923	0.796	11.2%
	Income	-	-	-	-	-	-	-
	<b>Net</b>	<b>7.190</b>	<b>7.127</b>	<b>5.784</b>	<b>5.732</b>	<b>7.923</b>	<b>0.796</b>	<b>11.2%</b>
<b>Adult Care Commissioning</b>								
Resources, Strategy & Commissioning	Gross Costs	3.511	5.021	4.266	2.822	4.120	(0.901)	(17.9%)
	Income	(0.129)	(0.147)	(0.111)	(0.080)	(0.167)	(0.020)	13.6%
	<b>Net</b>	<b>3.382</b>	<b>4.874</b>	<b>4.155</b>	<b>2.742</b>	<b>3.953</b>	<b>(0.921)</b>	<b>(18.9%)</b>
<b>Communities, Libraries, Heritage &amp; Arts</b>								
Community Leadership & Governance	Gross Costs	3.987	3.158	2.368	3.106	3.187	0.029	0.9%
	Income	(1.055)	(0.055)	(0.041)	(0.345)	(0.056)	(0.001)	1.8%
	<b>Net</b>	<b>2.932</b>	<b>3.103</b>	<b>2.327</b>	<b>2.761</b>	<b>3.131</b>	<b>0.028</b>	<b>0.09%</b>
Libraries, Heritage & Arts	Gross Costs	5.893	5.761	4.321	4.467	5.702	(0.059)	(1.0%)
	Income	(1.061)	(1.025)	(0.769)	(0.565)	(0.868)	0.157	(15.3%)
	<b>Net</b>	<b>4.832</b>	<b>4.736</b>	<b>3.552</b>	<b>3.902</b>	<b>4.834</b>	<b>0.098</b>	<b>2.1%</b>
<b>Strategic Housing</b>								
Strategic Housing	Gross Costs	3.770	3.948	2.960	2.414	3.251	(0.697)	(17.7%)
	Income	(0.842)	(1.172)	(0.889)	(0.671)	(0.936)	0.236	(20.1%)
	<b>Net</b>	<b>2.928</b>	<b>2.776</b>	<b>2.071</b>	<b>1.743</b>	<b>2.315</b>	<b>(0.461)</b>	<b>(16.6%)</b>

## Wiltshire Council Revenue Budget Monitoring Statement: Period 9

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		Original Budget	Revised Budget Period 9	Profiled Budget to Date	Actual and committed to date	Projected Position for Year	Projected Variation for Year: Overspend / (Underspend)	Variation as % of Revised Budget: Overspend / (Underspend)
		£m	£m	£m	£m	£m	£m	
<b>Neighbourhood Services</b>								
Highways & Street Scene	Gross Costs	18.219	24.514	17.725	18.505	25.454	0.940	3.8%
	Income	(3.259)	(6.671)	(4.887)	(6.460)	(6.421)	0.250	(3.7%)
	<b>Net</b>	<b>14.960</b>	<b>17.843</b>	<b>12.838</b>	<b>12.045</b>	<b>19.033</b>	<b>1.190</b>	<b>6.7%</b>
Leisure	Gross Costs	8.549	7.668	5.751	6.786	7.838	0.170	2.2%
	Income	(5.160)	(4.913)	(3.685)	(3.485)	(4.873)	0.040	(0.8%)
	<b>Net</b>	<b>3.389</b>	<b>2.755</b>	<b>2.066</b>	<b>3.301</b>	<b>2.965</b>	<b>0.210</b>	<b>7.6%</b>
Car Parking	Gross Costs	1.961	1.827	1.370	1.422	1.827	-	-
	Income	(9.291)	(8.927)	(6.910)	(5.667)	(7.427)	1.500	(16.8%)
	<b>Net</b>	<b>(7.330)</b>	<b>(7.100)</b>	<b>(5.540)</b>	<b>(4.245)</b>	<b>(5.600)</b>	<b>1.500</b>	<b>(21.1%)</b>
<b>Children &amp; Families</b>								
Safeguarding	Gross Costs	0.884	0.927	0.695	0.739	1.023	0.096	10.4%
	Income	(0.088)	(0.088)	(0.036)	(0.144)	(0.088)	-	-
	<b>Net</b>	<b>0.796</b>	<b>0.839</b>	<b>0.659</b>	<b>0.595</b>	<b>0.935</b>	<b>0.096</b>	<b>11.4%</b>
Children's Social Care	Gross Costs	29.202	29.209	21.410	23.918	29.984	0.775	2.7%
	Income	(0.840)	(1.165)	(0.761)	(0.804)	(1.165)	-	-
	<b>Net</b>	<b>28.362</b>	<b>28.044</b>	<b>20.649</b>	<b>23.114</b>	<b>28.819</b>	<b>0.775</b>	<b>2.8%</b>
Integrated Youth	Gross Costs	7.009	6.737	4.926	4.254	6.272	(0.465)	(6.9%)
	Income	(1.394)	(1.385)	(1.036)	(0.782)	(1.385)	-	-
	<b>Net</b>	<b>5.615</b>	<b>5.352</b>	<b>3.890</b>	<b>3.472</b>	<b>4.887</b>	<b>(0.465)</b>	<b>(8.7%)</b>
<b>Schools &amp; Learning</b>								
Early Years	Gross Costs	25.161	24.743	18.539	18.730	24.394	(0.349)	(1.4%)
	Income	(15.767)	(15.743)	-	(0.095)	(15.743)	-	-
	<b>Net</b>	<b>9.394</b>	<b>9.000</b>	<b>18.539</b>	<b>18.635</b>	<b>8.651</b>	<b>(0.349)</b>	<b>(3.9%)</b>
School Improvement	Gross Costs	5.319	9.391	7.528	6.015	9.325	(0.066)	(0.7%)
	Income	(1.089)	(3.054)	(2.044)	(2.331)	(3.054)	-	-
	<b>Net</b>	<b>4.230</b>	<b>6.337</b>	<b>5.484</b>	<b>3.684</b>	<b>6.271</b>	<b>(0.066)</b>	<b>(1.0%)</b>
Business & Commercial Services	Gross Costs	3.444	4.730	3.412	3.653	4.844	0.114	2.4%
	Income	(3.747)	(3.586)	(2.559)	(0.061)	(3.586)	-	-
	<b>Net</b>	<b>(0.303)</b>	<b>1.144</b>	<b>0.853</b>	<b>3.592</b>	<b>1.258</b>	<b>0.114</b>	<b>10.0%</b>
Targeted Services & Learner Support	Gross Costs	24.237	25.831	19.650	13.766	25.461	(0.370)	(1.4%)
	Income	(16.233)	(16.490)	(1.555)	0.110	(16.490)	-	-
	<b>Net</b>	<b>8.004</b>	<b>9.341</b>	<b>18.095</b>	<b>13.876</b>	<b>8.971</b>	<b>(0.370)</b>	<b>(4.0%)</b>

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		Original Budget	Revised Budget Period 9	Profiled Budget to Date	Actual and committed to date	Projected Position for Year	Projected Variation for Year: Overspend / (Underspend)	Variation as % of Revised Budget: Overspend / (Underspend)
		£m	£m	£m	£m	£m	£m	
<b><u>Children's Services Commissioning &amp; Performance</u></b>								
Commissioning & Performance	Gross Costs	9,014	8,728	7,241	6,949	8,705	(0.023)	(0.3%)
	Income	(5,864)	(5,930)	(0,488)	(0,344)	(5,930)	-	-
	Net	<b>3,150</b>	<b>2,798</b>	<b>6,753</b>	<b>6,605</b>	<b>2,775</b>	<b>(0.023)</b>	<b>(0.8%)</b>
Funding Schools	Gross Costs	283,436	242,028	183,461	113,219	242,028	-	-
	Income	(283,436)	(240,060)	(1,269)	(24,551)	(240,060)	-	-
	Net	-	<b>1,968</b>	<b>182,192</b>	<b>88,668</b>	<b>1,968</b>	-	-
<b><u>Policy, Performance &amp; Partnership</u></b>								
Policy, Performance & Partnership	Gross Costs	0,488	0,571	0,428	0,343	0,467	(0.104)	(18.2%)
	Income	(0,004)	(0,004)	(0,003)	(0,002)	(0,004)	-	-
	Net	<b>0,484</b>	<b>0,567</b>	<b>0,425</b>	<b>0,341</b>	<b>0,463</b>	<b>(0.104)</b>	<b>(18.3%)</b>
<b><u>Finance</u></b>								
Finance, Procurement & Internal Audit	Gross Costs	19,185	18,220	13,665	13,184	18,340	0,120	0.7%
	Income	(9,313)	(9,232)	(6,924)	(3,798)	(9,232)	-	-
	Net	<b>9,872</b>	<b>8,988</b>	<b>6,741</b>	<b>9,386</b>	<b>9,108</b>	<b>0,120</b>	<b>1.3%</b>
Revenues & Benefits - Subsidy	Gross Costs	133,339	133,339	100,004	82,568	133,339	-	-
	Income	(133,232)	(133,232)	(99,924)	(98,415)	(133,232)	-	-
	Net	<b>0,107</b>	<b>0,107</b>	<b>0,080</b>	<b>(15,847)</b>	<b>0,107</b>	-	-
<b><u>Legal &amp; Democratic</u></b>								
Legal & Democratic	Gross Costs	5,033	7,049	5,287	6,315	8,049	1,000	14.2%
	Income	(0,804)	(0,804)	(0,603)	(0,952)	(1,204)	(0,400)	49.8%
	Net	<b>4,229</b>	<b>6,245</b>	<b>4,684</b>	<b>5,363</b>	<b>6,845</b>	<b>0,600</b>	<b>9.6%</b>
<b><u>Communications</u></b>								
Comms & Branding	Gross Costs	2,156	2,318	1,739	1,598	2,098	(0,220)	(9.5%)
	Income	(0,370)	(0,370)	(0,278)	(0,015)	(0,020)	0,350	(94.6%)
	Net	<b>1,786</b>	<b>1,948</b>	<b>1,461</b>	<b>1,583</b>	<b>2,078</b>	<b>0,130</b>	<b>6.7%</b>
<b><u>HR &amp; Organisational Development</u></b>								
Human Resources & Organisational Development	Gross Costs	3,777	3,558	2,669	2,426	3,358	(0,200)	(5.6%)
	Income	(0,530)	(0,323)	(0,242)	(0,342)	(0,323)	-	-
	Net	<b>3,247</b>	<b>3,235</b>	<b>2,427</b>	<b>2,084</b>	<b>3,035</b>	<b>(0,200)</b>	<b>(6.2%)</b>

## Wiltshire Council Revenue Budget Monitoring Statement: Period 9

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		<i>Original Budget</i>	<i>Revised Budget Period 9</i>	<i>Profiled Budget to Date</i>	<i>Actual and committed to date</i>	<i>Projected Position for Year</i>	<i>Projected Variation for Year: Overspend / (Underspend)</i>	<i>Variation as % of Revised Budget: Overspend / (Underspend)</i>
		<i>£m</i>	<i>£m</i>	<i>£m</i>	<i>£m</i>	<i>£m</i>	<i>£m</i>	
<b><u>Business Services</u></b>								
Information Services	Gross Costs	17.985	16.638	12.478	13.242	15.638	(1.000)	(6.0%)
	Income	(0.290)	(0.287)	(0.215)	(0.278)	(0.287)	-	-
	<b>Net</b>	<b>17.695</b>	<b>16.351</b>	<b>12.263</b>	<b>12.964</b>	<b>15.351</b>	<b>(1.000)</b>	<b>(6.1%)</b>
Shared Services & Customer Care/Business Services	Gross Costs	9.056	9.033	6.775	6.997	8.733	(0.300)	(3.3%)
	Income	(3.362)	(3.362)	(2.522)	(2.534)	(3.022)	0.340	(10.1%)
	<b>Net</b>	<b>5.694</b>	<b>5.671</b>	<b>4.253</b>	<b>4.463</b>	<b>5.711</b>	<b>0.040</b>	<b>0.7%</b>
Strategic Property Services	Gross Costs	3.915	3.926	2.950	3.188	3.626	(0.300)	(7.6%)
	Income	(1.345)	(1.345)	(1.009)	(0.372)	(1.345)	-	-
	<b>Net</b>	<b>2.570</b>	<b>2.581</b>	<b>1.941</b>	<b>2.816</b>	<b>2.281</b>	<b>(0.300)</b>	<b>(11.6%)</b>
<b><u>Transformation Programme</u></b>								
Transformation Programme	Gross Costs	14.430	18.062	13.547	13.226	18.352	0.290	1.6%
	Income	(3.638)	(3.452)	(2.589)	(2.268)	(3.352)	0.100	(2.9%)
	<b>Net</b>	<b>10.792</b>	<b>14.610</b>	<b>10.958</b>	<b>10.958</b>	<b>15.000</b>	<b>0.390</b>	<b>2.7%</b>
<b><u>Economy &amp; Enterprise</u></b>								
Economy & Enterprise	Gross Costs	4.441	4.865	3.649	6.024	4.465	(0.400)	(8.2%)
	Income	(0.311)	(0.311)	(0.233)	(3.080)	(0.311)	-	-
	<b>Net</b>	<b>4.130</b>	<b>4.554</b>	<b>3.416</b>	<b>2.944</b>	<b>4.154</b>	<b>(0.400)</b>	<b>(8.8%)</b>
<b><u>Development Services</u></b>								
Development Services	Gross Costs	6.661	6.579	4.934	4.332	6.089	(0.490)	(7.4%)
	Income	(4.623)	(4.807)	(3.605)	(3.755)	(4.497)	0.310	(6.4%)
	<b>Net</b>	<b>2.038</b>	<b>1.772</b>	<b>1.329</b>	<b>0.577</b>	<b>1.592</b>	<b>(0.180)</b>	<b>(10.2%)</b>
<b><u>Strategic Services, Highways &amp; Transport</u></b>								
Highways Strategic Services	Gross Costs	9.047	9.280	6.746	6.184	9.230	(0.050)	(0.5%)
	Income	(1.193)	(1.334)	(0.965)	(1.214)	(1.524)	(0.190)	14.2%
	<b>Net</b>	<b>7.854</b>	<b>7.946</b>	<b>5.781</b>	<b>4.970</b>	<b>7.706</b>	<b>(0.240)</b>	<b>(3.0%)</b>
Public Transport	Gross Costs	15.714	15.963	11.456	11.325	15.563	(0.400)	(2.5%)
	Income	(3.065)	(3.430)	(2.433)	(2.657)	(3.600)	(0.170)	5.0%
	<b>Net</b>	<b>12.649</b>	<b>12.533</b>	<b>9.023</b>	<b>8.668</b>	<b>11.963</b>	<b>(0.570)</b>	<b>(4.5%)</b>
Education Transport	Gross Costs	9.481	9.347	6.012	5.625	9.267	(0.080)	(0.9%)
	Income	(0.823)	(0.823)	(1.020)	(0.937)	(0.793)	0.030	(3.6%)
	<b>Net</b>	<b>8.658</b>	<b>8.524</b>	<b>4.992</b>	<b>4.688</b>	<b>8.474</b>	<b>(0.050)</b>	<b>(0.6%)</b>



## Wiltshire Council Revenue Budget Monitoring Statement: Period 9

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		Original Budget	Revised Budget Period 9	Profiled Budget to Date	Actual and committed to date	Projected Position for Year	Projected Variation for Year: Overspend / (Underspend)	Variation as % of Revised Budget: Overspend / (Underspend)
		£m	£m	£m	£m	£m	£m	
<b>Waste</b>								
Waste	Gross Costs	32.622	30.033	20.083	27.152	29.913	(0.120)	(0.4%)
	Income	(3.562)	(3.562)	(2.615)	(2.420)	(3.162)	0.400	(11.2%)
	<b>Net</b>	<b>29.060</b>	<b>26.471</b>	<b>17.468</b>	<b>24.732</b>	<b>26.751</b>	<b>0.280</b>	<b>1.1%</b>
<b>Public Health &amp; Protection</b>								
Public Health & Protection	Gross Costs	5.709	6.127	4.596	4.516	6.127	-	-
	Income	(1.190)	(1.725)	(1.294)	(2.581)	(1.725)	-	-
	<b>Net</b>	<b>4.519</b>	<b>4.402</b>	<b>3.302</b>	<b>1.935</b>	<b>4.402</b>	<b>-</b>	<b>-</b>
<b>Digital Inclusion</b>								
Digital Inclusion	Gross Costs	-	0.252	0.189	0.115	0.181	(0.071)	(28.2%)
	Income	-	-	-	-	-	-	-
	<b>Net</b>	<b>-</b>	<b>0.252</b>	<b>0.189</b>	<b>0.115</b>	<b>0.181</b>	<b>(0.071)</b>	<b>(28.2%)</b>
<b>Corporate Directors</b>								
Corporate Directors	Gross Costs	1.897	1.847	1.205	1.512	1.807	(0.040)	(2.2%)
	Income	(0.045)	(0.045)	(0.032)	(0.033)	(0.045)	-	-
	<b>Net</b>	<b>1.852</b>	<b>1.802</b>	<b>1.173</b>	<b>1.479</b>	<b>1.762</b>	<b>(0.040)</b>	<b>(2.2%)</b>
<b>Corporate</b>								
Movement To/From Reserves		(1.867)	(9.659)	(8.864)	(7.292)	(9.659)	-	-
Capital Financing		22.321	22.537	6.134	7.488	21.037	(1.500)	(6.7%)
Restructure & Contingency		7.023	5.362	3.000	1.538	5.702	0.340	6.3%
Specific & General Grants		(32.299)	(34.366)	(26.291)	(29.299)	(34.366)	-	-
Corporate Levys		6.317	6.917	4.738	1.399	6.917	-	-
	<b>Net</b>	<b>1.495</b>	<b>(9.209)</b>	<b>(21.283)</b>	<b>(26.166)</b>	<b>(10.369)</b>	<b>(1.160)</b>	<b>12.6%</b>
<b>Wiltshire Council General Fund Total</b>								
	<b>Gross Costs</b>	<b>863.609</b>	<b>825.955</b>	<b>605.150</b>	<b>518.599</b>	<b>826.095</b>	<b>0.140</b>	<b>0.0%</b>
	<b>Income</b>	<b>(533.762)</b>	<b>(496.108)</b>	<b>(166.739)</b>	<b>(189.100)</b>	<b>(495.969)</b>	<b>0.139</b>	<b>(0.0%)</b>
	<b>Net</b>	<b>329.847</b>	<b>329.847</b>	<b>438.411</b>	<b>329.499</b>	<b>330.126</b>	<b>0.279</b>	<b>0.1%</b>
<b>Housing Revenue Account (HRA)</b>								
	Gross Costs	22.322	22.322	16.742	13.326	21.164	(1.158)	(5.2%)
	Income	(22.733)	(22.733)	(17.050)	(17.021)	(21.649)	1.084	(4.8%)
	<b>Net</b>	<b>(0.411)</b>	<b>(0.411)</b>	<b>(0.308)</b>	<b>(3.695)</b>	<b>(0.485)</b>	<b>(0.074)</b>	<b>18.0%</b>
<b>Total Including HRA</b>								
	<b>Gross Costs</b>	<b>885.931</b>	<b>848.277</b>	<b>621.892</b>	<b>531.925</b>	<b>847.259</b>	<b>(1.018)</b>	<b>(0.1%)</b>
	<b>Income</b>	<b>(556.495)</b>	<b>(518.841)</b>	<b>(183.789)</b>	<b>(206.121)</b>	<b>(517.618)</b>	<b>1.223</b>	<b>(0.2%)</b>
	<b>Net</b>	<b>329.436</b>	<b>329.436</b>	<b>438.103</b>	<b>325.804</b>	<b>329.641</b>	<b>0.205</b>	<b>0.1%</b>

## Wiltshire Council Forecast Variance Movements

	Reported Period 7	Variance	Current Pressures Period 9
	£m	£m	£m
<b><u>Adult Care Operations</u></b>			
Older People	1.103	(0.996)	0.107
Physical Impairment	0.416	(0.084)	0.332
Learning Disability	0.441	(0.203)	0.238
Mental Health	0.251	(0.046)	0.205
Supporting People	0.777	0.019	0.796
<b><u>Adult Care Commissioning</u></b>			
Resources, Strategy & Commissioning	(1.751)	0.830	(0.921)
<b><u>Communities, Libraries, Heritage &amp; Arts</u></b>			
Community Leadership & Governance	0.018	0.010	0.028
Libraries Heritage & Arts	0.122	(0.024)	0.098
<b><u>Strategic Housing</u></b>			
Strategic Housing	(0.339)	(0.122)	(0.461)
<b><u>Neighbourhood Services</u></b>			
Highways and Street Scene	0.810	0.380	1.190
Leisure	0.265	(0.055)	0.210
Car Parking	1.550	(0.050)	1.500
<b><u>Children &amp; Families</u></b>			
Safeguarding	0.096		0.096
Children's Social Care	0.602	0.173	0.775
Integrated Youth	(0.443)	(0.022)	(0.465)
<b><u>Schools &amp; Learning</u></b>			
Early Years	(0.267)	(0.082)	(0.349)
School Improvement	0.107	(0.173)	(0.066)
Business & Commercial Services	0.208	(0.094)	0.114
Targeted Services & Learner Support	(0.466)	0.096	(0.370)
<b><u>Children's Services Commissioning &amp; Performance</u></b>			
Commissioning and Performance	0.009	(0.032)	(0.023)
Funding Schools			0.000
<b><u>Policy, Performance &amp; Partnership</u></b>			
Policy, Performance & Partnership		(0.104)	(0.104)
<b><u>Finance</u></b>			
Finance, Procurement & Internal Audit	0.020	0.100	0.120
Revenues & Benefits - Subsidy			0.000
<b><u>Legal &amp; Democratic</u></b>			
Legal & Democratic	0.600		0.600
<b><u>Communications</u></b>			
Comms & Branding	(0.060)	0.190	0.130
<b><u>HR &amp; Organisational Development</u></b>			
Human Resources & Organisational Development		(0.200)	(0.200)
<b><u>Business Services</u></b>			
Information Services		(1.000)	(1.000)
Shared Services and Customer Care/ Business Services	0.100	(0.060)	0.040
Strategic Property Services	(0.300)		(0.300)
<b><u>Transformation Programme</u></b>			
Transformation Programme	0.350	0.040	0.390
<b><u>Economy and Enterprise</u></b>			
Economy & Enterprise	(0.400)		(0.400)
<b><u>Development Services</u></b>			
Development Services	(0.180)		(0.180)
<b><u>Strategic Services, Highways and Transport</u></b>			
Highways Strategic Services	(0.110)	(0.130)	(0.240)
Public Transport	(0.400)	(0.170)	(0.570)
Education Transport	(0.240)	0.190	(0.050)
<b><u>Waste</u></b>			
Waste	0.190	0.090	0.280
<b><u>Public Health &amp; Protection</u></b>			
Public Health & Protection			0.000
<b><u>Digital Inclusion</u></b>			
Digital Inclusion		(0.071)	(0.071)
<b><u>Corporate Directors</u></b>			
Corporate Directors	(0.040)		(0.040)
<b><u>Corporate</u></b>			
Movement To/ From Reserves			0.000
Capital Financing	(1.500)		(1.500)
Restructure and Contingency		0.340	0.340
Specific and General Grants			0.000
Corporate Levys			0.000
<b>TOTAL FORECAST VARIANCE MOVEMENT</b>	<b>1.539</b>	<b>(1.260)</b>	<b>0.279</b>
HRA Budget		(0.074)	(0.074)

## Wiltshire Council

Cabinet (full version of report)  
15 February 2012

Children's Services Select Committee (edited version of report)  
29<sup>th</sup> March 2012

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**Subject: Business Plan Scorecard Report**

**Cabinet Member: Councillor John Brady - Finance, Performance and Risk**

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*NB. This version of the report has been edited to only include information pertinent to children's services.*

### Purpose of Report

1. This is a report to provide a summary of progress against Wiltshire Council's Business Plan. It provides:
  - Performance indicators for Community Results and Council Performance for the period April to December 2011.
  - The status of the Council's main programmes.

### Background

2. Wiltshire Council's four year Business Plan sets out what will be achieved between now and 2015. It highlights the business model for the next five to 10 years. The changes from where we are now are phased so that the first four years sets the foundation to make the council as efficient as possible and equipped for the future. Progress reports are intended to give a rounded picture, covering performance against targets, progress on major programmes and where possible information about the Council's workforce.
3. The performance indicators show results available at December 2011. Results only available at year end will be included in the report in June 2012.
4. The status of the Council's main programmes is provided by the Programme Office and shows whether each programme is on track.
5. The HR Workforce Report to the end of December will be reported to the Staffing Policy Committee on 7 March. It is not available in time for circulation to this meeting, but HR information will be included in our Year End report to Cabinet in June.

### Main Considerations for the Council

6. Progress against the Business Plan is summarised below.
7. **Community and Council Scorecards** – Most indicators are expected to hit or be very close to their targets by year end. Eight indicators are flagged as 'red':

- **2001** 5% increase in children in care receiving high quality local placements
  - **V2** Reduce health inequalities – males
  - **V2** Reduce health inequalities - females
  - **2005** More children in care get A\*-C GCSEs (or equivalent)
  - **2007** Care leavers in suitable education, jobs or training
  - **2008** Timely adoptions
  - **5001** Customer telephone call connection rates and
  - **6001** Alcohol related hospital admissions.
8. Information about action being taken on these is provided in **Annex 1**.
9. **Council's Programmes** – Most of the programmes are progressing as expected.

### **Environmental Impact of the Proposal**

10. This is a scorecard so the proposal has no direct environmental impact, although there are measures on Recycling, Waste Management and Energy Efficiency.

### **Equalities Impact of the Proposal**

11. As this is a progress report the proposal has no direct impact on equalities.

### **Risk Assessment**

12. The Council's risk management arrangements apply across the Council's services and risk is overseen by the Corporate Risk Management Group (CRMG), which reports on significant risks to CLT and to the Audit Committee. No risks arise as a result of this report, but it does highlight any difficulties relating to achieving targets and delivering the Council's main programmes.

### **Financial Implications**

13. This is a scorecard report so has no direct financial implications.

### **Legal Implications**

14. As this is a scorecard report there are no direct legal implications.

### **Options Considered**

15. As this is a scorecard report there are no 'options to consider'.

### **Proposal**

16. Cabinet is asked to note progress against the Business Plan.

**Sharon Britton**

**Service Director Policy, Performance and Partnership**

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Report Author: Claire Small, Policy and Partnership Officer

[claire.small@wiltshire.gov.uk](mailto:claire.small@wiltshire.gov.uk)

Date of report: 19 January 2012

### **Background Papers**

The following unpublished documents have been relied on in the preparation of this report: detailed performance management information held within services.

**Appendices**

Annex 1: Business Plan Scorecards

Annex 2: Programme Status

## Business Plan Scorecard Results to December 2011

### Index

- Community Results Scorecard
- Council Performance Scorecard

### Scorecard Key:

H = High (good performance if actual is higher than target); L = Low (good performance if actual is lower than target)

**3 yr trend:** I = Improving; W = Worsening

**On target** (by end of year): Y = Yes; N = No; A = Amber (some concern)

## Community Results Scorecard to December 2011

MEASURES TO DECEMBER												
Ref	Wiltshire's Business Plan 2011-15 COMMUNITY RESULTS SCORECARD	high/low	2008/09 Actual	2009/10 Actual	2010/11 Actual	3 yr trend	2011/12 Target (year)	2011/12 Target to December	2011/12 Actual to December	On target?	2014/15 target	Lead officer
	<b>Protect and Safeguard Vulnerable Children</b>											
2001	5% increase in children in care receiving high quality local placements: use of in-house foster carers (proportion nights)	H	56.3	60.9	62.8	I	67.4	67.4	59.9	N	68	Sharon Davies
	<b>Invest in: Children's Attainment</b>											
2003	5% more 11 year olds will get Key Stage 2 L4+ by 2015 (Maths and English)	H	73	71	75	I	75.2	75.2	75	Y	79.2	Stephanie Denovan
2004	5% more young people will get 5 A*-C at GCSE by 2015 (including English and Maths)	H	53.2	55.4	55.8	I	56.6	56.6	60.0 (prov)	Y	60.6	Stephanie Denovan

### Comments on Community Results Scorecard

#### Results that are not on target (No)

**Ref 2001 – 5% increase in children in care receiving high quality local placements: use of in-house foster carers (proportion nights)**

**Target: 67.4, Actual: 59.9**

#### Reason not on target and what we are doing:

We are increasing the number of approved fostering households, overall bed capacity and filled beds, and decreasing the number of vacant and unavailable beds. Formally deregistering non active carers and retirement of some long established carers (carers now in their 70s) has seen a loss of mainstream carers/beds. The % of LAC accommodated in-house is being maintained rather than increased. There continues to be a lack of vacant capacity within in-house provision. There is currently a campaign to recruit more foster carers and this is proceeding well. The total number of inquiries from people interested in becoming foster carers over the past 3 months was 61 and 13 fostering households were approved with others still in the process.

## Council Performance Scorecard to December 2011

MEASURES TO DECEMBER												
Ref	Wiltshire's Business Plan 2011-15 COUNCIL PERFORMANCE SCORECARD	high/low	2008/09 Actual	2009/10 Actual	2010/11 Actual	3 yr trend	2011/12 Target (year)	2011/12 Target to December	2011/12 Actual to December	On target?	2014/15 target	Lead officer
<b>Protect and Safeguard Vulnerable Children</b>												
2005	More children in care get 5 A*-C GCSEs (or equivalent)	H	11.4	14.3	16	I	20	20	4	N	32	Sharon Davies
2006	Care leavers in suitable accommodation	H	81.8%	76.5%	97.1%	I	95%	95%	95%	Y	95%	Sharon Davies
2007	Care leavers in suitable education, jobs or training	H	54.4%	41.2%	65.7%	I	68%	68%	45%	N	72%	Sharon Davies
2008	Timely adoptions	H	65.2%	92.9%	100%	I	90%	90%	67% (10 adoptions)	N	90%	Sharon Davies
2009	Safeguarding: initial assessments done in 10 days	H		65.1%	63.6%	-	70%	70%	88%	Y	80%	Sharon Davies
2010	Safeguarding: child protection plan reviewed on time	H	100%	97.9%	100%	-	100%	100%	99%	Y	100%	Sharon Davies

### Comments on Council Performance Scorecard

#### Results that are not on target (No)

##### Ref 2005 – More children in care get 5 A\*-C GCSEs (or equivalent)

Target: 20, Actual: 5

##### Reason not on target and what we are doing:

Of the 5 young people with potential to achieve 5 A\*-C inc. English & Maths, 1 has achieved. Of the remaining 4, 1 is only in year 10 and will sit exams in 2012; 1 had a personal crisis just prior to exams and avoided permanent exclusion; and the remaining 2 each narrowly missed a grade 'C' in English and Maths respectively. All are currently in EET. The Academic Mentoring programme is to be relaunched in 2011/12 to target Year 11 in the lead up to exams.

##### Ref 2007 – Care leavers in suitable education, jobs or training

Target: 68%, Actual: 45%

##### Reason not on target and what we are doing:

We have increased the frequency of tracking and contacting those disengaged (now monthly). The LAC EET Monitoring Group meets monthly to discuss all cases and highlights issues and actions. A mentoring programme starts in January 2012. Apprenticeships and work based training programmes are coming on-line over the next few weeks. Future plans include the proposed dedicated LAC centre which will be a base for a wide range of activities and training opportunities for young people.



**Ref 2008 – Timely adoptions**

**Target: 90%, Actual: 67%**

**Reason not on target and what we are doing:**

The reason for the delays has been due to highly specific and complex issues which mean that the process is taking longer to complete



**Wiltshire Council**

**Children's Services Select Committee**  
**29<sup>th</sup> March 2012**

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## **Wiltshire Local Safeguarding Children Board - Annual Report 10-11**

### **1. Introduction**

Wiltshire Local Safeguarding Children Board (LSCB) is the key statutory mechanism for agreeing how organisations in Wiltshire will co-operate to safeguard and promote the welfare of children.

Statutory objectives are:-

- To co-ordinate what is done by each person or body represented on the Board and
- To ensure the effectiveness of what is done by each person or body for the purposes of safeguarding and promoting the welfare of children in the area of the authority

(Section 14 (1) Children Act 2004)

Core membership of a Local Safeguarding Children Board is set out in the Children Act 2004 and includes Local Authorities, Health bodies and the Police. In Wiltshire, the LSCB Board comprises of 40 members who are mainly senior managers in a range of statutory and voluntary organisations.

### **2. Wiltshire LSCB Annual Report 10-11**

The Apprenticeships, Skills, Children and Learning Act 2009 introduced a legislative requirement for an LSCB to produce and publish an annual report on the effectiveness of safeguarding in the local area. The submitted annual report for the period 10-11 is the first annual report to be produced by Wiltshire LSCB under this legislation. In line with government guidance in January 2012 this report was presented to Wiltshire Children and Young People's Trust to influence strategic planning for Wiltshire's children.

The Wiltshire LSCB Annual Report 10-11 outlines progress made in Wiltshire LSCB priority objectives of:

- Ensuring implementation of Government guidance “Working Together (2010)”
- Increasing independence and challenge in LSCB business
- Reducing the number of children and young people who go missing.

The outcome of core function activity is also noted including quality assurance, safeguarding training, allegations against staff, serious case reviews, safeguarding performance monitoring including the impact of change on agency safeguarding activity.

Priorities for the LSCB Business Plan 10-13 are also outlined.

An Executive Summary of the report outlines the progress and effectiveness of safeguarding activity undertaken in Wiltshire. Both reports are attached for reference.

### **3. Request to Committee**

The Annual Report is presented to the Children’s Services Select Committee to acknowledge formal receipt, note its content and the role of all agencies make in safeguarding children and young people in Wiltshire.

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Report author:

Rachel Hull  
Development Manager,  
Wiltshire LSCB  
March 2012



Wiltshire Local Safeguarding Children Board

# **ANNUAL REPORT 2010-11**

**&**

# **BUSINESS PLAN 2011-13**

## **EXECUTIVE SUMMARY**

The Wiltshire LSCB Annual Report 10-11 meets the requirements of the Apprenticeship, Skills, Children and Learning Act 2009 to produce and publish an annual report on the effectiveness of safeguarding in the local area. The annual report has been approved by Wiltshire LSCB and will be submitted to the Wiltshire Children and Young People's Trust Board.

**Section One** provides a Chair's Summary outlining the LSCB's activity in undertaking a Serious Case Review, challenging agencies over how they are managing risks from reduced public funding, the analysis of performance information and reviewing Board business.

**Section Two** explains the governance accountability and structure of Wiltshire Local Safeguarding Children Board. In March 2011 there were 40 LSCB Board member representatives from 19 statutory and voluntary organisations that work with children in Wiltshire.

**Section Three – Review of Wiltshire LSCB Activity and Development** demonstrates the extent to which the functions of Wiltshire LSCB as set out in Working Together (2010) are being effectively discharged.

#### **Activity and development of Wiltshire LSCB objective and sub groups**

LSCB quality assurance activity identified required changes in child protection practice for unborn babies and evidenced improvement in the recording of the child's voice in social care assessments.

The LSCB's undertaking of statutory auditing responsibilities for Section 11 of the Children Act 2004 monitored an overall improved audit score for agencies discharging their functions to safeguard children. Areas of improvement included service development, single agency safeguarding training, recruitment/ vetting and clear statements of safeguarding responsibilities. LSCB monitoring of the implementation of Section 175 of the Education Act (2002) identified the successful completion of self assessment safeguarding audits by schools, acknowledging that in Ofsted inspection evaluations of Wiltshire Schools, 90% received "Good" or "Outstanding" for safeguarding and no schools failed in this area of inspection.

LSCB sub group monitoring of safe recruitment and practice of frontline staff has noted the implementation of common safe recruitment standards across Wiltshire agencies, including training for interviewers. Progress has been slowed down due to restructuring in agencies. Allegations against staff have been monitored to ensure compliance with government guidance and a clear accessible system for reporting concerns to the LADO (Local Authority Designated Officer) is in place. Auditing outcomes of the process are reported to the LSCB Sub Group.

Wiltshire LSCB met its function to review all child deaths in Wiltshire. The Wiltshire and Swindon Child Death Overview Panel concluded that there were modifiable factors in 31% of the deaths reviewed. The lessons learnt about the prevention of

future child deaths are actioned and monitored by the Child Death Overview Panel. Wiltshire LSCB Board members were informed of an arising universal safeguarding issue of the risk of parent/ infant co-sleeping and concurrent use of alcohol/ drugs.

A Serious Case Review was undertaken by Wiltshire LSCB from September 2010 – April 2011 following the death of a young person who took her own life and was anonymously known as Child G. For this serious case review the focus of LSCB activity for the business year 10-11 was in the undertaking and completion of a timely comprehensive review in accordance with government guidance, also monitoring the development of planned agency and multi agency action and where required immediate implementation to address urgent need. This included reinforcement of interagency escalation protocol, review of service threshold criteria, referral pathways and assessment processes. Also the development of a multi agency panel for young people presenting high risks in the community.

LSCB focus for the business year 11-12 is upon disseminating the lessons learned from this serious case review to practitioners in Wiltshire and monitoring the implementation, evaluation and ongoing impact of the review's action plans. The LSCB serious case review subgroup monitored the outstanding training actions arising from a serious case review undertaken in 2008. The group reviewed the learning for Wiltshire from national serious case reviews, disseminating lessons about practice issues for resistant parents and planning actions to safeguard Wiltshire's children in this area and education at home.

The LSCB training sub group designed and contributed to the delivery of multi-agency child protection training. In 10/11 98 training days were provided on Wiltshire LSCB multi agency safeguarding children courses. Training was provided at 4 levels to meet the training requirements for local professional. Also 795 places were provided on a level one awareness of child abuse and neglect e-learning course and qualification. In addition to tailoring training content to meet local needs an audit evidenced that government guidance from "Working Together" (2010) was effective in the Level 2 and 3 training courses.

To disseminate national and local learning the LSCB presented 6 practitioner safeguarding Fora covering 2 themes; the requirements of new safeguarding guidance in "Working Together" 2010 along with national learning from serious case reviews and the child's voice in safeguarding.

Wiltshire LSCB procedures group continued to contribute a Wiltshire perspective to the South West Child Protection Procedures as they continued to develop to meet new national guidance and emerging research. Local Wiltshire protocols to update practice guidance were also agreed.

An LSCB Improvement Plan was developed to ensure LSCB monitoring of identified areas from national and local learning for safeguarding action in Wiltshire. The plan has evidenced improvement in implementation of the common assessment

framework, multi agency thresholds, review of service delivery and inclusion in training of pertinent issues arising from serious case reviews.

LSCB Board and Executive Group reviewed achievement of the LSCB Business plan and the effectiveness of LSCB processes to achieve this. The completion of a Self Assessment and Improvement Tool identified progress in the dimensions of effective governance, building capacity and establishing the Board's strategic direction. Areas for further consideration included consultation and involvement of children, parents and the community in LSCB safeguarding activity and demonstrating how LSCB impacts on safeguarding outcomes for children.

In line with current research the Board decided to develop options for restructure to improve its effectiveness.

### **Wiltshire LSCB Objectives Review**

There were three priority objectives for Wiltshire LSCB in 10/11 all of which achieved significant progress. In objective one - the implementation of "Working Together" (2010) guidance into everyday practice was evidenced by an audit of agency practice and training. A similar process was undertaken for LSCB business processes.

Objective two – Missing Children, the LSCB monitored the developments in local practice to reduce the number of children and young people going missing. Progress was made with the introduction of a co-ordinated multi-agency response to missing children in Wiltshire. A multi- agency Missing Children protocol was adopted and a robust reporting procedure implemented. A multi agency Panel was established to plan a multi agency response to young people who frequently run away and review safeguarding in high risk locations. The piloting of a voluntary sector Outreach Worker post continued. The outcome of this work has led to an increased evidence based understanding of the extent and issues relating to young people who go missing in Wiltshire.

Objective three – increasing independence, challenge and relationships with Children's Trust championed the principles of independence and challenge across the LSCB. Its achievements, reviewing the mechanisms for independence and challenge to partner agencies, the introduction of a challenge item in LSCB group agenda and terms of reference has led to a firmer embedding of the principles in LSCB business.

### **Challenge/ Communication with related Boards**

Effective communication with related Boards in Wiltshire is essential to improve understanding of roles and related strategic activity. It assists in identifying issues for joint influence and individual challenge. Communication agreements are in place between Wiltshire LSCB and related Boards/ strategic partnerships in Wiltshire. As a "learning Board" the LSCB has strengthened links with Wiltshire's Children's Trust



Board, Wiltshire Community Safety Partnership and Wiltshire Local Safeguarding Adults Board. This includes regular sharing of information, agendas and annual report along with Manager/ Chairs meetings and work together shaping the broader aspects of safeguarding to ensure that all children and young people in Wiltshire are supported to achieve good outcomes. It is anticipated that from this platform of shared knowledge effective robust challenge will be made where required from Wiltshire LSCB to the work of the Children's Trust in driving improvements in the safeguarding of children and young people and in promoting their welfare.

**Section 4 – Review of Wiltshire local safeguarding children performance** outlines the context and effectiveness of local arrangements to safeguard children.

### **Performance Information**

Wiltshire LSCB scrutinises local performance data to recognise examples of good practice and areas for future development responding to identified needs. Data from Wiltshire's performance in the "Stay safe" national indicators has improved in 8 out of 11 areas. Red ratings are in place regarding: the time taken to complete initial assessments; children becoming subject to a subsequent child protection plan and stability of placements for looked after children. Details of agency investigation into areas of concern and plans to improve the performance are scrutinised by the LSCB. Improvement has occurred in the scrutiny and monitoring of Children in Need plans.

In the Wiltshire shared partnership safeguarding accountabilities agreement Wiltshire LSCB is accountable for strategic oversight of children and young people who have suffered abuse. Data relating to children subject to a child protection plan or a social care referral is monitored in order to understand the local area safeguarding context, also its comparison to national trends. Similarly to the national picture there is an increase in the number of children subject to a child protection plan. The predominant category of plan is emotional abuse followed by neglect. The predominant welfare factors in a family where a child had become subject to a child protection plan were domestic violence, adult mental health and alcohol use.

Children from the age of 5 who are subject to a Child Protection Conference are offered an advocate. Advocacy service records note that 85% of Conferences heard the views of Children and Young People and in the advocate's opinion 30% of conferences showed evidence that the child's views had been acted upon.

### **Vulnerable Groups**

The effectiveness of safeguarding vulnerable groups of children is reviewed. The Wiltshire Domestic Abuse Strategy has led to the provision of specialist abuse support services to target the needs of predominantly adult victims. The Wiltshire MARAC (Multi Agency Risk Assessment Conference) process is providing a multi agency response to prevent and reduce further harm from domestic abuse. There

was a decrease of domestic abuse incidents reported to the police. Of the 2058 incidents reported 68% mentioned children.

In November 2010 Wiltshire LSCB formally endorsed its support for the Wiltshire Hidden Harm Strategy to improve the outcomes for children and young people affected by parental drug and alcohol misuse. It is acknowledged that there is a lack of local and national data making it difficult to specifically define the numbers of problematic substance users in Wiltshire who are parents of dependent children. Wiltshire LSCB will monitor the implementation of the strategy and its progress on outcomes for children.

The LSCB has a role to monitor the safety and welfare of privately fostered children and receives reports about notification of arrangements and an ongoing awareness raising programme. Numbers are low, influenced by national changes in looked after arrangements for children.

The population of vulnerable children in Wiltshire is recognised in the assessments and plans of Wiltshire Children and Young People's Trust and the Public Health Joint Strategic Needs Assessment of Wiltshire Council/ NHS Wiltshire.

### **Agency Safeguarding Activity**

Progress in Wiltshire agencies safeguarding activity is reported to the LSCB contributing to the context of local safeguarding arrangements. Strengths of safeguarding arrangements and areas for development in Wiltshire Council's Children's Services were identified in July 2010 following an Ofsted Unannounced Inspection of contact, referral and assessment arrangements.

Also, as a component of the local safeguarding context, following the significant changes announced for public services in 2010 the Chairs of the LSCB and Local Safeguarding Adults Board jointly wrote to Chief Executives of partner agencies requesting information about the risks/impact of proposed changes and their plans to mitigate the risks.

### **Section Five- Wiltshire LSCB Business Plan 10-13.**

This is influenced and challenged by local and national developments and learning. The foremost priority for Wiltshire LSCB business is to meet its core functions as set out in legislation and regulation: to meet the objectives of co-ordinating local safeguarding work and ensuring its effectiveness within the LSCB scope of universal, responsive and targeted safeguarding activity. This will include monitoring the effectiveness of integrated working including the use of the common assessment framework. Each LSCB Group has identified objectives and action plans for 11-12 which form part of the LSCB Business Plan. In addition a priority area forming an annual objective for the LSCB is increasing consultation about safeguarding with children, young people and parents and becoming more responsive to their views.

Agency safeguarding priorities for 11-12 are also noted focussing on ongoing monitoring and audit of safeguarding practice, implementation of national reviews and learning, further development of multi agency safeguarding strategies and projects, seeking the voice of children and adults and evaluating the impact of adult focused work on children. These priorities and developments set the context for evaluation and review in the next Wiltshire LSCB Annual report.

Rachel Hull

Wiltshire LSCB Development Manager

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Wiltshire Local Safeguarding Children Board

# **ANNUAL REPORT 2010-11**

**&**

# **BUSINESS PLAN 2011-13**

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## Section 1 - Chair's Foreword and Summary

My first year in office as the Independent Chair of Wiltshire's Safeguarding Children Board has been very rewarding. I have been fortunate in having the support of an excellent team in the Local Safeguarding Children Board Office and I am grateful for their diligence and expertise. I have also been impressed by the commitment of partner agencies and by the huge contribution they make to the business of the Board, particularly on the Executive.

It has been an eventful year. An enormous amount of work went into a Serious Case Review into the death of a teenager, Child G. That Review was evaluated by Ofsted as "good", with the Overview Report graded as "outstanding". What is more important than the evaluation, however, is the ability of all agencies to learn lessons; improvements to systems and protocols were introduced while the Review was being completed, with briefings for all staff and changes to training courses and guidance. I am confident that very positive changes have been made to a wide variety of services for young people as a result of this work. In particular, the multi-agency panel approach to young people demonstrating risky behaviour is innovative and will be evaluated for its effectiveness. Agencies demonstrated an approach to safeguarding that is proactive, planned and coordinated. The potential distress of some young people was carefully managed by agencies working together to put in place support systems.

In July 2010, there was an unannounced inspection of contact, referral and assessment services in Wiltshire Council. Strengths included the delivery of timely and consistent services (by means of a recent restructuring of services), and the quality of assessments and multi-agency input to services for children with disabilities. There were some areas for development, including the common assessment framework, which became part of an improvement plan reported regularly to the Board. By the time of the subsequent unannounced inspection in June 2011, it was clear that these areas had been addressed.

Every Local Safeguarding Children Board has had to deal with reduced public spending in the last year and with proposed major changes to the National Health Service. I worked closely with the Chair of Wiltshire's Safeguarding Adults Board, and we composed a letter to the Chief Executive of every partner agency, asking for the impact of these changes on safeguarding and for details of what action was being taken to mitigate these risks. Our Boards have analysed these responses and, in the case of the Safeguarding Children Board, we have asked the Section 11 Audit Group to continue challenging agencies over how they are managing these risks, and to report back to us.

The Executive has been proactive in its analysis of performance information, asking for and receiving clarification over the number of children subject to repeat child protection plans. We have welcomed the Hidden Harm Strategy, which seeks to ensure that the child is always considered in situations where adults are vulnerable from problem substance misuse.

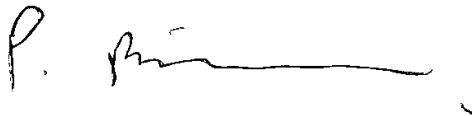
The LSCB has welcomed the decision of partner agencies within Wiltshire, to continue with the Children's Trust and the Board is pleased to be involved in regular

consultation over commissioning plans and over the revision of the Children's Plan for Wiltshire.

In February 2011, the LSCB held a Development Day entitled "Back to Basics". The day had four components: our performance in safeguarding, effective governance and structure, the voice of young people, and setting priorities for our Business Plan for 2011/2012. We were all indebted to the young people who attended and who challenged us all so ably over our preconceptions of what is important to them. As a result of that day, our Business Plan for the coming year will see a new structure, with an improved role for the Executive, and with a clear priority over hearing the voice of children, young people and their families.

The Munro Review of Child Protection (2011) identifies the principle of early help for children in effective child protection. The 2010 Ofsted Unannounced Inspection of Wiltshire Children's Services identified that further progress was required in Wiltshire's use of the Common Assessment Framework to support wider interagency work and agreed thresholds. The Wiltshire LSCB Business Plan will undertake heightened monitoring of the impact of integrated working and early help for children and families in Wiltshire, including use of the Common Assessment Framework in assessing and securing intervention to meet the additional support needs of children. The monitoring will contribute towards the Business Plan and the LSCB's assessment of the effectiveness of child protection help provided to children and their families. The Business Plan will be amended as the Government takes forward further action promised in its response to the Munro Review.

Overall, I am convinced that the strength of the partnerships and the commitment of all agencies to the work of Wiltshire's Safeguarding Children Board will ensure that we move into the challenges ahead with a firm understanding that safeguarding children is "everybody's business" and a determination to ensure that Wiltshire's children and young people grow up safe and secure.



**Pam Robinson,  
Chair of Wiltshire's Safeguarding Children Board**



## **Section 2 - Governance and Accountability**

### **Statutory basis**

The Local Safeguarding Children Board for Wiltshire has been established in compliance with s13 of the Children Act 2004 and The Local Safeguarding Boards' Regulations 2006.

The LSCB is the key statutory mechanism for agreeing how the relevant organisations in Wiltshire will co-operate to safeguard and promote the welfare of children and for ensuring the effectiveness of what they do.

Safeguarding and promoting the welfare of children is about protecting children from harm, preventing impairment of their health and development and ensuring that they grow up in safe and effective care in order for them to have optimum life chances.

### **Role of Wiltshire LSCB**

The work of the LSCB is complementary to that of the Children's Trust which commissions services for children in need; the LSCB aims to contribute to improving the well being of all 112,000 children in Wiltshire with a particular focus on safeguarding and promoting welfare.

Core to the work is the statutory guidance of DCSF, (now the DfE) "Working Together to Safeguard Children" (2010) the document that sets out how organisations and individuals should work together to safeguard and promote the welfare of children.

### **Objectives of the LSCB**

To co-ordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area of the authority; and,

To ensure the effectiveness of what is done by each such person or body for that purpose.

(Section 14 (1) Children Act 2004)

The LSCB will therefore ensure that the duty to safeguard and promote the welfare of children will be carried out in such a way as to improve all five outcomes which are important for children through three activity areas;

- (1) Activity that affects all children and aims to prevent maltreatment or impairment to health or development and ensure children are growing up in circumstances consistent with safe and effective care.
- (2) Proactive work that aims to target particular groups of children who are potentially more vulnerable. E.g. children living away from home, missing children, disabled children and children in the youth justice system.

- (3) Responsive work to protect children who are suffering or likely to suffer significant harm.

### **Functions of Wiltshire LSCB**

Statutory Guidance (*Working Together 2010*) outlines the core functions required from the LSCB to produce effective local work to safeguard and promote the welfare of children and to evaluate and advise on the effectiveness of safeguarding work.

These functions are:

- To develop policies and procedures for safeguarding and promoting the welfare of children.
- To communicate the need to safeguard children and young people.
- To participate in the planning of services for children in Wiltshire Council.
- To undertake serious case reviews where a child has died or been seriously injured.
- To collect and analyse information about child deaths and to ensure a co-ordinated response to unexpected child deaths.
- To monitor the effectiveness of what is done to safeguard and promote the welfare of children in Wiltshire.
- To produce and publish an annual report on the effectiveness of safeguarding in the local area.

### **Responsibility**

The LSCB has a responsibility in co-ordinating and ensuring the effectiveness of local individuals' and organisations' work to safeguard and promote the welfare of children. It is not accountable for their operational work. Partner agencies are accountable to the LSCB for the effectiveness of their agency's service to safeguard children.

Board members take responsibility to:- raise awareness of safeguarding; support a positive approach to promote safeguarding; to scrutinise and challenge practice; to contribute towards achieving better outcomes for children and young people.

Wiltshire Council is responsible for ensuring that the Local Safeguarding Children Board runs effectively. This is the role of the LSCB Chair, monitored by the Director of Children and Education and the Chief Executive of Wiltshire Council.

### **Equality and Diversity**

#### **Wiltshire Local Safeguarding Children Board will:**

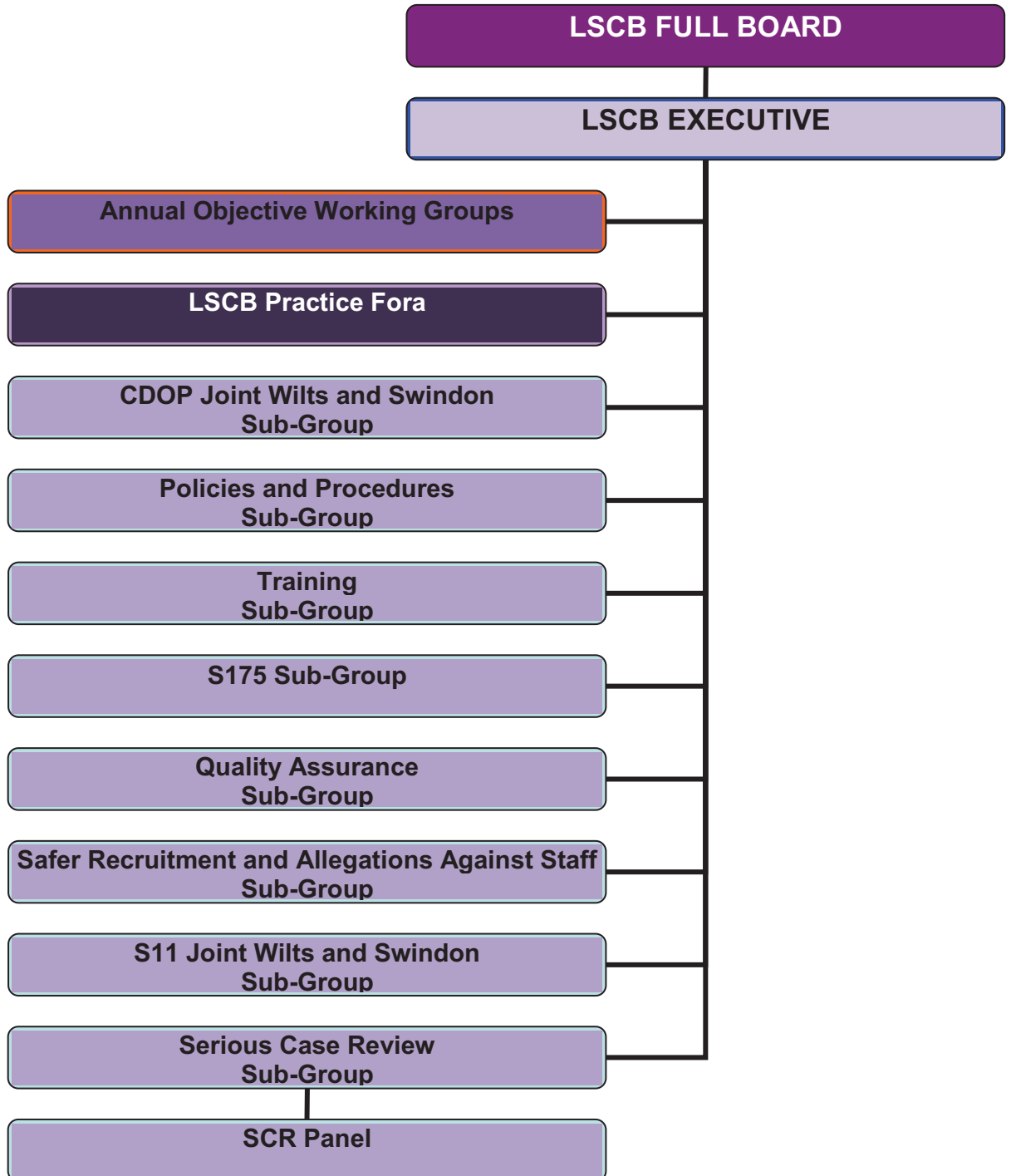
- Strive to ensure equality and diversity needs including cultural, religious, language, gender, sexual orientation, and disability are considered throughout all of its safeguarding work, and is encompassed in all services to children and young people by its agency members.
- Offer support to children and young people and their families, including, minority ethnic groups and commonwealth families by the production and distribution of the Safe Parenting Handbook.

- Listen to the views and needs of children and young people who are central to the safeguarding agenda and act where appropriate to support them.

### **Data Protection**

The Local Safeguarding Children Board will ensure all data and personal information is held for a specific purpose, secured, confidential and is only accessed by those who need to and are authorised to do so.

## STRUCTURE OF WILTSHIRE LOCAL SAFEGUARDING CHILDREN BOARD AT 31.03.11



**Key:** S11 (Section 11, 2004 Children Act), CDOP (Child Death Overview Panel), S175 (2002 Education Act), SCR (Serious Case Review)

The work of Wiltshire LSCB is developed and supported by the LSCB staff team comprising of a Development Manager, Business Manager and Administrative assistant.

### **LSCB Board membership 2010- 2011**

Membership of Wiltshire Local Safeguarding Children Board is from representatives of the main statutory and voluntary organisations that work with children in Wiltshire.

- Wiltshire Council
- Wiltshire Police
- NHS Wiltshire
- Wiltshire Community Health Services
- Salisbury NHS Foundation Trust
- Avon Wiltshire Partnership
- Oxfordshire and Buckinghamshire Mental Health Services
- NHS BANES
- Great Western Ambulance Service (Associate Member)
- South West Strategic Health Authority
- Anglican Church
- Army Welfare Service
- Barnardos
- CAFCASS (Children & Family Court Advisory Service)
- NSPCC (National Society for Prevention of Cruelty to Children)
- Wiltshire Fire and Rescue Service
- Wiltshire Probation
- Wiltshire College of Further Education
- Community Lay Representation

In 10-11 the LSCB became chaired by an Independent Chair. There were 9 changes of Board membership within existing agencies. This occurred due to staff changes in the agencies affected.

Two further members arrived to represent new areas in the Board, a young person representative and the recommissioned Children's and Mental Health Service.

New Board members attend an induction session and receive an introductory document pack.

There were fewer changes within Board membership than the previous year. In March 2011 there were 40 LSCB Board members, attendance at Board meetings is monitored and during the year ranged from 50 – 72 %.

**LSCB Membership 2010 – 2011**  
**Independent Chair – Mrs Pam Robinson**

<b>Role</b>	<b>Organisation</b>
Head of Service, Operations/Community Safeguarding (North & East Wilts)	Wiltshire Council
Diocesan Child Protection Advisor	Anglican Church, Salisbury
Assistant Director and Head of Safeguarding	Barnardos
Service Manager, Commissioning Procurement and Strategy	Wiltshire Council
Acting Chief Personal Support Officer	Army Welfare Service
Programme Manager (Children, Young People and Maternity)	Strategic Health Authority
Service Director Children and Families, Social Care and Integrated Youth	Wiltshire Council
Assistant Director and Head of Safeguarding	Avon and Wiltshire Mental Health Partnership
Young Person's Development Manager	Wiltshire Fire and Rescue Service
Consultant Paediatrician, Community Child Health	RUH and BANES
Headteacher and Chair of Primary Heads Forum	Wiltshire Council
Director for Children and Education	Wiltshire Council
Portfolio Holder for Children, Young People and Families	Wiltshire Councillor, Lead Member
Head of Early Years and Childcare	Wiltshire Council
Director of Student Support & Engagement,	Wiltshire College
Medical Director, Designated GP for Child Protection	NHS Wiltshire
Named Nurse for Safeguarding,	Wiltshire Community Health Services
GP and Vice-Chair of Local Medical Committee	NHS Wiltshire and Wiltshire LMC
Named Doctor for Safeguarding Children and Consultant Paediatrician	Salisbury NHS Foundation Trust
Specialist in Paediatric Dentistry	Devizes Family Health (Bristol University)

Head of Integrated Youth Services	Wiltshire Council
Service Manager	CAFCASS
Named Nurse for Safeguarding	Salisbury NHS Foundation Trust
Director of Nursing	Salisbury NHS Foundation Trust
Development Manager - Sexual Abuse (and Vice Chair of LSCB)	NSPCC
Head of Protective Services	Wiltshire Police
Corporate Director of Public Health and Wellbeing	Joint NHS Wiltshire and Wiltshire Council
Assistant Director for Children and Young People	Wiltshire Community Health Services
Young People's Representative	Lay Representative
Consultant Child and Adolescent Psychiatrist	Oxford Health NHS Foundation Trust
Director Neighbourhood Services	Wiltshire Council
Head of Housing Strategy and Support	Wiltshire Council
Clinical Standards Manager	Great Western Ambulance Service
Assistant Chief Executive	Wiltshire Probation Trust
Child Protection Coordinator/ Independent Chair for Child Protection Conferences	Wiltshire Council
Head of Leisure, Neighbourhood Services	Wiltshire Council
Lead Vulnerability Trainer for Police	Wiltshire Police
Head of Strategic Safeguarding	Wiltshire Council
Designated Nurse Child Protection & Looked After Children	NHS Wiltshire

**LSCB Budget**

<b>Income From Agency</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12 Forecast</b>
Cfwd from previous year	30,031	43,647	11,354
Local Authority	65,280	71,280	71,280
Health (PCT)	28,305	28,305	28,305
Police	13,260	13,260	13,260
Probation	5,610	5,610	5,610
CAFCASS	550	550	550
CDR Fund	39,065	28,410	28,000
Early Years	0	15,000	5,000
<b>Total fund available</b>	<b>197,101</b>	<b>206,062</b>	<b>163,359</b>

<b>Costs</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12 Forecast</b>
Staff costs Includes consultancy	73,654	92,048	90,000
Independent Chair & recruitment		8,300	11,000
Training Contribution	17,000	16,000	16,000
Serious Case Reviews	3,300	17,000	Ongoing expenditure
Procedures	2,000	500	1100
Advocacy		13,000	0
Business Support	16,593	16,350	8,000
Website Development		2,200	0
Safe Parenting Handbook	10,000	0	0
Child Death Review Spend	39,065	28,410	28,000
Other		900	0
<b>Total</b>	<b>167,928</b>	<b>194,708</b>	<b>154,100 + SCR final expenditure</b>



## **Section 3– Review of 10-11 Wiltshire LSCB Activity and Development**

### **a) Wiltshire LSCB Objectives review**

Wiltshire LSCB agreed three priority objectives in their Business Plan from April 10 to March 11. Working groups were established to develop and monitor a work plan to achieve these objectives.

#### **1) The implementation of Working Together (2010)**

##### **Objective actioned**

LSCB leads, LSCB Training Group Chair, Wiltshire Police, Named Nurse, Salisbury Hospital Foundation Trust, Head of Service,(North and East) Wiltshire Council , Children & Education

This objective aimed to ensure the implementation of Working Together 2010 into the everyday practice of all agencies in Wiltshire LSCB through a programme of LSCB and single agency training, also an audit of practice. The group sought evidence from partner agencies about the implementation of Working Together guidance in its practice and training. Responses confirmed that training had been specifically designed around the principles of the new guidance or amended for all training. Safeguarding policies, systems and assessment tools had been revised and practice models developed with a strong emphasis on child focussed practice.

Group members were directly involved in the review of multi-agency training, procedures and protocols and LSCB processes to ensure that the key principles of the guidance were becoming embedded. At the conclusion of the group it was agreed that the objective had been largely actioned, tasks not yet achieved had been recognised and there was planned action to progress them.

#### **2) Missing Children**

##### **Objective Actioned**

LSCB Leads, DCI Public Protection, Wiltshire Police, Acting Director, Targeted Services, Wiltshire Council

This was a continuation of an LSCB Objective group from the previous year to oversee developments in local procedures and services to reduce the number of children and young people going missing. The Safeguarding Accountabilities agreement with Wiltshire Community Safety Partnership Board and the Children's Trust Board holds the LSCB accountable for the strategic oversight of children and young people who are at risk of running away.

The majority of objectives in the group's action plan were achieved.

- A multi -agency Pan Wiltshire Missing Children Protocol was agreed by the LSCB and Wiltshire's partner agencies then introduced into the procedure for working with missing children and young people.

- In Wiltshire a robust procedure was introduced to ensure that children reported missing to the Police were referred to Social Care. The Protocol is currently being updated in the light of operational experience and will be publicised at a Police led launch event later in 2011.
- A Multi agency Panel was established meeting regularly to plan a multi agency response to young people who frequently run away and also review safeguarding in high risk locations.
- The piloting of the role of a voluntary sector Outreach Worker continued, a 12 month post funded by the LSCB to see what difference an independent approach could make to working with young people about why they run away.

### **Outcome**

The outcome of this work has led to an increased evidence based understanding of the extent and issues relating to young people who go missing in Wiltshire. The analysis of a sample of missing episodes (36) noted that the majority of children going missing were aged 11-15. The main reasons for going missing were staying with friends and family issues, involving verbal conflict, parental separation and physical abuse. Risk taking behaviour accounted for 11% of missing episodes in the sample and this included substance misuse and association with risky adults.<sup>1</sup>

Improvements have occurred with the introduction of a co-ordinated multi- agency response to missing children in Wiltshire, including an earlier Police categorisation of a child as missing. This has contributed to an increase in the number of reports of missing children which have risen by 19% to 1016 from September 10 – August 11.

Improvements to the timeliness of reporting and tracking children missing from education are also being implemented.

This LSCB objective has now concluded, however the lead agencies of Police, Social care & Integrated Youth Services remain committed to continuing an effective multiagency response in this area.

### **3) Increasing Independence, Challenge and Relationships with Children's Trust**

#### **Objective actioned**

LSCB leads Head of Safeguarding, Wiltshire Council,  
Designated Nurse, NHS Wiltshire

This objective aimed to increase independence and challenge in Wiltshire LSCB in recognition of the LSCB role ascribed in government guidance of Working Together (2010). The group championed the principles of independence and challenge across the LSCB and its achievements have led to a firmer embedding of the principles in LSCB business.

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<sup>1</sup> "Safe choices, Wiltshire" (2011), Presentation, Barnardos

#### Activity included

- Reviewing the mechanisms for independence and challenge with the new Independent Chair of the LSCB resulting in an approach to partner agencies to identify safeguarding risks at this time of significant and organisational change.
- In LSCB group meetings, the introduction of a challenge item on the agenda led to agreed improvements of LSCB communication by Board members within the same agency.
- LSCB Group terms of reference were reviewed to ensure that they include independence and challenge. In LSCB groups there was also further development of independent peer auditing work in S11 audits and quality assurance.
- Further development of the LSCB in accordance with government guidance for independence and challenge continue with ongoing attempts to recruit a second lay Board member and the production of an annual report.

Effective links with clear communication agreements continue to develop with Wiltshire partnership groups, including the Children's Trust Board, Wiltshire Local Safeguarding Adults Board and the Community Safety Partnership, this has helped to share common areas of interest and challenge at a time of significant change within agencies in Wiltshire.

#### **b) Wiltshire LSCB Sub Groups review**

The work and achievements of Wiltshire LSCB's multi-agency sub groups are a significant part of how Wiltshire Local Safeguarding Children Board achieves its objectives and business plan. Working Together (2010) notes that all groups working under the LSCB should work to agreed terms of reference with explicit lines of reporting, communication and accountability to the LSCB. (3.91) An Annual Report is required from Wiltshire LSCB sub groups and a projected action plan for forthcoming work.

##### **Quality Assurance Sub Group**

**Chair – Head of Safeguarding, Dept of Children and Education, Wiltshire Council**

The group focus is on measuring multi-agency and single agency safeguarding practice compliance. Audit outcomes are reported and where required, re-auditing occurs to check for improvements.

The subjects for audits undertaken and their standards continued to be derived from government guidance, national reports and research and local assessed need and reports. Audit reports are completed in the quality assurance group by the lead agency for the chosen subject. Audit recommendations are disseminated to agencies by the group members. Follow up re-audits are undertaken a year later by the Sub Group to ensure improvements have taken place.

In May 2010, the sub group undertook a multi-agency audit on the voice of the child in child protection assessments and planning. Recommendations are being

processed, referring to the subject in all multi agency training and supervision. A subsequent audit in social care evidenced that the recording of the child's voice in assessments has resulted in nearly 100% improvement.

In December 2010 a health led audit on unborn babies in the child protection process was undertaken. Recommendations being implemented are:-

- Greater involvement of health professionals in initial meetings of the child protection process.
- Increased information recorded throughout the child protection process and circulated.
- Child protection Conferences when required should be held for the unborn baby before 28 weeks gestation.

The process of reviewing single agency child protection audits will be undertaken in September 2011.

The work of this subgroup has contributed to improved outcomes for children. Disseminating the outcomes of audits undertaken have led to increased recording of views of children in social care assessments and more timely action taken regarding child protection processes for unborn babies.

### **Section 11 Group**

#### **Chair - Head of Safeguarding, Dept of Children and Education, Wiltshire Council**

This Sub group audits compliance by all Wiltshire agencies for Section 11 of the Children Act 2004, in terms of agencies and staff discharging their functions with a view to safeguarding children.

This subgroup combines with Swindon LSCB and its partner agencies in order to undertake a peer audit system providing independence and challenge to the audit of organisations' statutory safeguarding responsibilities. In 10/11 all agencies completed a section 11 audit template including for the first time Wiltshire's prison. The audit schedule was updated with new standards relating to Working Together 2010 guidance and asking for more evidence of compliance. This has resulted in the threshold being raised annually which must be considered in our year on year audit comparisons.

For 10/11 the average score of Wiltshire agencies had increased to 69% (previous year 59%) and 6 agencies had an overall improved score compared to 09/10. Average audit scores had made improvement in the areas of service development, training, recruitment and vetting and clear statements of safeguarding responsibility. A decline in average score occurred in contracts, clear lines of accountability and information sharing.

Feedback is provided to all agencies. Where the audit finds an outcome of less than 50% overall or a nil score for any specific section this is drawn to the immediate attention of the agency Chief Executive with a request for resubmission showing improvement within 3 months. Two agencies are receiving this follow up after their 10/11 audit.

### **Section 175 Group**

#### **Chair– Head of Safeguarding Dept of Children and Education Wiltshire Council**

This Sub group monitors and supports the implementation of section 175 of the Education Act (2002) by

- Self assessment safeguarding audit for local authority maintained schools.
- Safeguarding visits to local authority maintained schools
- Safeguarding training and support for independent schools/academies/further education

Excellent progress was made in safeguarding in schools in the year and all objectives were achieved. Over 200 self assessment audits were received from schools and over 50 schools received a safeguarding visit. Almost half of Wiltshire Independent schools receive the comprehensive safeguarding package from Wiltshire Council, many attend Wiltshire multi- agency safeguarding training. Further development of the safeguarding package for Academies is due to take place. Ofsted evaluation of Wiltshire schools inspected resulted in 90% receiving Good or Outstanding, and no schools failing due to safeguarding.

The work of the LSCB S11 and S175 Sub-groups contribute to improved outcomes for children by evaluating and encouraging improvement in organisations' statutory safeguarding arrangements. This ensures that Wiltshire's children experience safe organisational environments in which to promote their development.

### **Serious Case Review Sub Group**

#### **Chair- Designated Nurse, Wiltshire NHS**

The functions of this Sub Group are

- To consider whether a serious case review is required within the criteria laid down in 'Working Together to Safeguard Children 2010'
- To ensure lessons to be learnt by all agencies are passed on.
- To monitor the action plans arising from serious case reviews.
- To continuously challenge each other to improve on safeguarding practice and improve the outcomes for children across Wiltshire.

During 2010/2011 the Serious Case Review Sub group were asked to consider two cases for Serious Case review. One was accepted having met the criteria and clearly had the potential for lessons to be learnt by all agencies. The serious case review for Child G commenced in October 2010 and is discussed later in this annual report.

The second case was not considered to meet the criteria for a serious case review and led to action being taken in reminding organisations of their safeguarding responsibilities for young people. Further public safeguarding actions were undertaken by the Child Death Overview Panel regarding this case.

The Serious Case Review sub group also revised a toolkit to assist in the process of undertaking the Serious Case Review.

The sub group monitored the ongoing implementation of action plans arising from a serious case review and multi agency review undertaken upon children in 2008 and 2009.

The group reviewed the learning for Wiltshire from national serious case reviews, disseminating lessons at safeguarding briefings and planning actions required to safeguard Wiltshire's children including in the areas of safeguarding children educated at home and increasing awareness of practice issues in the area of resistant parents.

### **Safer Recruitment**

#### **Chair- Head of Safeguarding, Dept of Children and Education Wiltshire Council**

This LSCB Sub group aims to ensure that all agencies in Wiltshire who interface with the public have safer recruitment processes, procedures, training and practice for children that meet government requirements. In addition to encourage consistency of approach, they challenge one another on compliance and report back to own organisations and the LSCB.

The Group's action plan included to agree standard reporting criteria within Wiltshire agencies regarding safe recruitment; then to monitor compliance of the set standards by agencies.

- Common safe recruitment standards have been agreed across agencies. Safeguarding clauses in job descriptions and advertising is widespread.
- Safe recruitment training has been undertaken and recruitment panels have a trained staff member.
- Compliance with standards is generally good and LSCB audits of section 11 and section 175 practice have all shown good outcomes for safe recruitment practice.

Group objectives have been met this year, although changing personnel across some main agencies, partly due to re-structuring in health and police has slowed down the extent of progress

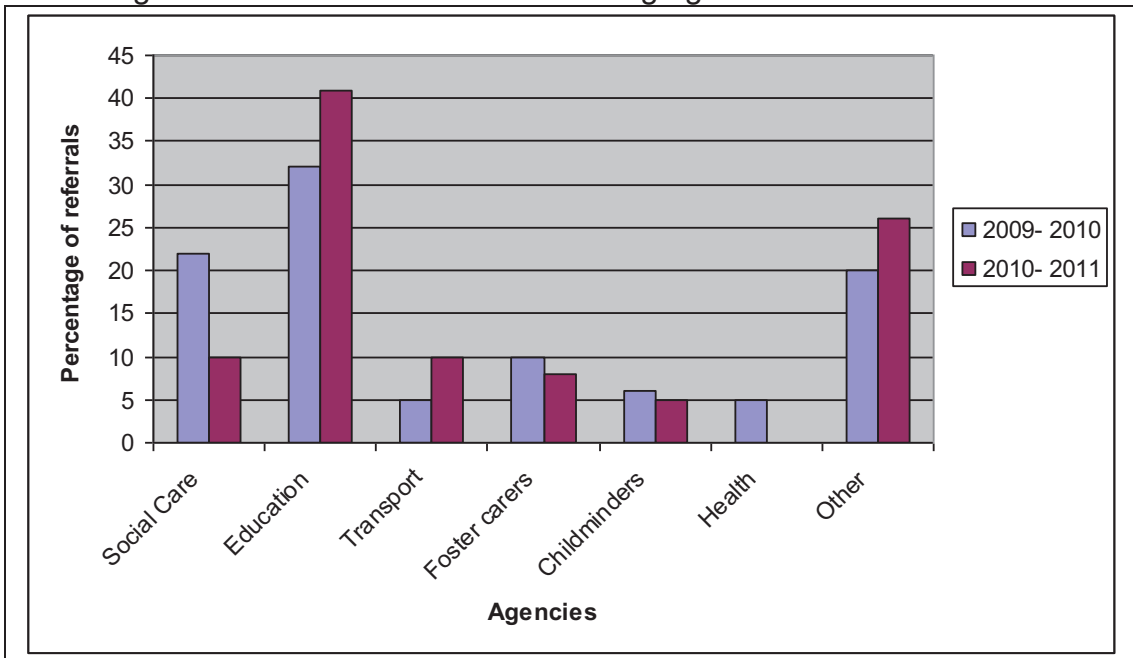
This group and the Allegations Sub group merged in June 2011. The work of both groups contributes to improved outcomes for children by continuing to reinforce the agency requirements for safe recruitment of staff and their professional conduct with children. This provides a safer environment in statutory services to promote children's welfare and development.

**Allegations against Staff Sub Group  
Chair- Head of Safeguarding, Dept of Children and Education, Wiltshire Council.**

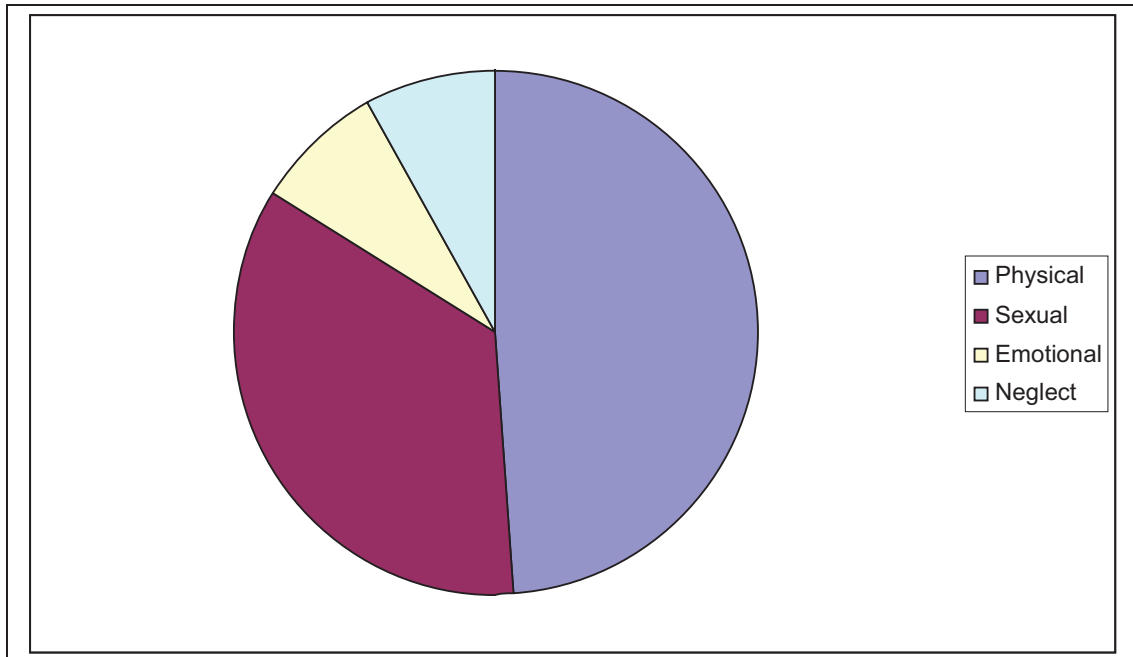
To report to the LSCB on allegations made against those who work with children and ensure compliance with government guidance. Processes and cases are reported six monthly to the LSCB sub group. Allegation cases continue to be in line with Working Together (2010) guidance and national expectations in terms of numbers and responses. A good, clear Local Authority Designated Officer (LADO) system is known to all agencies, with a “what to do” flowchart in place and readily accessible. Challenges are made when appropriate across agencies, and a new audit system to check thresholds and processes has been implemented.

LADO activity in 10/11 involved 39 new referrals and 59 initial enquiry consultations.

The allegation referrals involved the following agencies:



Referrals of allegations were placed into the following categories:



**(Physical – 49%, Sexual – 35%, Emotional – 8%, Neglect – 8%)**

Trends for categories of allegation are similar to the previous year. Referrals include more people who work with children in education and less of those in social care. Of the allegation referrals that were completed in 10/11, 41% of allegations were in the categories of “Founded” and “Unsubstantiated”.

### **Child Death Overview Panel**

**Chair- Director of Public Health and Wellbeing, NHS Wiltshire & Wiltshire Council**

The Child Death Overview Panel (CDOP) is a sub group of the LSCB responsible for reviewing the available information on all child deaths in the area. Wiltshire and Swindon have a combined CDOP in order to have a larger population to review, leading it to identify earlier and more easily patterns and trends and take action to increase local safeguarding.

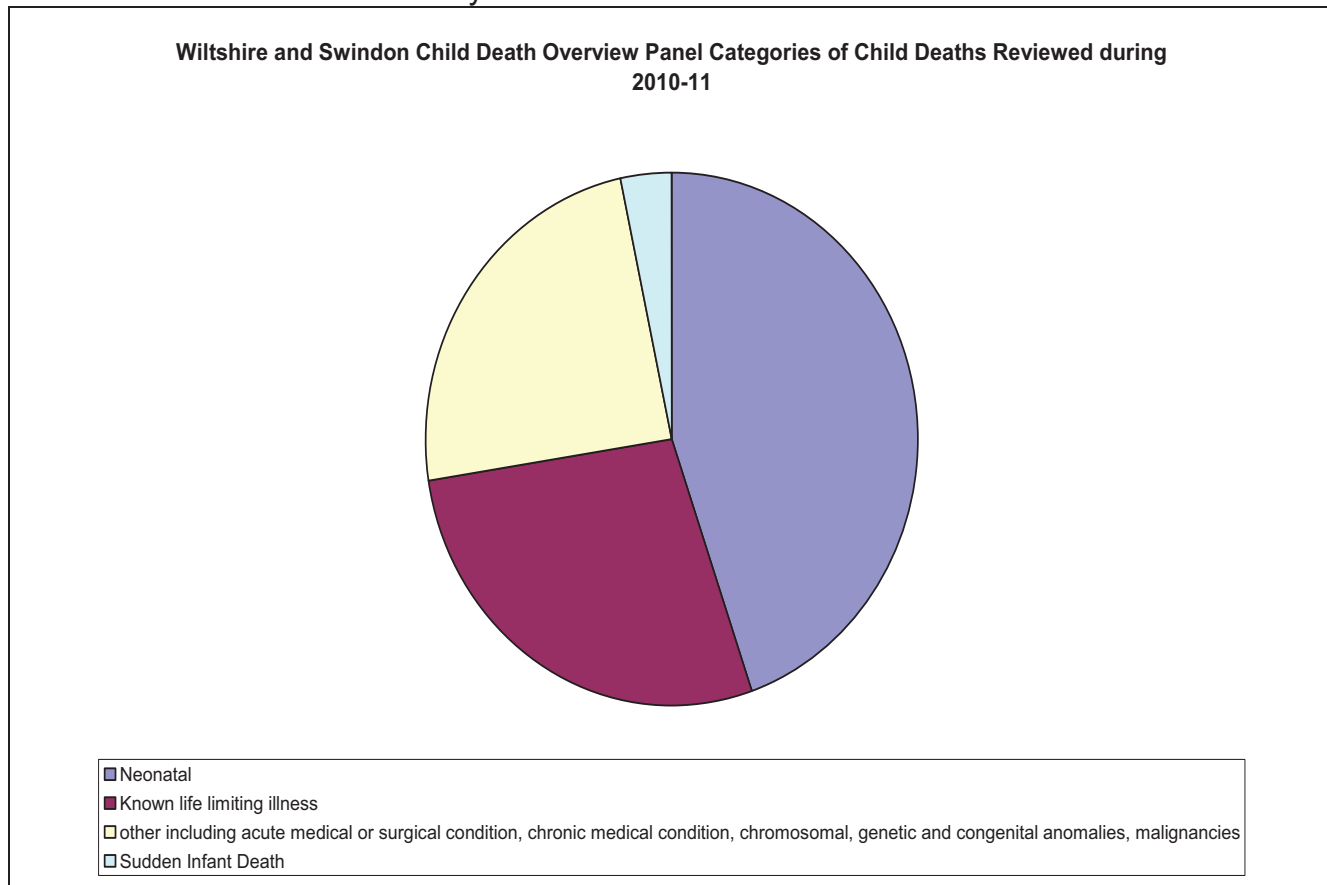
The Child Death Overview Panel produces an Annual Report which is presented for discussion to Wiltshire and Swindon Local Safeguarding Children Boards. It notes the following:-

In 10/11 there was notification of 39 Wiltshire child deaths, 30% of these were unexpected deaths. This is a death that was not anticipated as a significant possibility 24 hours before or where there was an unexpected collapse or incident leading to the death. (“Working Together” 2010, (7.21).

The Child Death Overview Panel anonymously and confidentially reviewed the deaths of 29 Wiltshire and Swindon Children. The Panel concluded that in 31% of the deaths there were modifiable factors. These are factors which may have contributed to the death of the child and which by means of locally or nationally



achievable interventions could be modified to reduce the risk of future child deaths. This is higher than the national average of 20% .The majority of children (68%) were recorded as white British ethnicity.



Of the child deaths reviewed, 45% were neonatal deaths (babies who die in the first month of life), 28% due to known life limiting illness and 27% as a result of acute medical/surgical causes, chronic medical conditions and sudden infant deaths.

There are also regional Child Death Overview Panels set up to additionally review the deaths of children around specific themes with the attendance of national consultants. In 2010/11 the themes of the regional groups were cardiac deaths and suicide.

Action arising from the Child Death Overview Panel regularly concerns the modifiable factors of the deaths of the individual children reviewed; this contributes to improved outcomes for children who may be in a similar situation in the future. More generally, the CDOP has written to Chief Executives to ensure case review recommendations are followed up. Specific issues have been raised with regional specialist commissioners. There has been clarification on communication, roles and responsibilities with the Wiltshire and Swindon Coroner.

The CDOP plays a role in improving outcomes for children by identifying universal safeguarding issues including the risks of co-sleeping (particularly on sofas) and concurrent alcohol or drug use by a carer which increases the risks of sudden infant death syndrome as relevant campaigns for future Wiltshire activity.

The Child Death Review Sub group met three times to monitor multi -agency practice in this area and ensure its compliance with “Working Together”. The group ended in February 2011 when it was evident that the child death review process was embedded in practice, all matters being addressed by the CDOP.

### **The Training Sub Group**

#### **Chair- Lead Vulnerability Trainer, Wiltshire Police**

The functions of this group are:

- To design and contribute to the delivery of multi-agency child protection training for all agencies, within a planned and agreed strategy, in response to legislation, guidance, local and national research and findings, including serious case reviews and audit.
- To ensure, and monitor the quality and consistency of, single agency child protection training undertaken by each agency, in accordance with Section 11 Children Act 2004 and Working Together 2010.
- To make recommendations, in a timely manner any appropriate issues and actions arising to the LSCB or its sub –groups in relation to required issues from its functions.
- To ensure and encourage within meetings, appropriate challenge across agencies to assist the raising of obstacles to safeguarding, and enhance learning and safeguarding improvements.
- To work in partnership with Wiltshire LSCB Policy & Procedures sub group to develop strategies for implementing current training matters in all levels of LSCB training.

In 10/11, 98 training days were provided on taught Wiltshire LSCB multi agency safeguarding children courses at 4 levels. In addition 795 places were provided on a level one awareness of child abuse and neglect e-learning course and qualification.

The LSCB training sub group ensured that “Working Together” 2010 was fully integrated into all LSCB levels of safeguarding training delivered. An audit based on recent research <sup>2</sup> was conducted by sub group members and evidenced the effectiveness and Working Together training content in the LSCB Level 2 and Level 3 child protection training courses.

The training structure was also reviewed and amended in line with Working Together 2010 & South West Inter-Agency Training practice & procedures. New proposals were drawn up for future funding arrangements from LSCB Partners to the multi agency safeguarding training fund. These arrangements will reflect agency attendance and training needs analyses for the multi agency training.

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<sup>2</sup> Carpenter et al (2010) “The Organisation, Outcomes and Costs of Inter-agency Training to Safeguard and Promote the Welfare of Children” London: Department for Children, Schools and Families

A pilot child protection course was successfully run in conjunction with Bath Spa University. The linking of the LSCB training with Bath Spa University fulfils a recommendation in Laming's progress report, 2009.

The Group Chair has commented that membership of the training sub group has been consistent, albeit with a small nucleus of dedicated colleagues. The range however of agencies represented is exceptional & promotes a multi agency approach to safeguarding training

The LSCB training contributes to improved outcomes for children producing a workforce with knowledge and skills to effectively safeguard children and young people. This includes how to follow a multi agency approach to safeguarding children and improve their outcomes.

### **LSCB Area Practice Fora Events**

Wiltshire LSCB holds multi- agency Practice Fora events twice a year. These are presented at 3 locations across Wiltshire and attract attendance of over 100 professionals working with children in the area. The purpose of the Fora is to provide updates on latest issues/guidance in safeguarding and to reflect on the impact of local and national learning upon practice in Wiltshire. Networking opportunities are provided so that practitioners can learn about each other and from each other's safeguarding practice.

In Autumn 10 the Fora focussed upon the requirements of new safeguarding guidance in "Working Together" 2010 and Serious Case Review national learning reflecting upon recommendations and their Wiltshire implications from the Khyra Ishaq review.

In Spring 11 the Fora addressed "the Child's voice in safeguarding", including skills in talking to children about safeguarding and the role of advocacy in enabling the child's voice to be heard.

Participants noted that these events had helped to improve their knowledge and will support their future practice with children.

### **Policies and Procedures Sub Group Chair- Child Protection Co-ordinator, Dept for Children and Education, Wiltshire Council**

Functions of the group are

- To develop, review, maintain and disseminate inter-agency child protection procedures, guidance and protocols in conjunction with or additional to South West Child Protection Procedures.
- To inform the LSCB of any new procedures, each of which will have been developed through multi-agency consultation and agreed by the Procedures sub-group.

- When local procedures or protocols are developed or updated this group will consult with partner agencies, agree a final version and pass to the LSCB Board for approval.
- To make recommendations to the LSCB, including the training sub groups in relation to required issues arising from its functions.

The Sub group has reviewed and contributed from a Wiltshire perspective to procedures and guidance for the South West Child Protection Procedures. ([www.swcpp.org.uk](http://www.swcpp.org.uk)). The group Chair is the Wiltshire LSCB representative on the Steering Group for the procedures that are adopted by 10 authorities in the south west region. This has included the areas of substance misuse, the use of interpreters, women who sexually abuse, missing children, advice on record keeping, young people and knife crime. The South West Procedures have also been reviewed to incorporate guidance in Working Together (2010).

The Sub group have agreed Wiltshire protocols, including for missing children and medical examinations.

### **Wiltshire LSCB Executive Group**

**Chair- Pam Robinson, Wiltshire LSCB Independent Chair**

The task of the Executive Group is to maintain an overview of the progress of the LSCB Business Plan agreed by the Board. The Executive Group directs the work of the sub groups and objective groups. National guidance, consultation and safeguarding reports are also considered.

The Executive Group met 5 times in 10 -11, monitoring the progress of the LSCB objectives and considering the following issues: performance review; Board recruitment; serious case review feedback, implementation and national learning; training needs and pathways; budget; Improvement plan and agency risk register.

In February 11 the Executive Group completed a self assessment and improvement tool for Wiltshire LSCB.<sup>3</sup> Active progress was identified in dimensions of effective governance, building capacity and establishing the Board's strategic direction. Areas for further consideration included consultation and involvement of children, parents and the community in LSCB safeguarding activity and demonstrating how LSCB work impacts on safeguarding outcomes for children.

### **Wiltshire LSCB Board Meetings**

**Chair- Pam Robinson, Wiltshire LSCB Independent Chair**

Two Board meetings and a Development Day were held throughout the year with a purpose to monitor the progress of the LSCB safeguarding functions, establish whether Wiltshire LSCB is effective in achieving them and provide challenge. Board

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<sup>3</sup> "Self assessment and Improvement Tool (SAIT) for Local Safeguarding Children Boards", 2010: Care and Social Services Inspectorate Wales

members were updated with progress in achieving the business plan along with LSCB group updates. Further issues considered included the role of an Independent Chair, endorsement of the Wiltshire Hidden Harm Strategy, safeguarding performance in Wiltshire.

The development day in February 11 focussed upon “Back to basics” for Wiltshire LSCB with sessions on safeguarding performance and quality, structure and governance arrangements, voice of the young person and priority objectives for Wiltshire LSCB in 11/12.

Wiltshire’s safeguarding performance and LSCB activity was considered in view of research regarding outcomes based accountability, self assessment and effectiveness of LSCBs.

Decisions were made to develop options for Board restructure which can improve its effectiveness in line with current research.

A framework for performance review will continue to be developed taking into account the multi agency perspective of the Board, future changes in a national performance framework and the need for performance monitoring to demonstrate what difference it makes.

The Board agreed that consultation with young people about safeguarding issues was essential.

The Board and Executive Groups have an important role to play in scrutinising performance within agencies and challenging for improvements in practice to lead to better outcomes for children. The multi agency aspect of all LSCB work enhances opportunities for shared perspectives and co-working.

### **c) Further Wiltshire LSCB Function Activity.**

Some aspects of work to fulfil LSCB functions are facilitated by the LSCB staff Team and Independent Chair monitored by the Executive Group and reported to the Board.

#### **Monitoring and Effectiveness**

Performance information relating to safeguarding is monitored by the LSCB Board and Executive Group. (See Section 4) It is aimed to develop a performance monitoring system which reviews relevant local multi agency information.

A Wiltshire LSCB Improvement Plan was developed to ensure LSCB monitoring of identified areas for safeguarding action in Wiltshire. The Improvement Plan includes Wiltshire’s response to national learning in the cases of Baby Peter and Khyra Ishaq and monitoring of locally arising issues from inspections, serious case reviews and multi agency reviews.

The Plan has shown improvements in implementation of the common assessment framework, multi-agency thresholds and common language, auditing and review of service delivery and inclusion in training of pertinent areas arising from serious case reviews.

Business process standards for LSCB Board and Executive meetings have also been introduced to ensure action tracking and monitoring of LSCB business activity and decisions.

Effective communication is essential to identify areas for joint influence and individual challenge. A better understanding of Boards' roles and activity ensures improvement in interrelated strategic activity and a wider use of the safeguarding agenda for all family members.

### **Challenge/ communication with related Boards**

Communication agreements are in place between Wiltshire LSCB and related Boards and strategic partnerships in Wiltshire. These include Criminal Justice Board, Multi Agency Public Protection Agreement, Local Safeguarding Adults Board, Wiltshire Community Safety Partnership, Wiltshire Children and Young People's Trust. The agreement is to share strategic annual reports and Business Plans, allowing opportunity for consultation. Links with the Children's Trust Board and Wiltshire Community Safety partnership also include regular manager's meeting and the sharing of Board minutes and agendas.

Links required with the Children and Young People's Trust are noted in Working Together (2010). Whilst nationally there have been significant changes made to the government requirements for Children's Trusts, Wiltshire has retained the principle of a Children's Trust Board whilst making some structural changes. Links with the LSCB have continued to preserve the positive and effective aspect of this relationship. The LSCB works closely with Wiltshire's Children's Trust on broader aspects of safeguarding and ensuring that all children and young people are supported to achieve good outcomes. The Children's Trust has recently led a review of the document 'What to do if children and young people need additional help - A guide for Wiltshire service providers to completing the CAF and acting as Lead Professional' (published in April 2010). The LSCB will continue to receive feedback from the Children's Trust on the effectiveness of arrangements for integrated working, including the impact of the use of the Common Assessment Framework on reducing inappropriate referrals to children's Social Care.

The Chairs of the LSCB and LSAB have regular meetings and this has led to shared working on agency risk.

During the year regional links for LSCBs were significantly diminished with the closure of Government Office South West. Wherever possible the Wiltshire LSCB staff team maintains regional links in order to learn from good practice

and for benchmarking. These tend to be in the areas of procedure development and child death reviews.

### **Serious Case Reviews**

Government guidance (*Working Together to Safeguard Children 2010*) requires a Local Safeguarding Children Board to undertake a Serious Case Review when a child has been seriously harmed or has died and there is more to learn about how local organisations and professionals work together. Family members are offered opportunity to give their views. The child's daily life experiences and an understanding of their welfare, wishes and feelings are at the centre of a Serious Case Review.

A Serious Case Review looks at how local organisations and professionals worked together to look after and protect the child/young person that the review is about. The review looks at what was done, what lessons can be learned for the future and what changes may need to be made about how services work together. It is not a criminal investigation or public enquiry and its aim is not to blame but to learn.

In 2010, Wiltshire Local Safeguarding Children Board decided to undertake a serious case review, following the death of a young person who took her own life and was anonymously known as Child G.

A Serious Case Review is an intensive case study of lessons to be learned. Single and multi agency recommendations improve future practice and procedures for children and this directly contributes to improved outcomes for children.

A panel of senior professionals from children and education services, health services and police was set up to review and quality assure the Serious Case review including the management reviews from each relevant service and information about the child / young person. The panel was managed by an independent chair very experienced in child protection. An independent author who again was very experienced in child protection was commissioned to write the Serious Case Review report from the reviews and information provided

A Serious Case review takes 6 months to complete and by March 2011 the review was coming to a conclusion. Child G had never been subject to child protection procedures. Professionals who worked with Child G recognised that the young person had vulnerabilities and they worked hard to address these. Overall concerns increasing from 2008 led to referrals to further services. Child G had strong views about not wishing to involve her parents in trying to resolve personal problems. Clear assertions were made by Child G to different professionals regarding issues of confidentiality and with whom they were allowed to share information. Agencies worked hard to provide support, but Child G would change her mind about accepting further specialist support.

Key lessons and actions were identified by the evaluation of Child G's circumstances and the professional practice which attempted to meet her needs, including;

Safeguarding processes and procedures must be reviewed and utilised to fully assess and plan intervention for children/ young people with high risk behaviours. An inter agency Risk Management Panel is being set up to co-ordinate plans and services for young people who present the highest risks of vulnerability in the community. Practice guidance and training is also being provided for people working with young people who have high risk behaviours.

In some circumstances-to protect children from significant harm- it is necessary to challenge a child/ young person's wishes for confidentiality. Practice guidance and training for practitioners is being provided in this area.

Practitioners and managers need to escalate matters when there are different professional opinions about risk or thresholds in interagency working. The professional escalation policy is being reinforced with practitioners along with the need for interagency communications to be clearly understood and follow up actions made clear.

Practitioners need to have a clear understanding of the threshold criteria and pathways to services to ensure that appropriate referrals are made for children in accordance with their identified needs. Service threshold criteria are being updated following multi-agency consultation and information is being disseminated to clarify pathways for referrals to mental health services.

Assessments of risk should always be completed and pertinent information consistently recorded. It is important for services to engage key family members in interventions and where this is not possible, assess the risk of not doing so. Assessment processes have been reviewed and refined and further training will be provided for practitioners.

The briefing and dissemination of learning from this serious case review along with monitoring the impact of implementing the SCR recommendations will be part of Wiltshire LSCB business plan in 11/12.



## Section 4 -Review of Wiltshire Local Safeguarding Performance and achievement

### a) Performance Information

Wiltshire LSCB monitors progress on the DfE “Staying Safe” National Indicators. These continue to be collected and scrutinised locally but are being reviewed as part of the Government response to the Report by Professor Eileen Munro, “A Child Centred System” . A role of Wiltshire LSCB is to scrutinise local performance in safeguarding children in order to recognise examples of good practice and areas for future development responding to identified needs. Compared to last year’s data there has been improvement in performance of the majority of indicators. Red ratings are in place regarding the time taken to complete Initial assessments; subsequent child protection plans and stability of looked after children.

#### Wiltshire Performance Information for “Stay Safe” National Indicators

“Stay Safe” National Indicator	Wiltshire Data 10/11 & Rating	Wiltshire data 09/10	England Comparison (09/10)	Trend of Performance
<b>NI 48</b> Rate of reduction of Children killed or seriously injured in road traffic accidents (3 Year rolling average) (small score indicates similar numbers involved over years)	<b>17.3</b> (08/10)	<b>15.4</b> (07/09)	<b>6.4</b>	↑
<b>NI 70</b> Hospital admissions caused by unintentional and deliberate injuries to children and young people (Rate per 10,000 children)	<b>109.3</b>	<b>109.5</b>	<b>123.3</b>	↑
<b>NI 68</b> Referrals to social care going on to initial assessment (Percentage)	<b>85.5</b>	<b>88.4</b>	<b>65.5</b>	↓
<b>NI 59</b> Initial assessments for social care carried out within 7 working days of referral. (Percentage)	<b>57.4</b>	<b>52.5</b>	<b>67.3</b>	↑
<b>NI 60</b> Core assessments for social care carried out within 35 days of their commencement (percentage)	<b>77.3</b>	<b>61.8</b>	<b>78.1</b>	↑
<b>NI 64</b> Child protection plans lasting 2 years or more (percentage)	<b>0</b>	<b>2.1</b>	<b>5.9</b>	↑
<b>NI65</b> Children becoming subject to a child protection plan for a second or subsequent time. (percentage)	<b>27</b>	<b>5.3</b>	<b>13.4</b>	↓
<b>NI67</b> Child protection cases reviewed within required timescales (percentage)	<b>99</b>	<b>97.4</b>	<b>96.8</b>	↑
<b>NI61</b> Timeliness of placement of looked after children for adoption following agency decision for adoption (percentage)	<b>86</b>	<b>84.6</b>	<b>72.4</b>	↑

<b>NI62</b> Stability of looked after children: number of moves, 3 or more (percentage)	<b>13.6</b>	<b>12.9</b>	<b>10.9</b>	↓
<b>NI63</b> Stability of placements of looked after children: length of placement (percentage)	<b>70.6</b>	<b>67.5</b>	<b>68</b>	↑
<b>NI66</b> Looked after children reviewed within timescales (percentage)	<b>91.2</b>	<b>89.3</b>	<b>90.5</b>	↑

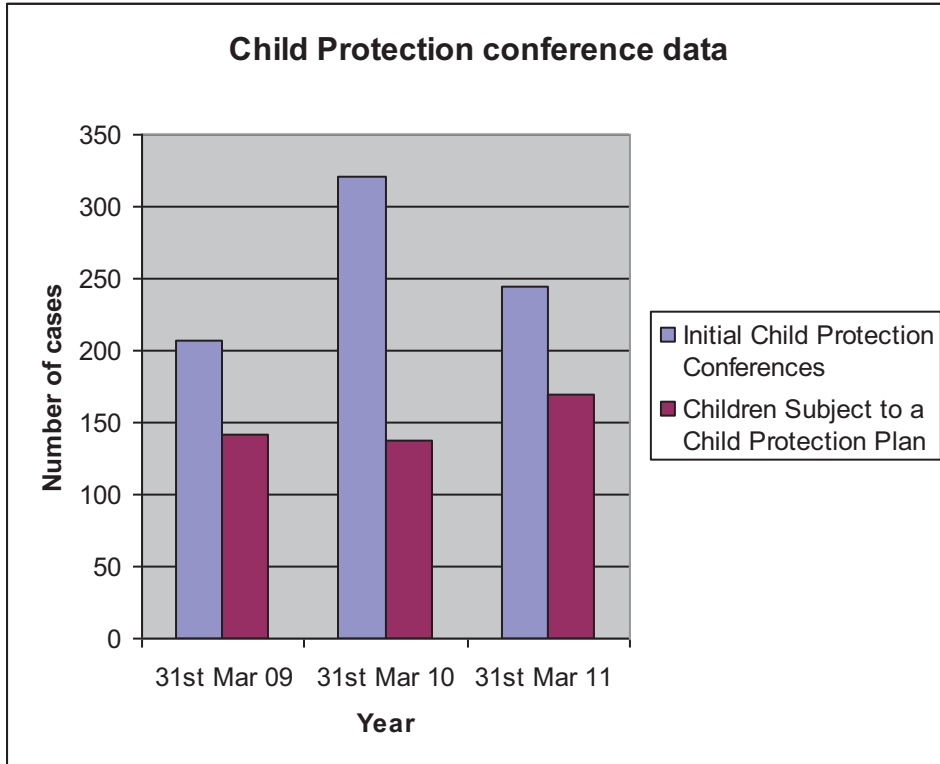
Eight out of eleven areas have improved in the last year. Wiltshire LSCB looks further into areas of performance that are indicated amber and red or highlight deterioration.

Of particular scrutiny by social care and the LSCB has been the increase of children who have become subject to a child protection plan for a second time. This has led to improvements in the scrutiny and monitoring of Children in Need Plans for those children who have recently ended Child Protection Plans. Details of agency investigation into areas of concern and plans to improve the performance are provided to the LSCB.

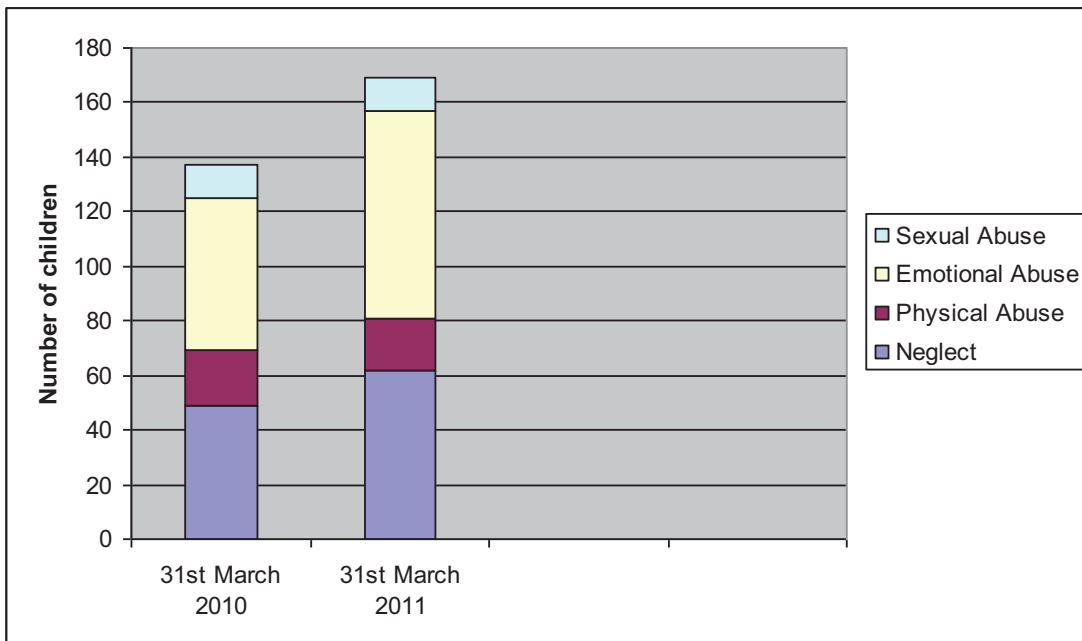
#### **Child Protection Data**

In the Wiltshire shared partnership safeguarding accountabilities agreement, Wiltshire LSCB is accountable for strategic oversight of pre-school children who have suffered abuse, also children and young people who have suffered abuse.

In 10/11 the number of Wiltshire children subject to a child protection plan continued to increase as per national trends.



### Category of child protection plan



The trend of category of plan continues to reflect the national picture with the majority of cases falling into the emotional abuse category followed by neglect. These were the categories that saw the highest increase in 10/11. The definition of the categories follows “Working Together” (2010) (1.33-1.36). Emotional abuse is “the persistent emotional maltreatment of a child such as to cause severe and persistent adverse effects on the child’s emotional development.”(1.34) Neglect is “the persistent failure to meet a child’s basic

physical and /or psychological needs, likely to result in the serious impairment of the child’s health or development” (1.36).

In **April – September 2010** the predominant welfare factors in a family where a child had become subject to a child protection plan were domestic violence, adult mental health and alcohol, in line with national factors identified in research. <sup>4</sup>In Wiltshire, strategies, including the Hidden Harm strategy, are being put in place aiming to reduce the impact of these factors on the welfare of children.

<b>Type of Welfare Factors</b>	Drugs	Alcohol	Mental Health (adult)	Domestic Violence	Parental Learning Difficulties	Parent in care Or childhood experience of social care
<b>Number of Conferences</b>	32	61	68	72	18	43
<b>Percentage of Conferences</b>	11	21	23	24	6	15

### **Age of children subject to a Child Protection Plan**

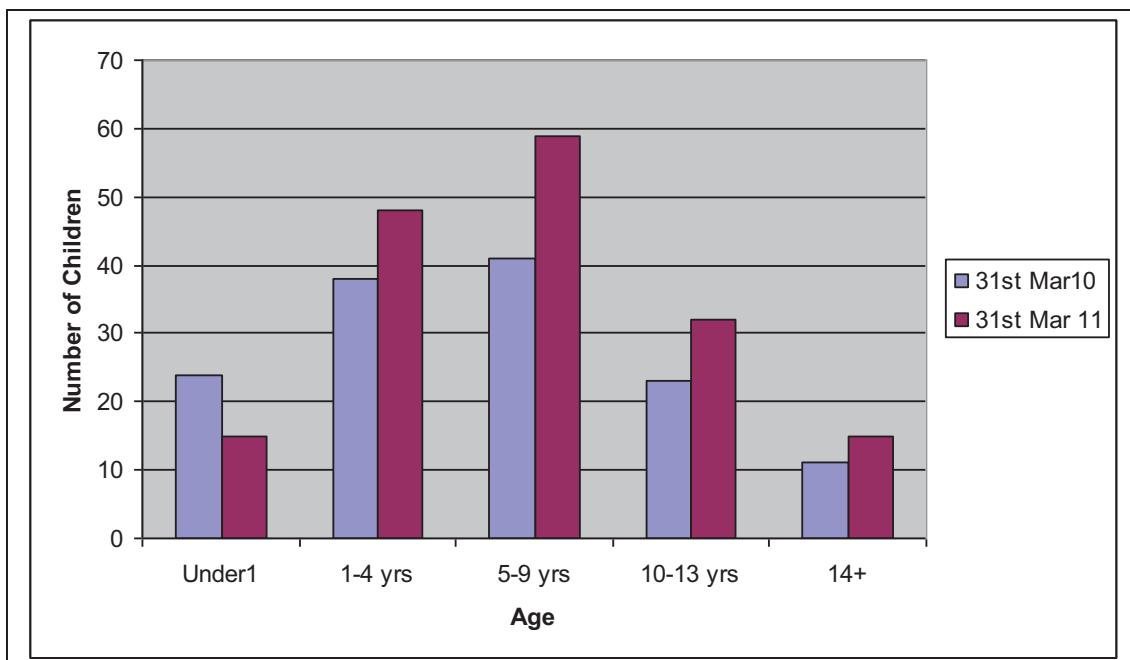
In **10/11** there was a decrease in the number of under 1 year olds who became subject to a child protection plan.

There was an increase in all other age groups, the largest increase occurring in the most frequent age group of 5-9 years.

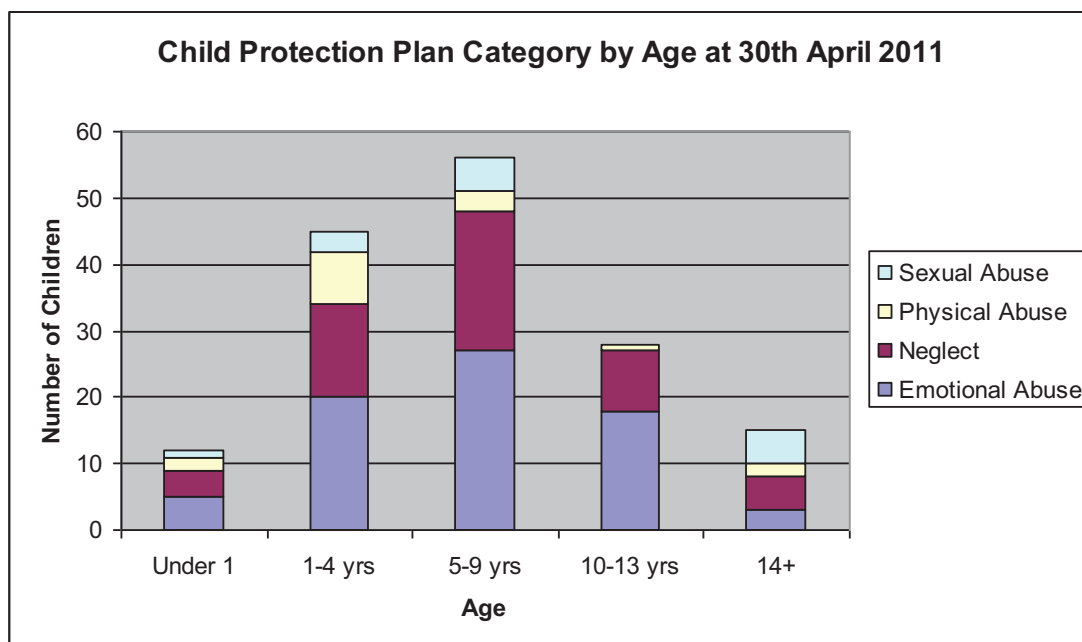
72% of children subject to a child protection plan were aged under 10, a similar percentage to the previous year.

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<sup>4</sup> H Cleaver et al. (1999) “Children’s Needs – Parenting Capacity: The Impact of Parental Mental Illness, Problem Alcohol and Drug Use and Domestic Violence on Children’s Development” London: The Stationery Office

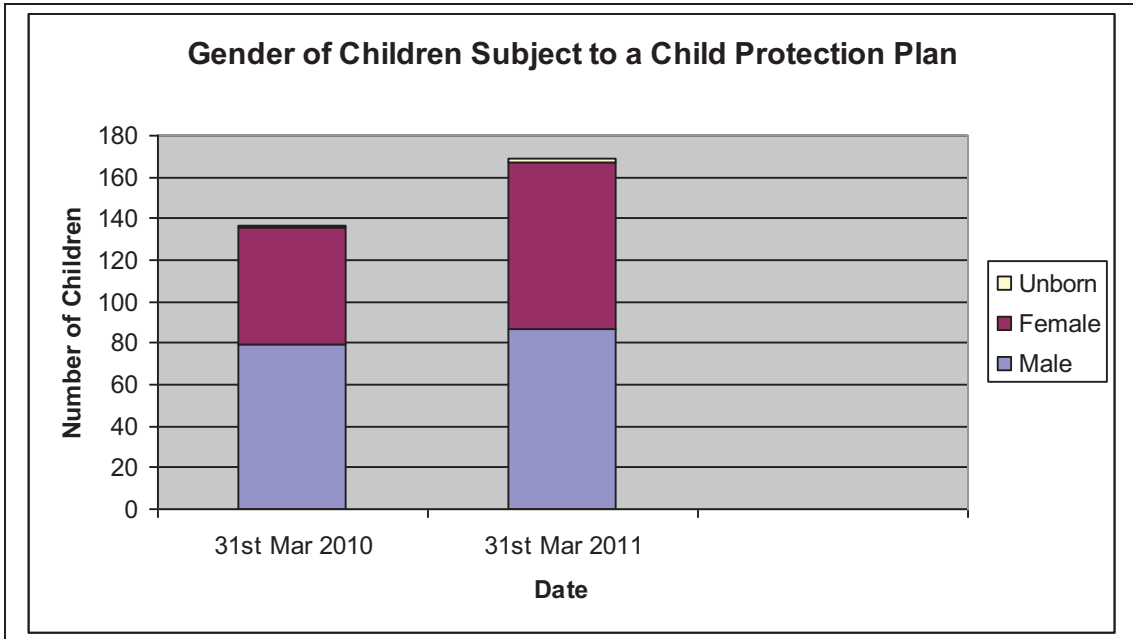


There is a variation in the frequency of category of Child Protection Plan according to the age of the child. At 14+, neglect and sexual abuse were the most prevalent categories. For all other ages, emotional abuse was the most frequently occurring category of plan, followed by neglect. The highest number of Child Protection Plans for physical abuse was in children aged 1-4 yrs. Plans for sexual abuse occurred more frequently for children aged 5-9 and 14+.

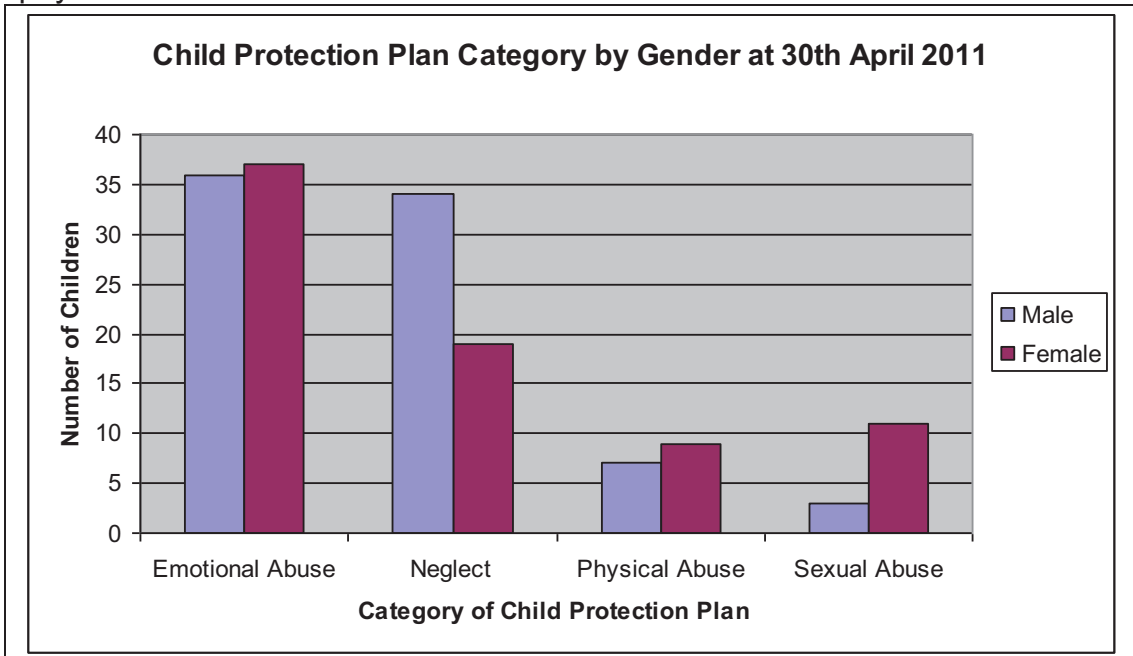


Of the children subject to a child protection plan on 31<sup>st</sup> March 2011, the gender was quite even, 51% were boys compared to 58% in the previous year. Most of the children, 144 were of white British ethnicity (85%). A further breakdown of ethnicity is not provided in this report as the numbers are low and potentially identifying. The recording of the children's ethnicity had

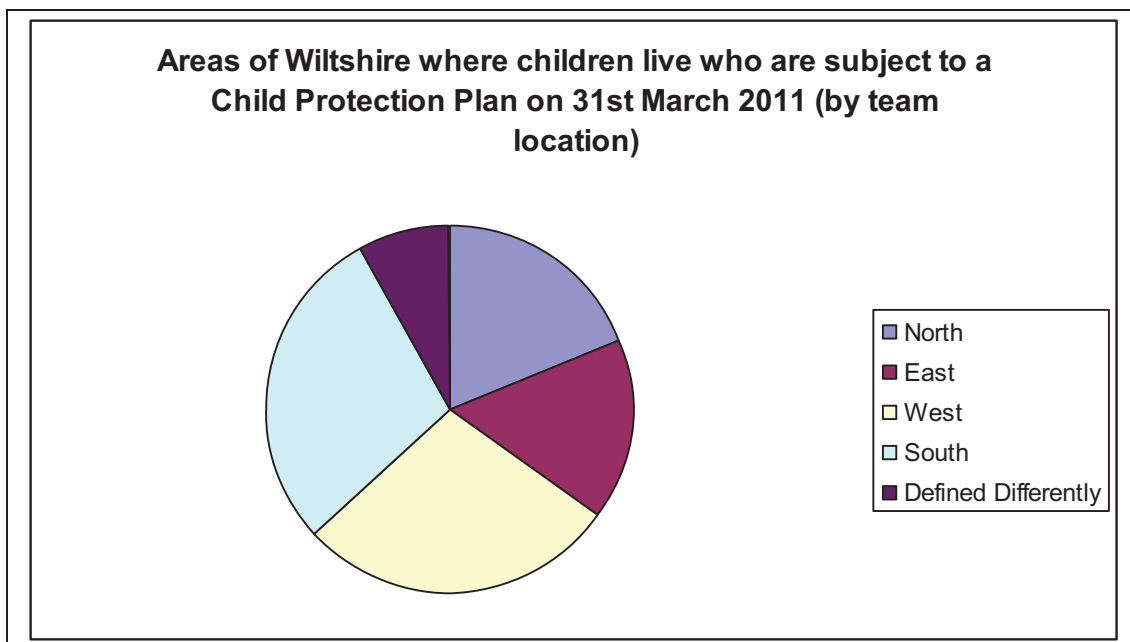
improved in this performance year and no children were recorded as ethnicity unknown.



Gender differences are apparent in the categories of Child protection plans for children. There is a higher incidence of plans for neglect by boys and sexual abuse by girls. Girls have a higher number of plans for sexual abuse than physical abuse.



The majority of children subject to a child protection plan on 31<sup>st</sup> March 2011 lived in the West and South of Wiltshire.



**Participation in child protection conferences by children and young people.**

Children from the age of 5 who are subject to a Child Protection Conference are offered an advocate. Young people over the age of 10 are invited to attend the Conference. The Wiltshire Child Protection Advocacy Service is run by Barnardo’s. In 10/11, 416 children in 234 families were offered advocacy for child protection conferences. There was an 83% take up of the service and 346 children received at least one visit from an advocate. Of those children and young people using the service, 54% are male and 49% aged 6-11. This is a similar usage to the previous year.

The Advocacy service records note that 85% of Conferences heard the views of Children and Young People and in the advocate’s opinion 30% of Conferences showed evidence that the child/ young person’s views had been acted upon. Of the children supported by an advocate, 25% of those over 10 attended the Conference.<sup>5</sup>

**Referrals of safeguarding concerns for children.**

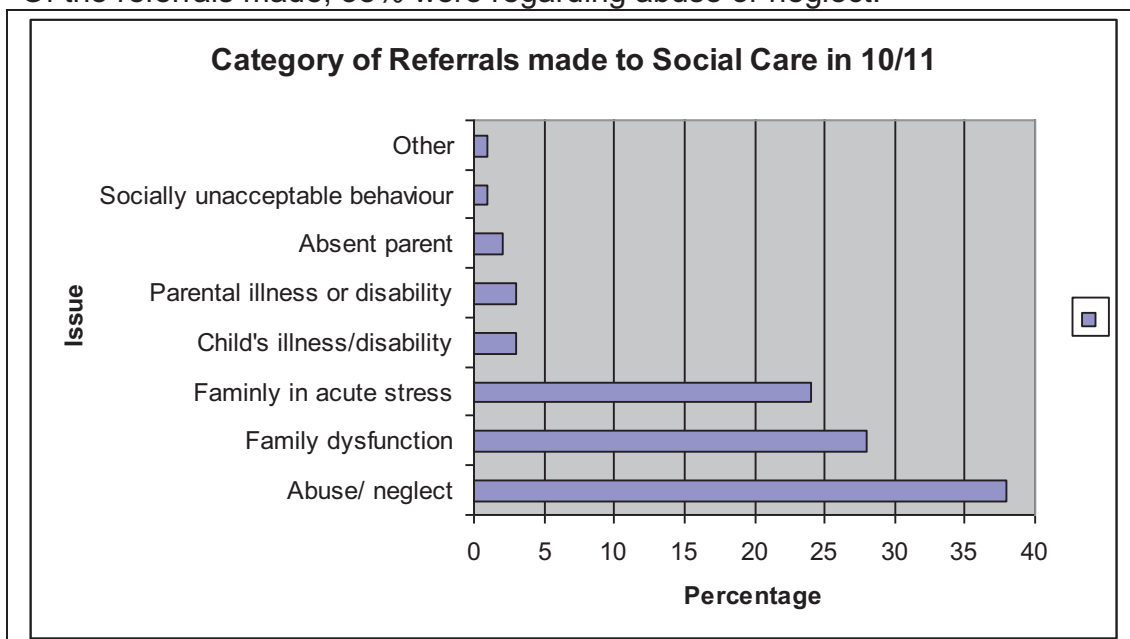
In 2010/11, 3383 referrals were made to Wiltshire social care. Parents/ friends & relatives made 15% of the referrals. The Police and Schools made the highest number of referrals.

<sup>5</sup> “Annual Impact Results Report, Wiltshire Child Protection Advocacy” (2011) Barnardos

**Source of Referrals to Social Care in 10/11**

Referring Organisation	Number of Referrals made in 10/11	Percentage of Referrals made in 10/11
Police	664	20
School / College	489	14
Friend / Relative	289	8
Hospital	221	7
Parent	237	7
Other Wiltshire Council Department	233	7
Private / Voluntary Agency	203	6
Police Domestic Violence Unit	187	6
Housing Department	176	5
Other Primary Health	179	5
Other Local Authority	113	3
Anonymous	77	2
Health Visitor	70	2
Probation	74	2
GP	49	1
<b>From an overall total</b>	<b>3383</b>	

Of the referrals made, 38% were regarding abuse or neglect.



Of the referrals made, 85% became initial assessments by social care. Where it is suspected that a child is suffering significant harm, the local authority is required by section 47 of the Children act 1989 to make enquiries to enable it to decide whether it should take any action to safeguard and promote the welfare of the child. In 10/11 there were 497 enquiries under section 47, a decrease upon previous years.



## **b) Vulnerable Groups**

### **Domestic abuse**

Similarly to the national picture, there is a significant impact from domestic abuse upon the risk of harm for children in Wiltshire. In 10/11 there were 2058 reported domestic violence incidents to the Police with a 63% arrest rate. This is a decrease of over 800 incidents compared to the previous year. Of the incidents reported, 1402 mentioned children.

Of the initial contacts made to Social care in 10/11, 19% (1979) were linked to domestic abuse. Of the Child protection conferences held between April-September 10, 37% (72) had domestic violence as a significant factor in the reason for Conference.

Wiltshire multi- agency risk assessment conferences (MARAC) work to deliver a co-ordinated multi agency response to prevent and reduce further harm from domestic abuse. In 10/11 they conferenced 269 cases which involved 399 children.

The Wiltshire Domestic Abuse strategy has led to the provision of specialist domestic abuse support services to target the needs of victims. This is predominantly aimed at the needs of adult victims, which when better met will have a positive impact upon the parenting and home environment provided to children in families where there is domestic abuse.

Data is required to reflect the impact of domestic abuse on the children in Wiltshire families. Children as the victims of domestic abuse need to be specifically referenced in Wiltshire's strategic plans. Wiltshire LSCB needs to continue to monitor this important area and support developments to further reduce the incidence of this abuse.

### **Hidden Harm**

In November 2010 Wiltshire LSCB formally endorsed its support for the Wiltshire Hidden Harm Strategy to improve the outcomes for children and young people affected by parental drug and alcohol misuse. In April – September 10 parental/carer drug use was a significant factor for 17% (32) of Child Protection Conferences. Parental /carer alcohol use was a significant factor in 32% (61) Conferences.

The Hidden Harm strategy notes that there is a lack of local and national data making it difficult to specifically define the numbers of problematic substance users in Wiltshire who are parents of dependent children. From available research<sup>6</sup> it estimates that there are at least 1306 young people under 18 at risk of parental drug related harm in Wiltshire. Also, approximately 8000 young people in Wiltshire are estimated to be affected by problematic parental

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<sup>6</sup> “The Hidden Harm Strategy” (2010) Wiltshire Council, including information from the Young People's Drug and Alcohol Needs Assessment (2007) Wiltshire

alcohol misuse. Implementation of the multi agency Hidden Harm Strategy is led by Wiltshire Community Safety Partnership. The LSCB has representation on the implementation group and will monitor the progress of its outcomes for children during the business year.

### **Private fostering**

Children are privately fostered when they under 16 and are cared for by someone other than their parent or a close relative for 28 days or more and the arrangement is made privately between parent and carer.

The local authority has a legal duty to promote public awareness of the notification requirements about a child being privately fostered and to ensure that carers are suitable and the welfare of the children are safeguarded and promoted. The LSCB has a role to monitor the safety and welfare of children who are privately fostered.

In the period 10-11 there were 8 notifications of private fostering and 6 of these became arrangements. Five of the arrangements ended during this period. A specialist worker has been employed within social care to continue implementing an awareness action plan, part of an ongoing awareness raising programme.

## **C) Single agency reports of Safeguarding activity**

Agencies and organisations in the LSCB were asked to summarise the progress they had made in achieving safeguarding priorities identified for 10-11.

Progress in safeguarding activity was reported in all areas and safeguarding standards were upheld. Themes and examples within the agencies included:

- Safe recruitment practice for employers continued to progress. Agencies are increasingly aware of what type of CRB checks are required for posts, and about renewal reminders for safeguarding training and CRB checks. Employers also applied safeguarding consideration in the design of a new Children's ward at Salisbury Hospital.
- Compliance with safeguarding requirements continued to be measured and achieved in agencies with ongoing implementation of safeguarding policy and practice. In Early Years commissioning, the requirement for identified safeguarding leads has been linked to funding/ contract requirements. Agencies have striven to update safeguarding policies and guidance and safeguarding is a component of service improvement plans.

- There has been development of agency safeguarding consistency, e.g. the development of an MOD Executive Safeguarding Children Board. Also raising the profile of safeguarding in new county links, e.g. prison service.
- There has been quality assurance of safeguarding practice in casework. Supervision and case monitoring supports and improves good practice. An audit of Health Visitor professional input took place to ensure they were applying skills and knowledge where need is identified.
- There have been improvements in safe practice with children. In Social Care all children have an up to date assessment clearly identifying their needs, a plan to identify how they will be met and a contingency plan. Agencies working predominantly with adults maintain their focus on children and families, including supporting the Wiltshire Hidden Harm strategy.
- Promoting the wishes and views of children in safeguarding and service development. E.g. advocacy for vulnerable children, leisure service development, consultation on hospital new build. In Wiltshire Council, Dept of Children and Families there has been specific training for practitioners on direct work with children. In supervision, managers have been giving reminders about the importance of recording children's views in assessment.
- Safeguarding children training for workers continues. Good extensive categories include maintenance staff of a Housing association and Dental surgery staff. A Conference regarding safeguarding children was also arranged by the Anglican Church. Training opportunities have included regional sharing/disseminating of information/ lessons learned and increasing the skills and knowledge of professionals to challenge within and inter agency. Also training locally on identified safeguarding lessons learned – DNA policies.
- Multi agency work in safeguarding children has continued to provide many positive benefits. This has included: showing the links between practice and policy with vulnerable people; building effective communication links; helping to meet gaps by professionals knowing where to discuss safeguarding issues and who they can contact e.g. GPs.; helping established services to recognise how much contact other organisations have with children and families e.g. churches, faith groups; helping external agencies to have a better understanding of an agency's role in safeguarding children, e.g. a briefing note on the role of Armed Forces welfare support for Child Protection Conferences; partnership work with other agencies including signposting and referring out to services.; partnership work with police and safer school partnership on social networking vulnerabilities. Multi agency protocols,

Missing Children Protocol and conferences, MARAC. Sharing and acting on identified safeguarding risks and trends e.g. co-sleeping (CDOP to health).

- Developments have included the set up of new specific groups and initiatives: e.g. Wiltshire Youth Offending Service, sexually harmful behaviour group; An NSPCC pilot project for addressing the impact of parental substance misuse on children with parents.  
A Children and Young Persons Independent Sexual Advisor to support victims of serious sexual assault.  
In social care, dedicated workers for unaccompanied asylum seeking children and also in private fostering

### **Agency responses to impact of changes on safeguarding activity.**

Following the significant changes announced for public services in 2010, the Chairs of the LSCB and LSAB jointly wrote to Chief Executives of partner agencies requesting information about the risks/impact of proposed changes and their plans to mitigate the risks.

Identified risks included:

- An unprecedented reconfiguration of services
- Loss of expertise as key staff move and take their expertise with them;
- disruption to communication and information sharing between agencies as established relationships change;
- disruption to communication and commissioning from changing national frameworks;
- changes to resources and representation on key partnerships and Boards with new members needing time to develop their role and contribution;
- reduced funding leading to reduced management and service delivery to safeguard children;
- fewer services to refer children to, leading to overload and inappropriate referrals to continuing services;
- maintaining and increasing service response and delivery of safeguarding agenda with reduced resources;
- risk of upward drift of thresholds for intervention;
- risk of reduced evaluation from external inspection process;
- staff and resource reduction affecting morale and increasing pressure on staff;

Plans to mitigate identified risks include:

- Keep safeguarding children as a priority and resource accordingly
- Protect operational frontline safeguarding children services, maintain capacity
- Continue specialist safeguarding support roles to frontline staff
- Services to work with smaller, defined cohorts.
- Changing how strategies are developed, a more joined up approach. Efficiencies from better procurement and administrative processes.

- Review of services to improve integrated working and maximise safeguarding opportunities. Refocus on leads for safeguarding process.
- Ongoing monitoring, assessment of the impact of internal and external changes to delivery of the safeguarding agenda.
- Ongoing regular scrutiny of safeguarding performance framework
- Statutory safeguarding audits remain with S11 and S175.

#### **d) Partner Performance**

In July 2010 there was an **Ofsted unannounced inspection** of contact, referral and assessment arrangements within **Wiltshire Council's children's services**.

Strengths were acknowledged in: the restructuring of Children's services that led to the creation of 2 referral and assessment teams; in the children with disabilities service. Safeguarding children procedures and partnership working in safeguarding were evaluated satisfactory along with the communication and transfer of cases and information between social work teams. Social work case loads were considered manageable.

Areas of development identified included: to progress further with the Common Assessment Framework to support wider interagency working and commonly agreed thresholds; increased access to level 3 child protection training; to increase recording of the child's view in assessments and document how this has influenced the child's plan; to improve the consistency of quality core and initial assessments.

Whilst mandatory requirements are no longer in place for Children's Trusts, a decision has been made to continue the **Wiltshire Children and Young People's Trust** to work together in developing and delivering the Wiltshire Children and Young People's Plan.

The Trust reported progress in achieving the 2008-11 Children and Young People's Plan. Aimed at improving the welfare and wellbeing of all 112,000 children and young people in Wiltshire, specific safeguarding progress has been made in strengthening statutory responses to looked after children and those at risk of significant harm. The re-commissioning of the specialist child and adolescent mental health service has reduced waiting times for a service and provided an out of hour's response. Short break opportunities for disabled children have been improved and extended. Awareness training about domestic abuse has been provided for young people and practitioners. An alcohol strategy and implementation plan is now in place and the Children's Trust support the Hidden Harm Strategy.<sup>7</sup>

The Joint Strategic Needs Assessment (10-11) provides a summary of the current and future health and wellbeing needs of Wiltshire. It refers to the

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<sup>7</sup> "Children and Young People's Plan 2012-15 Consultation Document" (2011) Wiltshire Children and Young People's Trust

vulnerable groups of children within Wiltshire's population and the impact of deprivation upon health and wellbeing. It notes the improvement in reducing fatalities of children in road traffic accidents and that this rate of progress is unlikely to continue.<sup>8</sup> Wiltshire LSCB is aware of the population of vulnerable children and takes account of it in the remit of its work.

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<sup>8</sup> "Joint Strategic Needs Assessment for Wiltshire 2010-11" (2011) Wiltshire Council, NHS Wiltshire

## **Section 5 - Wiltshire LSCB Business Plan 10-13**

### **a) Factors informing the Plan**

Local and national developments impact upon Wiltshire LSCB Business Plan. The proposed national changes to the structure and delivery of public services, especially in the National Health Service, will lead the LSCB to scrutinise the impact of the changes in safeguarding Wiltshire's children. In the past year the Government has commissioned and published reviews on child protection, the management of discipline within schools and the prevalence of sexual exploitation in all communities nationwide. The LSCB will incorporate these aspects into the LSCB Business Plan, monitoring the implementation of new safeguarding principles/approaches in Wiltshire, supporting the development, including through training where required. National learning from Serious Case Reviews will also be incorporated into the Business Plan. Wiltshire LSCB activity will also be influenced by the changes required from the Government's response to the Munro report.

Lessons learnt from safeguarding work in Wiltshire also influence LSCB business. This includes the outcome of the Serious Case Review for Child G. In addition, activity is influenced by the learning from individual management reviews of children; recommendations from the LSCB Child Death Overview Panel and Quality Assurance Group. Improvement plans that are incorporated into the Business Plan are created following the outcome of external inspections into safeguarding children services within partner agencies. LSCB monitoring of the trends in Wiltshire agencies safeguarding performance also acts as an influence for LSCB business.

### **b) Key priorities for Wiltshire LSCB 10-13**

The foremost priority for Wiltshire LSCB business is to meet its core functions as set out in legislation and regulation; to meet the objectives of co-ordinating local safeguarding work and ensuring its effectiveness within the LSCB scope of universal, responsive and targeted safeguarding activity.

Wiltshire LSCB needs to arrange business around the following priorities to achieve its core functions whilst maintaining independence in the conduct of its business.

- To maintain and develop effective policies and procedures for safeguarding Wiltshire's children.
- To evaluate, audit, monitor and challenge Wiltshire safeguarding services and practice, identifying required improvements, safeguarding priorities and supporting their achievement.

- To ensure effective reviews of serious cases and unexpected child deaths in Wiltshire, implementing lessons learned and ensuring improved outcomes resulting from actions to improve.
- To support and develop an appropriately trained and safe workforce for those who work with Wiltshire's children.
- To increase the voice of the child and their family in Wiltshire safeguarding work. Documents submitted to the LSCB will have a compliance check with the United Nations Convention on the rights of the child, article 12, the child's voice.
- To maintain good links with the Children's Trust, ensuring that their commissioned services safeguard children.
- To scrutinise and influence the safeguarding components of Wiltshire's Children's Plan and ensure that all agency plans contain appropriate reference to safeguarding children.
- To implement changing legislation and guidance within LSCB activity and disseminate to partner agencies. To respond to proposals for national developments with details about the impact for safeguarding children in Wiltshire.
- To demonstrate that the business and activity of Wiltshire LSCB makes a difference to safeguarding outcomes for children in Wiltshire.
- To monitor the performance of partner agencies and the LSCB on "stay safe" outcomes for children in Wiltshire and to challenge for action to account for and improve performance where required
- To ensure that equality and diversity issues are considered in all LSCB business.
- On an annual basis Wiltshire LSCB will also identify up to 3 areas that require additional attention. This will be based upon identified priority safeguarding issues for children in Wiltshire where an improvement in outcomes is required.
- Annual objectives will be drawn from evaluation and inspection of local performance by partner agencies and the LSCB. Developments in national policy will also play an influence.
- Strategic objectives to address safeguarding areas of concern to the LSCB will also be set annually during this period of national change in outcome expectations and service delivery.



### **c) LSCB Annual Objective 11-12**

Areas for focus were agreed by the Board on 16<sup>th</sup> February 2011. Consultation with children and their families was identified as an area for development in Wiltshire's LSCB Self- Assessment. To address this, the Board agreed one additional annual objective for 11-12 core objectives in the area of consultation.

#### **Increasing consultation about safeguarding with children, young people and parents and becoming more responsive to their views.**

LSCB lead – Development Manager, Wiltshire LSCB

The expected outcomes of this objective include:

- Wiltshire LSCB is informed of the outcomes of consultations undertaken regarding safeguarding children and becomes better informed of the opinions on safeguarding of children, young people and parents.
- Wiltshire LSCB has knowledge of consultation structures already existing in the County and has used them to consult on identified safeguarding issues.
- Wiltshire LSCB promotes/ advocates/ facilitates the inclusion of safeguarding questions into existing consultation projects
- Wiltshire LSCB develops a structure for consultation that includes a range of children, young people and parents which becomes embedded into future LSCB business.
- Wiltshire LSCB demonstrates responsiveness to the outcomes of safeguarding consultation in the LSCB business plan.
- Children, young people and parents report they feel better safeguarded.

A multi agency group of Board partners have formed to oversee the work plan required to achieve the above outcomes. The group are aware that consultation with young people is an important aspect of the work of many public services and wish to ensure that the same young people are not over-consulted, whilst acknowledging that consultation should not be a token gesture but relate to identified issues from the LSCB Business Plan.

## **d) Action Plans of LSCB Groups 11-12**

Each LSCB group has objectives which form part of the LSCB Business Plan.

### **LSCB Executive Group**

In February 2011 the Board agreed that an area of focus should be reorganisation within Wiltshire LSCB in order to maximise LSCB effectiveness. This takes into account research on the effective operation of LSCBs.<sup>9</sup> As part of the 11-12 Business Plan changes have been agreed to the Executive Group. The Executive Group will become the main driver of the LSCB Business Plan and the pinnacle of communication within the LSCB.

The changes will include adjustment of representation and increased communication with Sub Groups. In addition to receiving updates on the progress of LSCB group activity, the Executive Group will review the safeguarding performance of agencies, Wiltshire strategies and the LSCB, also managing the impact of national and local learning and developments upon the LSCB Business Plan. This will include ongoing monitoring of the implementation of the action plans arising from the Serious Case Review of Child G.

### **LSCB Board**

As part of agreed LSCB reorganisation, the purpose of Board meetings will be primarily to set LSCB Objectives and agree the LSCB Annual Report and Business Plan and subsequently to receive progress reports on the activity and performance. Board members are asked to be involved in sub group activity to increase direct involvement in LSCB Business.

### **Training Sub Group**

Objectives for 11-12

- All safeguarding training courses are reviewed throughout the year to include any current or topical issues which require highlighting.
- Training finances and resources are continually reviewed in relation to the contributions made by all agencies to ensure fair and equitable provision.
- Monitor the impact training has on practice and to consider where identified the appropriate continued professional development of staff.

Action will include: introducing a new system for financial contribution to LSCB multi agency safeguarding children training fund and considering further options

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<sup>9</sup> France, A. Munro, E. Waring A. (2010) “The Evaluation of Arrangements for Effective Operation of the New Local Safeguarding Children Boards in England – Final Report”, London, Department for Education

for maximising income; supporting training linked to the Hidden Harm strategy; reviewing the impact of the Munro report on training requirements; evaluating the impact of training into practice.

### **LSCB Fora Events**

It is planned that the 3 Wiltshire Fora sessions in autumn 2011 will focus on lessons learned from Wiltshire's Serious Case Review.

### **Quality Assurance Sub Group**

Objectives for 11-12

- Measuring multi-agency safeguarding practice compliance by auditing case records using audit standards from 'Working Together,' and associated government guidance and reports.
- Reporting outcomes to agencies, recommending actions for improvement, and where required, re-auditing to check for improvements.
- Specific subjects to be audited this year are Domestic Abuse and the child protection process- an audit of Strategy Discussions, S47 enquiries, Thresholds for intervention, Seeing the child, Supervision, Diversity, chronologies, and overall Adherence to Child Protection Procedures.
  - In addition, a re-audit of the Childs Voice.
- Single agency child protection audits to be received and reviewed.

### **Section 11 Sub Group**

Objective – to audit compliance by all Wiltshire agencies in terms of S11 of the Children Act 2004 – agencies and staff discharging their functions with a view to safeguarding children, including child protection policies, training, safe recruitment.

- Actions include providing a mechanism for the LSCB to assure itself that agencies are complying with all government requirements. Arranging a peer audit of Section 11 returns from statutory agencies and following up on areas for development in agencies.
- An additional requirement for this group in the year 11/12 will be to monitor the management of risk within agencies following the reports made to the Board during 10/11 on risks associated with change.

### **Section 175 Sub Group**

Ensuring the ongoing implementation of S175 Education Act 2002 the group will undertake the following actions:

- a self assessment safeguarding audit for local authority maintained schools in Wiltshire; Safeguarding Visits to at least 50 schools;
- Safeguarding training and support for independent schools and academies;
- termly updating of safeguarding information disseminated to schools.

### **Allegations and Safe Recruitment Sub Group**

This group has been formed from the merging of 2 LSCB Sub Groups which previously dealt separately with the above issues.

The Group's objectives regard statutory safeguarding agencies complying with their Safer Recruitment S11 & S175 (Children Act 2004, and Education Act 2002) responsibilities, implementing government guidance associated with Safer Recruitment, and Allegations against staff, including 'Working Together to Safeguard Children' HM Govt 2010, Appendix 5. Also, agencies to challenge each other on practice and processes.

Planned actions of the group include

- Continuing to review the statistics and nature of all allegations against staff cases, including undertaking annual audits of the thresholds and processing of these cases.
- To continue to review agencies safer recruitment processes, including CRB checks, safeguarding adverts, checking references, interview panels with SR trained staff, and overall compliance with current government guidance

### **Policies and Procedures Sub Group**

The Group will continue to;

- Evaluate Wiltshire policies and procedures presented to the sub group
- To continue to contribute to the development and standardisation of regional procedures as a member of the south west Child protection procedures.
- To review all protocols on the LSCB and ensure they are relevant and up to date.
- To ensure details of this group meeting are passed to the training sub group to raise awareness of new procedures requiring training for workers.

### **Serious Case Review Sub Group**

The serious case review sub group will continue to work to its terms of reference

- To consider whether a serious case review is required within the criteria laid down in 'Working Together to Safeguard Children 2010'
- To ensure lessons to be learnt by all agencies are passed on.
- To monitor the action plans arising from serious case reviews.
- To continuously challenge each other to improve on safeguarding practice and improve the outcomes for children across Wiltshire.

The Group also plan to review the findings of the Munro report regarding changes to the serious case review process and act on government timings and targets for implementation.

The meeting schedule of the Subgroup has been increased to 4 times per year to accommodate the workload of this group and allow the capacity to review cases in a timely manner as well as allow reflection on ongoing action plans, processes and nationwide information of relevance.

### **Child Death Overview Panel**

- This will continue in its function to review all child deaths in Wiltshire and Swindon. It is aimed to revise the local review process to ensure that wherever possible cases come to Panel within 1 year of the child's death to ensure that modifiable factors are promptly identified and acted upon.
- To place greater focus on reviewing unexpected child deaths and those deaths that are not discussed at other forums such as hospital perinatal mortality meetings.
- To publish a flowchart and guidance of the local process for child death response and review for workers who may become involved in the process.

### **e) Safeguarding priorities for single agencies in 11-12**

- Agencies and organisations represented on the Wiltshire LSCB were asked what safeguarding children work their agency will be prioritising in 11-12 with which expected outcomes for children?
- On going monitoring, review and audits of safeguarding practice. Including this requirement as a component of service business plans.

- Monitoring safeguarding compliance in contracts and specifying requirements in new contracts.
- Safeguarding becoming a crucial element of overall quality ratings for service provision e.g. Early Years child care
- Implementation of changes arising from Munro review
- Learning from Serious Case Reviews and implementing new policies from the outcome, implementation of DNA policy for children's appointments, (dentists) escalation policy, working with vulnerable teenagers
- Consider impact of work with adults on children in families e.g. custodial sentences
- Continued emphasis on ascertaining the child's voice and ensuring this informs plans for children
- Ethnicity and diversity training to assist assessment and planning
- Monitoring volunteer compliance with safeguarding
- Specific examples given of safeguarding initiatives include:
  - Protector's assessments (Barnardos)
  - Co- working to give advice to parents on safeguarding issues.
  - Multi agency protocols, local missing children risk assessment Conferences, leading to continuation of the objective to reduce the number of children who go missing.
  - Integrated domestic violence programme
  - Prioritising attendance at multi agency safeguarding conferences
  - Development of an effective multi agency sexual exploitation strategy – led by Department of Children and Education
  - Consistent high quality single point of access for referrals, more effective front door service and multi -agency safeguarding hub.
  - Group supervision for safeguarding issues
- The plans of LSCB groups and agencies will be monitored and reviewed throughout the year. Progress will be evaluated and reported in the next LSCB Annual Report.

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**Rachel Hull,  
Wiltshire LSCB Development Manager  
September 2011**

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## **Wiltshire Council**

### **Children's Services Select Committee 29<sup>th</sup> March 2012**

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#### **The future development of the Young People's Support Service (YPSS) – update**

#### **Purpose of Report**

1. This is an update report as requested by the Children's Services Select Committee in November 2011. This report contains the latest information on Wiltshire's development of the Department for Education's (DfE) Power to Innovate (PTI) and the proposed closure of the Young People's Support Service (YPSS) in August 2012 following the Cabinet decision in November 2011.
2. Reference is also made to the provision for young people currently in the service who will be directly affected by the closure of YPSS.

#### **Background**

3. YPSS was placed in Special Measures in May 2011 by an Ofsted inspection and a decision to seek closure from the Secretary of State was submitted in January 2012. Despite several communications being received and answered a final decision is awaited.
4. YPSS has received a monitoring visit from two additional inspectors appointed by OfSTED. They reached a conclusion after two days visiting the four centres, talking to staff, scrutinising lessons and planning and interviews with senior managers that the service was making satisfactory progress in relation to the action plan. The key issues raised by the two inspectors were that progress in relation to improving students' progress and achievement was still inadequate, however attendance had improved, fixed-term exclusions had declined, there was an increase in the range of vocational courses offered, resources had improved, the quality of teaching and learning had improved and that overall the improvement in the pace of change was satisfactory. The inspectors commented that the local authority had provided good monitoring, guidance and training to help address issues within the service. A further monitoring visit is expected in

March 2012. Internal case conferences have been held by senior staff with centre managers and evidence shows that this progress has been sustained.

5. In relation to the proposed closure of the service, discussions have been held with all secondary schools to determine their approach to devolving responsibility for permanently excluded pupils or those at risk of exclusion. Their overwhelming response has been to delegate the finances to individual schools and for them to decide whether they collaborate with other schools in their federations or to seek to make individual provision. In addition, meetings have been held with union representatives and all staff in YPSS to explain the proposals and consult with them. Most YPSS staff have also had individual meetings with senior managers to discuss their particular circumstances. Non-teaching staff are seeking voluntary redundancy. Teaching staff are either seeking alternative employment or for those who are continuing until August, being made compulsory redundant in line with their conditions of their service. A few staff have already sought alternative employment with two members seeking early release.
6. A draft submission was sent to the DfE in January and subsequently this has been amended in the light of the comments and an exemplar from the DfE. There are 11 local authorities interested in the trial but Wiltshire is far in advance of the other local authorities.
7. A meeting for those interested in providing alternative provision (AP) was held in February with a number of interested organisations who wish to be considered for accreditation as alternative providers. We have around 34 organisations who are either considering or who have signed up to our accreditation register (Appendix A). We have also met with a national organisation who is interested in developing further their on-line learning provision in Wiltshire.
8. The Power to Innovate (PTI) submission has been sent to all secondary schools. Chairs of Governing Bodies are asked to hold discussions then sign the documentation and return. Once completed these will be sent to the DfE for an Order to be raised to change section 19 of the Education Act 1996. In essence we are seeking is to change the requirement for schools to remove the pupils name from the school register following a permanent exclusion. This will maintain the young person's name on the school register and the school will continue to make provision, albeit off-site, for that young person. This does not remove the right of the head teacher to exclude nor does it remove the right of appeal for parents. The school will have delegated responsibility for making

provision and the devolved funding to provide a personalised learning package for providing education for permanently excluded pupils or those at risk of permanent exclusion. As a local authority we will provide a catalogue of alternative providers that have been through an accreditation process. Schools themselves will have the responsibility for assuring the quality of any in-house provisions and any external providers that they commission. In addition the local authority will carry out overall monitoring through data collection and visits to sample the quality both of schools' own provision and that being delivered by alternative providers.

9. As part of our new developments we will have a number of young people who are below the current year 11 who will still be the responsibility of the local authority. We have plans to make provision for this group as follows:

- **Pupils currently excluded at Key Stage 3 (KS3)**

The focus for any student permanently excluded at KS3 should be to return them to mainstream provision. The newly established Fair Access Panels will be allocating placement for this group of young people. If there is a question about a pupil's suitability for mainstream education they should be assessed for a statement and placed accordingly once this has been done. There are currently 11 pupils who have been permanently excluded at KS3, 1 Year 7, 3 Year 8 and 7 in Year 9. Of these, 3 pupils are in the process of being assessed for a statement of special educational needs and the remaining 8 pupils will return to mainstream schools. All pupils will, therefore, receive a full time curriculum. All pupils will be in their new provision no later than 1 July 2012.

- **Pupils currently excluded at KS4**

Provision for pupils who will be in Year 11 next year will be more varied. The guiding principle has to be to design for each pupil the provision that best meets their needs and agree this with the pupil and the parent / carer. There are currently 24 permanently excluded pupils in Year 10 who will be year 11 in the academic year 2012-13. Provision planned at the moment for them is as follows;

- 1 pupil will go to a BESD special school once the statement has been completed.
- 2 pupils are LAC children who have returned out of county
- 2 pupils are to be placed at a neighbouring PRU
- 2 pupils will attend an FE college
- 3 pupils will return to mainstream school with support

- 5 pupils will follow special packages of core provision either via tutoring or online learning e.g. with Nisai or Apricot, vocational subjects and work experience
- 9 pupils will be placed at independent special schools
- All pupils will have 25 hour provision. All pupils will be in their new provision before the end of term 6 July 2012 in the academic year 2011-12. Each pupil will have a Personal Learning Plan. The plan will sent out the intended educational outcomes and the provision agreed to achieve these. Monitoring will be done by the LA through six weekly reviews of the pupil's progress against the agreed outcomes carried out with the pupil, parent / carer and the provider or providers.

## **Recommendations**

To note the update report and comment as appropriate.

**Carolyn Godfrey**  
**Corporate Director**

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Report Author:

Mark Brotherton, Head of Targeted School and Learner Support Schools and Learning,  
Tel ext 13835

**Appendix A**  
Register of Accredited Providers

## Wiltshire Register of Providers of Personal Learning (last updated 19 January 2012)

Provider Name/ location	Student profile	Courses provided	Qualifications	Points	Group size	Cost	Time	Is TA support needed?	Notes/contact	Rating
Alert Training Salisbury		Independent Training provider based mainly on Hospitality but also business admin offers a range of apprenticeships and course post 16	Pre 16 offer can be negotiated can offer funct sk eng, Ma & ICT and Food Safety and Hygiene Certificates					No	Mobile: 07967000048 Answer phone: 01722 332212 E: info@alertraining.co.uk	
Bath Rugby Education Centre	KS2 KS3 KS4	Engagement programme in Year 8.1 day in centre ½ day outreach Previous focus on literacy KS3 Foundation Learning KS4 1 day per week	ASDAN PSD WJEC functional skills Eng & maths level 1 Sports Leaders Award UK		8-10	Year 8 £2,000 for a group of 8 for a term but subsidised FLT £15,000 pa paid by WC at present	1 day in centre ½ day in school Currently Mon & Tues  1 day	No	Club office 01225325200 Vicky Heslop vicky.heslop@bathrugby.com	Green CVK 9/9/11
BTCV National organisation strongest in Salisbury but	Any age	Conservation activities and projects	NCFE but looking for alternative accreditation		Up to 10	£360 per group per day	1 day per week length of time negotiable	Yes	Grovernor House Chrchfields Rd O1722417601 Rachel Greig <a href="mailto:r.greig@btcv.org.uk">r.greig@btcv.org.uk</a>	Green CVK 19/10/11

also operates in Trowbridge and Devizes										
Bodytech BoA gym	KS3 or KS4	Kick boxing and or fitness and health related exercise. It is primarily about engagement and motivation.	No accreditation except through the belt levels in kick boxing		Up to 6	£50 per hour. 2 instructors £25 each.	Any time can be in or out of school hours	Yes	Unit 2, Elm Cross Business Park 01225865704 <a href="mailto:richard@bodytechsrudio.co.uk">richard@bodytechsrudio.co.uk</a>	Green CVK 7/10/11
Body Jack Dance									Rebecca Seymour Alan Harding <a href="mailto:rebs@returnbeat.com">rebs@returnbeat.com</a>  07950 324414	
Develop Ltd Salisbury	Year 8-11	Photography	Taster course GCSE		Up to 8	£25 per student for materials £22 per hour for sessions	Normally 2 X 1 ½ hour sessions per week. 6 week taster. By agreement for GCSE	No	Rowan Fulton 07500558016 <a href="mailto:dvelopltd@gmail.com">dvelopltd@gmail.com</a>	Green 19/10/11
First4skills	14-18	Independent learning provider can provide work experience placement and apprenticeships	PSD (Entry 2 to Level 1) Certificate in Preparing for Employment (Entry 2 to Level 1)  Funct Skills in Eng, Ma & ICT (Entry 2 to		10-12	For pre 16 will produce a quote depending on the programme agreed.	9.00-3.00 initially a day a week for 6 weeks followed by 30 weeks. Hours and duration for pre 16 would be negotiated	No	Carol Warhurst 07590965296 <a href="mailto:carol.warhurst@first4skills.com">carol.warhurst@first4skills.com</a>	

			Level 1)							
Five Rivers Farringdon Centre Salisbury Independent Special School	Independent special school BESD students but students do not need to have statements	Emphasis in addressing behaviour within a structured environment that gives accredited qualifications	National curriculum COPE ASDAN BTEC Art Hair & Beauty & Motor Mechanics via Avon Valley		Single student placement capacity 12 Residual costs extra	£800 per student per week	Mon - Fri normal school hours	No	Special school 12 students School Lane Salisbury O1722421116 Headteacher Linda Moss	Green CVK 23/9/11
God Unlimited Shrewton near Salisbury 01980 105	Any students from 11 upwards	Offer sessions introducing riding but also developing team work skills and navigation	Association of British riding schools awards & National Navigation Awarding society		Groups of up to 6	£15 per student per 2 hour session per week	Mon – Sat normally 10.30-12.30	No	GUL, Riverside, Esiton Lane, Shrewton 01980621712 <a href="mailto:office@god-unlimited.org">office@god-unlimited.org</a> Owen Grummitt	Form completed over the phone
Greatwood Marlborough	Any-	KS4 EP Princes Trust Equine  Horsepower 6 week course emotional literacy and equine studies no national certification	NOCN Level One Award (Step Up) equine work based placement Using team work skills in equine industry NOCN Level One Award Developing	12.5  12.5	10 or will put schools together for lower numbers	£15 per 10 week course  Probably £1500 for a year	Courses will be offered on weekdays, from September 5th 2011. Hours are 9.30am – 3pm with a 45 minute lunch break. Provisions offered –	No	Charity that rescues race horses Raincombe Hill Farm. Clench common Marlborough 01672514335 Melanie Gee <a href="mailto:Melanie.gee@greatwoodcharity.org">Melanie.gee@greatwoodcharity.org</a>	Green CVK 20/9/11 Possible QA issue

			Skills for Employability Health and safety in a practical equine environment Developing practical skills and techniques Participating in an equine vocational taster				36 week on-going throughout the academic year 6 week rolling blocks, running in conjunction with the 6 academic terms			
Haddon Training Marlborough	14-18	Charity specialising in equine, racing and hunting courses. They are not themselves deliverers but put students in work experience placements	NVQs Levels 1-3 in animal care, equine studies, racing saddlery Diploma in Business Admin levels 2 & 3 16-19 apprenticeships		Single students	£1,000 a day a week placement for 36 weeks. Can do up to 3 days price negotiable	1 day per week up to 3	No	Andy Hyslop 01672579977 Or 01672 519977 <a href="mailto:enquiries@haddontraining.co.uk">enquiries@haddontraining.co.uk</a>	Green CVK 20/9/11
Kandu Art Chippenham	Any	Will take really difficult students and manage behaviour/successful particularly with girls. Their	Arts Award ASDAN		Single students groups sometimes	£35-£50 per hour but will quote for specific programme		No	01249444009 <a href="mailto:gracie@kandu-arts.com">gracie@kandu-arts.com</a> <a href="mailto:ed@kandu-arts.com">ed@kandu-arts.com</a>	Green CVK 14/9/11



		emphasis is on engagement rather than specific qualifications								
Larkrise Community Farm Trowbridge	11-16 but mainly KS4	Animal care Potential for horticulture Possibly developing equine.	City and Guilds Skills for working Life, Entry Level 2 and 3 in Horse Care, Animal Care, Agricultural Animals, Poultry, Horticulture, conservation.  ASDAN Youth Award Scheme, Bronze/Silver Challenge award. Riding for Disabled		Single students or groups. Total capacity 15	£40 per day £21 per half day	Normal school hours Mon - Fri	No	West Ashton Road, Trowbridge 01225751675 Wendy Self Farm manager <a href="mailto:larkrisefarm@btconnect.com">larkrisefarm@btconnect.com</a>	Green CVK 28/9/11
North Wessex Training Devizes Chippenham Trowbridge Salisbury	13-19	Useful for particular students at particular times. Awaiting information pending meeting on 11 October	NVQs customer service IT, Maths English						Julia Traskas <a href="mailto:Julia.traskas@northwessextraining.co.uk">Julia.traskas@northwessextraining.co.uk</a>  01380729375 <a href="mailto:reception@northwessextraining.co.uk">reception@northwessextraining.co.uk</a>	
Ocean Rock	KS3 KS4	.Outdoor activities			Individua		Can be a day	No	Peter Mc Court	

Adventure Chippenham		base. Expedition training and expeditions, Duke of Edinburgh's Award  Climbing canoeing etc			Is or groups		a week over a term or year or a longer intensive period		07816522646 Rachel Watson 07704558756  <a href="mailto:info@oceanrockadventure.co.uk">info@oceanrockadventure.co.uk</a>  <a href="http://www.oceanrockadventure.co.uk">www.oceanrockadventure.co.uk</a>	
Open Tone									Ian McGinn <a href="mailto:opentone@hotmail.co.uk">opentone@hotmail.co.uk</a>	
On Track Westbury	M/F 11- 16 and older, Complex needs	Will take really difficult students and manage behaviour	AQA short courses STAR Jamie Oliver Cooking Horticulture Basic skills PSHE Jamie Oliver GCSE Eng Ma Sci ALAN	Yes for all	4	£130 per day  See price list	Up to 5 days per week, starting at anytime during the year and time during the day to suit student need	No	Jo Holden 01373859803 <a href="mailto:jholden@ontrackeducation.com">jholden@ontrackeducation.com</a>  Will provide transport	Green CVK 6/9/11
Project Inspire Salisbury									Governor House Chruchfields Rd O1722417601 Rachel Greig <a href="mailto:r.greig@btcv.org.uk">r.greig@btcv.org.uk</a>	

Jole Rider charity Malmesbury	Excluded students	Moving to Malmesbury later in the autumn. Looking to become a more regular provider. Ran a Fresh Choices project in the past with Wiltshire CJBB							National charity 08706092007 Dave Swettenham <a href="mailto:dcw@jolerider.org">dcw@jolerider.org</a> Steve Atyeo head of education section <a href="mailto:sha@jolerider.org">sha@jolerider.org</a>	Awaiting information
River Bourne Community Farm Salisbury	Learners needing more support to achieve. Those at risk of permanent exclusion	Course aims to develop skills in plant and animal husbandry, machinery renovation, construction and office administration. The course aims to raise student aspirations, self confidence and motivation, and is geared towards future academic and life success.	BTEC Rural and Community Studies BTEC Work-skills entry level 3		Singles or groups maximum 10-12	£1,000 per student per year	Mondays Tuesdays 9.00-3.00	No	01722330067 <a href="mailto:mail@riverbournecommunityfarm.org.uk">mail@riverbournecommunityfarm.org.uk</a>  Jane Wilkinson <a href="mailto:Jane.wilkinson@riverbournecommunityfarm.org.uk">Jane.wilkinson@riverbournecommunityfarm.org.uk</a>	Green CVK 26/9/11
Rowdeford Special School		horticulture	BTEC						01380 850309 <a href="mailto:admin@rowdeford.wilts.sch.uk">admin@rowdeford.wilts.sch.uk</a> ; <a href="mailto:head@rowdeford.wilts.sch.uk">head@rowdeford.wilts.sch.uk</a> ;	
Self Defence Direct	KS3 & KS4	Boxing							Adam 24 Shady Bower	

Salisbury									Close Salisbury 07865667733	
Shaw Trust Based Chippenham Trowbridge & Salisbury	14-19	Not currently offering any educational provision in Wiltshire but will offer specific work experience placements to meet the needs of specific students	Retail & horticulture Trowbridge & Salisbury Admin, IT, finance, marketing, HR Chippenham. Not accredited		Single student		To meet individual need	No	Sarah Margetts 01225716331 07073228634 <a href="mailto:sarah.margetts@shaw-trust.org.uk">sarah.margetts@shaw-trust.org.uk</a>	2/11/11 CVK Green for retail & horticulture amber for rest
SkillForce	13-16 Year 9 provision being developed	Come into schools to work with the most difficult students. Provide a range of point carrying qualifications			6-10		1 day per week for the whole year	No	Gavin Richards regional director 07962621675 <a href="mailto:Gavin.richards@skillforce.org">Gavin.richards@skillforce.org</a> Local rep Rupert Hayes 07788763338 <a href="mailto:Rupert.hayes@skillforce.org">Rupert.hayes@skillforce.org</a>	Largely green issue re QA CVK 14/9/11
Sportz Coach		Supported Work Experience					£45 per hour for one coach		Andy Fenton <a href="mailto:andy@thesportzcoach.com">andy@thesportzcoach.com</a>	
Springfields Academy	BESD special school	Behavioural and emotional support. Vocational courses at KS4	See electronic file for details				See electronic file		John Gibson <a href="mailto:jgibson@springfields.wilts.sch.uk">jgibson@springfields.wilts.sch.uk</a>	Self completion
Suited & Booted Bath	Deliver on school site	Digital media production company who deliver projects	No accreditation	0	Group		By arrangement	No	Sara Strickland 01225338294 <a href="mailto:mail@suitedandbooted.org">mail@suitedandbooted.org</a>	Green CVK 7/9/11

		designed to use digital media to engage students in learning								
Trowbridge Town Council Active Trowbridge	KS4	Sport related work experience	JSLA looking at NVQ accreditation		Single Students capacity 6	Cost negotiable depending on length of placement	From 1 to 5 days per week	No	Hayley Bell 01225711100 <a href="mailto:Hayley.bell@trowbridge.gov.uk">Hayley.bell@trowbridge.gov.uk</a>	Green CVK 4/10/11
Trowbridge Learning Centre									<b>E-mail:</b> <a href="mailto:shirley.agyeman@trowbridgelearningcentre.com">shirley.agyeman@trowbridgelearningcentre.com</a> <b>Mob: 07522956996</b>	Only just starting
Wiltshire College Chippenham Larkham Trowbridge Salisbury	KS4	Access to FE KS4EP Voc L1 4ward?	See college offer						Claire Redgwell <a href="mailto:claire.redgwell@wiltshire.ac.uk">claire.redgwell@wiltshire.ac.uk</a>	Green self submission
Youth Action Wiltshire									Steve Crawley 01380 729813 <a href="mailto:steve@youthactionwiltshire.org">steve@youthactionwiltshire.org</a>	
Youth & community Service Salisbury		DJ-ing course							Winnie Manning Wilton Road Youth Centre Salisbury 01722410963	
<b>Providers of On line Learning</b>										
Apricot Online Learning	KS3 & KS4	All core subjects to GCSE	GCSE Eng Lang/Lt, Ma, Sci,		1 or more	<b>A</b> 1:1 £20 per 45	As required	No	Kathryn Luck 0117 2307161 <a href="mailto:info@apricot1.co.uk">info@apricot1.co.uk</a>	Completed over then phone

			Hums, ICT, Fr Dh  Funct Sk Eng, Ma, Sci			minutes  B Join a group per subject per 6 week term  1 pupil £200 2 pupil £160 3 pupil £120			www.apricotlearningonline.co.uk	
Nisai Virtual Learning academy Page 112	KS3 & KS4 From SEN to AGT	Provides full or part time courses at KS3 & GCSE + booster classes at KS2-3 transfer or before exams.  Delivered as live lessons. Student see teacher via laptop. Can speak with permission and text comments.  Also access to library, wellbeing centre, common room and social groups	KS3 Eng, Ma, Sci, Hi, Gg, ICT, Fr, Dh, sp KS4 GCSE Eng Lang/ Lit, Ma, Bus & Comm, Hi, Gg, RE, Fr, Dh, Sp, Bus, Media  BTEC Workskills Funct skills levels 1 & 2  Also AS and A2		1 student	1 GCSE £1,650 per year % GCSEs £6,600  Or can buy credits from Nisai minimum £7,500 This means a 10% discount  +	4 x 30 mins per GCSE per week with 90 minutes additional work time	No	Fran Brown 07428533735 <a href="mailto:Frances.brown@nisai.com">Frances.brown@nisai.com</a> www.nisai.com	CVK 3/1/12

## Wiltshire Council

### Children's Services Select Committee 26<sup>th</sup> January 2012

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#### Task Group updates

##### 1. Further Education in the Salisbury Area Task Group

Membership: Cllr Richard Britton  
Cllr Mary Douglas  
Cllr Jon Hubbard  
Cllr Bill Moss  
Cllr Jacqui Lay  
Dr Mike Thompson (Chairman)

The Task Group has almost concluded its evidence gathering, having met young people, headteachers and governors from secondary schools in the Salisbury area, plus representatives from post-16 providers from in- and outside of Wiltshire.

On 2<sup>nd</sup> December, the Task Group considered a draft final report including final conclusions and potential recommendations.

On 16<sup>th</sup> December, the Task Group met with Cllr Tony Deane and Ms Isobel Scott-Clarke, member of Tisbury Shadow Community Operations Board, regarding proposals for Tisbury campus. These include a youth skills centre, which has obvious synergies with the work of the Task Group.

In January, an online survey aimed at the parents of young people in the Salisbury area will go live on the Council website. This will gather their views on the post-16 educational provision in the Salisbury area, which will be incorporated into the Task Group's evidence.

The Task Group's final report will be considered by the Select Committee 29<sup>th</sup> March.

##### 2. Major Contracts Task Group

Membership: Cllr Peter Colmer  
Cllr Jon Hubbard  
Cllr Jacqui Lay  
Cllr Bill Moss (Chairman)  
Cllr Carole Soden

This Task Group met on 16<sup>th</sup> January to conduct its annual review of the Council's contract with the White Horse Education Partnership (WHEP).

Urgent item – (missed from the original agenda papers)

WHEP is contracted for the provision of fully serviced secondary school accommodation at Chippenham (Abbeyfield), Malmesbury and Royal Wootton Bassett. The contract was awarded under the Government's Private Finance Initiative (PFI) and included the design, build, finance and operation of three schools.

The following was discussed:

- Malmesbury and Wootton Bassett Schools have converted to Academy Status and Abbeyfield School are currently considering this option. This has no financial implication for the Council as obligations are on the schools for ensuring adequate funding is available to cover the cost of the PFI arrangements.
- Benchmarking (market testing) is currently being undertaken for soft services (Building Cleaning, Grounds Maintenance and Catering) and will be concluded shortly. This may have an effect on the cost of services.
- Members received an update on the issue of cracks appearing in the flooring at Malmesbury School. Members were pleased that WHEP have agreed to invest in a replacement floor surface in another area of the school as recompense.
- WHEP had achieved the BS2200 nutritional standard for all three schools. Members were also pleased to hear of progress towards a cashless catering system. This has several benefits: a) removing any stigma attached to receiving free school meals; b) removing any chance of theft of cash between pupils; c) potential monitoring of menu choices and therefore nutrition. Members intend to request that this system be recommended to all schools in Wiltshire.

### **3. Placements for Looked After Children (LAC) Task Group**

Membership: Cllr Peter Colmer  
Cllr Andrew Davis  
Cllr Jon Hubbard (Chairman)  
Rev Alice Kemp  
Cllr Bill Moss  
Cllr Helen Osborn

This Task Group has not met since the last Select Committee. On 31<sup>st</sup> January the Task Group will meet to:

- Receive a briefing on the new approach to educational provision for LAC
- Receive a presentation of real-life case studies describing children's journeys through the care system.

On 6th March the Task Group will meet to:



Urgent item – (missed from the original agenda papers)

- Consider the ‘final’ Children in Care Strategy, making recommendations to Cabinet as appropriate.

#### **4. Special School and Post-16 SEN Task Group**

Membership: Cllr Carole Soden  
Rev Alice Kemp  
Cllr Graham Payne (Chairman)  
Cllr Anthony Trotman

This Task Group are undertaking visits to all six of Wiltshire’s special schools. Members have visited Larkrise School, Trowbridge and will visit Rowdeford School and Downland School on 23<sup>rd</sup> February.

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**Paul Kelly – Designated Scrutiny Officer and Scrutiny Manager**

Report author: Henry Powell, 01225 718052, [henry.powell@wiltshire.gov.uk](mailto:henry.powell@wiltshire.gov.uk)

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Forward Work Programme – Children’s Services Select Committee

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	Wiltshire Council Business Plan 2011-15 reference
<b>31<sup>st</sup> May 2012</b>						
<b>Coalition Changes - Update from Department for Children and Education</b>	A standing item detailing recent changes made by the Coalition Government.	-	-	Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a>	Lynda Cox <a href="mailto:lynda.cox@wiltshire.gov.uk">lynda.cox@wiltshire.gov.uk</a>  Tel: 07500 605299	Summary of Legislative Change  (Page 11)
<b>Budget &amp; Performance Monitoring</b>	A standing item reporting the latest budget and performance monitoring information for the Department of Children & Education.	-	-		Henry Powell <a href="mailto:henry.powell@wiltshire.gov.uk">henry.powell@wiltshire.gov.uk</a>  Tel: 01225 718052	
<b>Final Report of the Further Education in the Salisbury Area Task Group</b>	To present the conclusions and recommendations of the Task Group.	-	-	Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a>	Henry Powell <a href="mailto:Henry.powell@wiltshire.gov.uk">Henry.powell@wiltshire.gov.uk</a>  01225 718052	

Forward Work Programme – Children’s Services Select Committee

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	Wiltshire Council Business Plan 2011-15 reference
<p><b>Transformation of the Passenger Assistant Service</b></p>	<p>To update on the transformation of the Passenger Assistant service and for Cabinet to approve suitable final recommendations.</p> <p>The Committee last received an item on this matter in July 2011.</p>			<p>Cllr Dick Tonge, Cabinet Member for Highways and Transport</p> <p><a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Jason Salter, Principal Officer</p>	
<p><b>Report on the raising of the participation age (RPA) and its impact in Wiltshire</b></p>	<p>(Requested in January 2012)</p>			<p>Cllr Lionel Grundy OBE</p> <p><a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Stephanie Denovan, Director for Schools and Learning</p>	

Forward Work Programme – Children’s Services Select Committee

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	Wiltshire Council Business Plan 2011-15 reference
<p><b>Multi-Agency Thresholds document – update</b></p>	<p>To provide an update on the implementation of a document that sets out processes for accessing support for children and young people with additional needs.</p> <p>This was first brought to the Committee in September 2011 and members requested an update six months hence, to include some exemplar case studies.</p>	-	-	<p>Cllr Lionel Grundy OBE  <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Julia Cramp  <a href="mailto:Julia.cramp@wiltshire.gov.uk">Julia.cramp@wiltshire.gov.uk</a></p>	<p><b>Financial Plan:</b>                      Protecting &amp; safeguarding vulnerable children (Page 13)</p>
<p><b>26<sup>th</sup> July 2012</b></p>						
<p><b>Coalition Changes - Update from Department for Children and Education</b></p>	<p>A standing item detailing recent changes made by the Coalition Government.</p>	-	-	<p>Cllr Lionel Grundy OBE  <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Lynda Cox  <a href="mailto:lynda.cox@wiltshire.gov.uk">lynda.cox@wiltshire.gov.uk</a>                       Tel: 07500 605299</p>	<p>Summary of Legislative Change                       (Page 11)</p>
<p><b>Budget &amp; Performance Monitoring</b></p>	<p>A standing item reporting the latest budget and performance monitoring information for the Department of Children &amp; Education.</p>	-	-		<p>Henry Powell  <a href="mailto:henry.powell@wiltshire.gov.uk">henry.powell@wiltshire.gov.uk</a>                       Tel: 01225 718052</p>	

Forward Work Programme – Children’s Services Select Committee

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	Wiltshire Council Business Plan 2011-15 reference
<b>Executive response: Final Report of the Further Education in the Salisbury Area Task Group</b>	To receive the response of the Cabinet Member for Children’s Services to final report of this task group.	-	-	Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a>	Henry Powell <a href="mailto:Henry.powell@wiltshire.gov.uk">Henry.powell@wiltshire.gov.uk</a> 01225 718052	
<b>DRAFT Annual Report of the Local Safeguarding Children Board (LSCB) 2011-12</b>	To comment on the draft version of the report.	-	-	Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov">lionel.grundy@wiltshire.gov</a>	Rachel Hull <a href="mailto:Rachel.Hull@wiltshire.gov">Rachel.Hull@wiltshire.gov</a>	

Forward Work Programme – Children’s Services Select Committee

Task Groups	Terms of Reference	Next meeting	Chairman	Officer Contact	Business Plan 2011-15 reference
<p><b>Further Education in the Salisbury Area Task Group</b></p>	<p>a. To identify the number of young people from the Salisbury area who travel out of county and for long distances to access 16-19 education provision.</p> <p>b. To identify why those young people travelling long distances to access provision do so, the quality of life and employment implications, and the financial and environmental impact.</p> <p>c. To seek young people’s perception of the 16-19 education provision available in the Salisbury area, both in and out of county.</p> <p>d. If a gap is identified in the provision of 16-19 education in Salisbury area, to make constructive, workable recommendations as to how that gap might be filled.</p>	<p>TBA</p>	<p>Dr Michael Thompson</p>	<p>Henry Powell</p>	
<p><b>Major Contracts Task Group</b></p>	<p>a. to hold contractors to account for the delivery of public services – in relation to those contracts which fall within the remit of the Children’s Services Select Committee</p> <p>b. to carry out mid-year and annual reviews of major contracts</p> <p>c. to investigate areas of poor performance and concerns arising from contract reviews and to make recommendations for improvement as appropriate</p> <p>d. to establish links with the relevant procurement boards so as to ensure appropriate involvement in the build up to contract renewal</p> <p>e. to periodically report into the Children’s Services Select Committee on matters arising from the task group’s activities during the year</p> <p>f. to produce an annual report for the Children’s Services Select Committee on the main findings and recommendations arising from the work of the task group.</p>	<p>10<sup>th</sup> May 2012 (not public)</p>	<p>Cllr Bill Moss</p>	<p>Senior Scrutiny Officer</p> <p>01225 718052</p> <p><a href="mailto:Henry.powell@wiltshire.gov.uk">Henry.powell@wiltshire.gov.uk</a></p>	

Forward Work Programme – Children’s Services Select Committee

Task Groups	Terms of Reference	Next meeting	Chairman	Officer Contact	Business Plan 2011-15 reference
<p><b>Placements for Looked After Children (LAC) Task Group</b></p>	<p>a. To monitor and scrutinise the implementation of the Placements for LAC Commissioning Strategy and its impact upon a) outcomes for Wiltshire’s looked after children and their families/carers, and b) the Placements for LAC budget.</p> <p>b. To consider issues that have particular relevance to looked after children, including, but not limited to, accommodation and homelessness, fostering and adoption processes, educational support for looked after children, and support for their parents/carers and families.</p> <p>c. To monitor and scrutinise how the Council addresses the Family Placements Service as a key priority within the Business Plan 2011-15, including the specific objectives listed under this priority.</p> <p>d. To meet four times per year, with meeting dates agreed in advance where possible.</p>	<p>TBA</p>	<p>Cllr Jon Hubbard</p>		<p><b>Business Plan:</b> Protect – Invest – Save (Page 52)</p> <p><b>Financial Plan:</b> Protecting &amp; safeguarding vulnerable children (Page 13)</p>
<p><b>Special School and Post-16 SEN Task Group</b></p>	<p>a. To establish the strengths and weaknesses of current special school and post-16 SEN provision in Wiltshire, taking into account the views of service users, parents and other stakeholder groups;</p> <p>b. To consider examples of best practice in special school and post-16 provision in Wiltshire and other authority areas;</p> <p>c. To make recommendations with respect to how special schools and post-16 SEN provision can be developed to ensure improved outcomes for Wiltshire residents with SEN.</p>	<p>Visits to:</p> <p>Springfields School, Calne, on 24<sup>th</sup> April and</p> <p>Exeter House School, Salisbury, on 11<sup>th</sup> May</p>	<p>Cllr Graham Payne</p>		<p><b>Business Plan:</b> Invest in: children’s attainment (Page 60)</p> <p><b>Financial Plan:</b> Investment in children’s attainment (Page 19)</p>



**Terms of Reference of the Children’s Services Select Committee**

1. To review and scrutinise any matter relating to the planning, provision and operation of children’s services in Wiltshire
2. To consider any matter relating to children’s services affecting the area or its inhabitants, including matters referred by area boards and Councillor Call for Action, and exercise the right to call in, for reconsideration, decisions made but not yet implemented by the cabinet
3. To make arrangements to secure continuous improvement in the way in which the function of education and children’s social care services are exercised, having regard to a combination of economy, efficiency and effectiveness
4. To commission groups of members to carry out scrutiny activities and reviews relevant to the annual work programme’s priorities
5. To carry out strategic oversight of the scrutiny activities the committee commissions, including task groups and rapid response exercises
6. To establish and publish an annual work programme that ensures a thorough but focussed overview of the plans, strategies, policies and decisions of children’s services in Wiltshire, including those provided and commissioned by the council, and those delivered by partners – using the Wiltshire children’s trust board as a key focus
7. To foster and encourage an inclusive, structured, non-partisan and non-adversarial approach to overview and scrutiny, which is reliant on evidence rather than anecdote
8. To meet at least four times a year to consider reports from task groups and other commissioned individuals/groups, and to receive reports on the assessment/inspection of services within the department for children & education
9. To contribute to policy development within children’s services
10. To use the cabinet forward work plan to identify and provide appropriate contributions to key and other decisions relating to children’s services
11. To hold the relevant cabinet member/s and officers with delegated responsibility for children’s services to account
12. To require cabinet members and officers to answer questions raised by the committee, its task groups and other groups or individuals commissioned to carry out its work
13. To hold children’s services’ partners to account, particularly those listed within the local area agreement and local agreement for Wiltshire

## Forward Work Programme – Children’s Services Select Committee

14. To work with partners and other public and private sector agencies to identify issues of concern and work together to improve services for children
15. To invite and receive evidence from external witnesses, including service users and providers
16. To make reports and recommendations to the council, cabinet, department for children & education, or partners on any matter reviewed or scrutinised
17. To manage and coordinate the training and development of elected members and other representatives involved in the overview and scrutiny of children’s services
18. To develop appropriate overview and scrutiny operational protocols, including:
  - (a) involving and engaging with children, young people and their families
  - (b) joint working with the health overview and scrutiny committee on public health matters as they impact on children and young people
  - (c) maintaining effective communication with the Corporate Parenting Group to facilitate joint working where appropriate
  - (d) maintaining and further developing constructive relations with the executive, especially between the relevant cabinet member/s and the chairman and vice chairman of the committee
  - (e) working and involving partners in scrutiny activities
  - (f) developing a productive interface with the area boards, including support for local task groups and links through which Councillor Calls for Action and petition appeal requests can be channelled